

CITY OF DEL RIO
PLANNING & ZONING COMMISSION
COUNCIL CHAMBERS – CITY HALL
JULY 13, 2011
MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Acting Chairperson, Raul Padilla.

2. ROLL CALL

PRESENT

*Raul Padilla
James Wilde
Jesse Paul Sanchez*

ABSENT

*Adrian Falcon
Diana Salgado*

OTHERS PRESENT

*Eloy Padilla, Assistant City Attorney
Hector Canales, Assistant City Engineer
Janice Pokrant, City Planner
Maria Perez, Zoning Coordinator*

3. APPROVAL OF MINUTES:

Jesse Paul Sanchez made a motion to approve the May 11, 2011 minutes as presented. James Wilde seconded the motion, which were approved unanimously (3-0).

OPEN PUBLIC HEARING

Acting Chairperson, Raul Padilla opened the Public Hearing to hear comments for or against the following plat.

4. Plat 11-03 Amistad Consulting Services, Representing Sharyl Wagner is requesting to Replat Vacating Tracts 309A and 309B, previously recorded in Slide 210, Side A, and Establishing Lots 1 and 2, out of Tracts 308 and 309, Braddie Lowe Estates.

Mrs. Sharyl Wagner and Abner Martinez, P.E. of Amistad Consulting Services were present for the plat no else was present for or against the public hearing therefore the public hearing was closed.

CLOSE PUBLIC HEARING

(ACTION MAY BE TAKEN ON THESE MATTERS)

5. Plat 11-03 Amistad Consulting Services, Representing Sharyl Wagner is requesting to Replat Vacating Tracts 309A and 309B, previously recorded in Slide 210, Side A, and Establishing Lots 1 and 2, out of Tracts 308 and 309, Braddie Lowe Estates.

Mrs. Sharyl Wagner addresses the Commission and briefly mentioned the May 11, 2011 meeting where she requested a zoning change of two tracts of land 1.17 and 1 acre 303 & 305 Barbara Way. Mrs. Janice Pokrant, City Planner addressed the Commission and briefly made note that the property was to be zoned first in order to allow for smaller lots and mentioned the conditional staff approval. Mr. Hector Canales, Assistant City Engineer then briefly went over the conditional staff approval recommendation included in the package one incorrect panel number and the Fundamental Definition of Zone X. Mr. Martinez of Amistad Consulting after the recommendation requested to visit with Mr. Canales and make the necessary changes to the Plat. After discussion Jesse Paul Sanchez made a motion to approve the Plat with the recommended changes. James Wilde seconded the motion, (3-0) motion passes unanimously.

6. **Discuss and Act Replat-** Del Rio Memorial Park, Del Rio Memorial Park Subdivision of record in Slide 184 – A.

Mrs. Janice Pokrant, City Planner addressed the Commission and made note of the conditional staff approval recommendation and briefly went over the Del Rio Memorial Park small section to be platted for the columbarium. Mr. Abner Martinez of Amistad Consulting mentioned the plat was to provide a legal description to each columbarium for title purposes as required by the State of Texas. After discussion Jesse Paul Sanchez made a motion to approve the Plat with the recommended changes. Raul Padilla seconded the motion, (3-0) motion passes unanimously.

7. **Discuss and Act-** Planning and Capacity Building Study (2010-2020) Housing, Population, Land Use, Street, Recreation/Open Space, Capital Improvements Program, and Zoning Study

Mrs. Janice Pokrant, City Planner addressed the Commission she briefly mentioned that the study was done in the City of Del Rio and the ETJ through a grant which included some of the following: Housing Inventory, Streets, Zoning, Existing Land Use, Future Land Use and Population. She also mentioned that City Council was to take action the first meeting in August 2011 and suggested the commission to submit any changes or request to have special Planning and Zoning meeting before the City Council meeting. After discussion in reference to closing of grant, payments, deadlines, short timeframe, ETJ, annexation and purpose of study no action was taken.

8. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 5:54 p.m.