

CITY OF DEL RIO, TEXAS
REGULAR INTERNATIONAL BRIDGE BOARD MEETING
COUNCIL CHAMBERS - CITY HALL
109 WEST BROADWAY
NOVEMBER 15, 2016 @ 12:00 P.M.

AGENDA

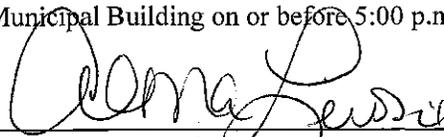
1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. APPROVAL OF MINUTES
 - a. APPROVAL OF MINUTES- OCTOBER 2016
6.

**OTHER BUSINESS
(ACTION MAY BE TAKEN ON THESE MATTERS)**

 - a. OPERATIONS REPORT- As of October 2016- Margie Montez, International Bridge Superintendent
 - b. MONTHLY REPORTS- As of October 2016- Margie Montez, International Bridge Superintendent
 - c. RESERVES FOR FUTURE CONSTRUCTION- As of October 2016- Gilbert Sanchez, Finance Director
 - d. UPDATE ON TOLL BOOTH RELOCATION PROJECT- Alejandro Garcia, Public Works Director
 - e. UPDATE OF 2nd INTERNATIONAL BRIDGE- Alejandro Garcia- Public Works Director
 - f. AWARD CONSULTANT SERVICES (AECOM) FOR INSTALLATION OF TOLL COLLECTION SYSTEM- Margie Montez, International Bridge Superintendent
 - g. SET DECEMBER 2016 MEETING DATE
7. ADJOURNMENT

* Note: The International Bridge Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 5:00 p.m. on the 10th day of November 2016.

A handwritten signature in black ink, appearing to read "Alma Levrie", written over a horizontal line.

Alma Levrie, City Secretary

International Bridge Board

5. a.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

APPROVAL OF MINUTES- OCTOBER 2016

Attachments

MINUTES-OCTOBER 16

CITY OF DEL RIO, TEXAS



**REGULAR INTERNATIONAL BRIDGE BOARD MEETING
COUNCIL CHAMBERS – CITY HALL
109 WEST BROADWAY STREET**

OCTOBER 25, 2016

1. TO ORDER

The meeting was called to order by Mayor Garza at 12:20 p.m.

2. ROLL CALL

The following Bridge Board Members were present:

Mayor Robert Garza
Bridge Board Member Dora Alcala
Bridge Board Member Alfredo Delgado
Bridge Board Member Frank Mendoza

Absent:

Bridge Board Member Al Cervantes

A quorum was declared.

Others present: Henry Arredondo, Manuel Chavez, Gilbert Sanchez, Margie Montez, Joe Rivera, Orlando Castillo, Victoria Puente, and Alma Levrie.

3. INVOCATION - Invocation was given by Margie Montez.

4. PLEDGE OF ALLEGIANCE – All those present recited the Pledge of Allegiance.

5. APPROVAL OF MINUTES - September 15, 2016

Bridge Board Member Frank Mendoza noted a correction on the operational report dated Aug 12-24, last sentence to read as, “They plan to start with three trucks a day until full production in which it will be up to ten trucks a day.”

Bridge Board Member Dora Alcala moved to approve the minutes with corrections. Bridge Board Member Alfredo Delgado seconded the motion. Vote: 4 – 0

6.

**◀ OTHER BUSINESS ▶
(Action may be taken on these matters)**

BRIDGE BOARD MEETING MAY 24, 2016

a. DOEFER UPDATE PRESENTATION- Don Webster- Steel Mation

The Council listened to the presentation Mr. Webster gave on Doefer. Mr. Webster stated that Doefer will be delivering tanks soon. Size of tanks are 15'6, the trailer size is 12ft wide, and tanks sit on a goose neck that has a front in hydraulic system to can be raised up to 22 ½ inches. Tanks also sit on an 8 inch clearance trailer. The Doefer Facility will be the largest in the country that produces these oil storage containers.

Full production will be up and running around June or July 2017. This be creating 38 job openings for Del Rio.

b. UPDATE ON TOLL BOOTH RELOCATION PROJECT- Sid Mielke- SEA

Mr. Mielke gave an update on the toll booth location project. Utilities for the water and sewer are in. Foundation for the admin building has been done 3 week ago. Structural steel will be going up in the next month, foundations for the canopy are in the ground. The Mason will be bringing block this week and start on the primary walls, interior and exterior. The paving will be done in a couple months. Mr. Mielke went over change order #2. Bridge Board Alcalá asked about the \$793 is for the extended Contractor overhead. After Mr. Mielke explained, Mayor Garza also asked for the reason for the extension time. Mr. Mielke stated the survey control that was damaged took 16 working days to fix and 15 days which were for coordination for the toll collection equipment. For the total of 31 days.

Discussion ensued as to the landscaping for the project.

Bridge Board Alcalá motioned to approve Change Order #2 and for it to be recommended to the Council for their meeting later that day. Bridge Board Member Delgado seconded the motion.

Vote: 4-0

The second lane is anticipated to open
Bridge Board Members went on to Agenda item# 6d.

c. UPDATE OF 2nd INTERNATIONAL BRIDGE- Alejandro Garcia- Public Works Director

Mr. Riojas gave a presentation for the update on the 2nd National Bridge, he will get council consensus for the preferred route later that day at the City Council Meeting. There was the east and west route that was looked at. Surveys were done, 32 out 55 came back and expecting more. Survey data will be put in the model to finish the traffic travel forecast. Because of delays due to responding to surveys, they will finish by beginning of December.

Discussion ensued as to the Maquila Expo.

BRIDGE BOARD MEETING MAY 24, 2016

Mr. Riojas recommendation for the preferred route is the West route. Although it is a longer route it has more room for potential development, and also its proximity to the railroad.

Immediately after this item the Board moves to Agenda Item# 7.

d. CONTINUED CONSULTANT SERVICES FOR INSTALLATION OF TOLL COLLECTION SYSTEM- Margie Montez, International Bridge Superintendent

Margie Montez, International Bridge Superintendent, asks the Board and will be asking the council for support to keep this particular consultant, this consultant was hired for the toll collection system. This Consultants helped to find the right toll collection vendor and also helped with the specifications of the system.

Jeffrey O'Neil, consultant for AECOM, gave a brief summary on what they will be doing. Mr. O'Neil went over a list of 12 steps they will be going through once the award goes through for the new vendor. Mr. O'Neil will come back with a contract for the Bridge Board next meeting. This presentation will be made to the council on the next Regular City Council meeting. Mayor Garza advise to let The Council know that this not a final proposal, this is just an authorization and direction to draft a proposed contract.

Bridge Board went to a break @ 1:59 PM

Bridge Board came back from break @2:05 PM

e. OPERATIONS REPORT- As of September 2016- Margie Montez, International Bridge Superintendent

Ms. Montez read the following report:

Traffic has been steady and we are seeing traffic starting earlier on Friday afternoons. I have been working late and see traffic start as far as the traffic light on Las Vacas. This is expected especially since we are fast approaching the holidays. I do have three lines open once commercial traffic stops. The line going into Acuña starts at our toll plaza but this depends on how many lanes are open at the Acuña POE. In order to keep commercial traffic going, lane one is open only to commercial traffic. All non-commercial traffic is funneled into one line going into Acuña once they cross our toll plaza. We hear customer complaints but this is out of our control. Once Acuña open more lanes at their Poe we see traffic move faster and all lanes remain open. The construction site is another factor why lines form further out on the spur since it's a single line thru the site. Lots of people try to take cuts and go through the UETA parking and this has been a problem with the UETA management.

BRIDGE BOARD MEETING MAY 24, 2016

September 1

A meeting was held at the POE with staff and with management from the Steel Mation Company. We talk to about updates on the tanks that will be crossing through our toll plaza.

September 5

Labor Day holiday.

September 7

Mr. Rivera and I paid a visit and met the Superintendent in Acuña Mr. Manuel Padilla. We went and introduced ourselves and he showed us around the toll plaza operations. We saw the modifications that were made for the Doerfer Company.

September 13-15

I attended the Port's to Plain conference along with two Bridge Board members and city staff. This conference was held in San Angelo and was very informative.

September 14

It was reported to me by staff that a man jumped the back fence behind the parking lot and made his way to the front of the building around midnight and collapsed. The Police Officer on duty saw him and called an ambulance. This man was an illegal and claimed to be having problems breathing and health issues.

September 16

Holiday in Mexico and the commercial traffic was stopped at 2:00PM.

Mayor Garza approved the report by unanimous consent.

f. MONTHLY REPORTS- As of September 2016- Margie Montez, International Bridge Superintendent

Ms. Margie Montez, International Bridge Superintendent, reported the Total Crossing Income was \$429,627.25, adding Pedestrian Income, Prepaid Passage Income, Miscellaneous, cash over/short and the Gain on Sale of Peso for Total Bank Receipts of \$601,638.83.

Ms. Montez continued with the Statement of Operations thru September 2016 – Comparative – Vehicles, Pick-Ups and Motorcycles had an increase of 7,996. Pedestrians had a decrease of 383 and Crossing Income had an increase of \$30,044.50.

Ms. Montez continued, Vehicle Crossings Analysis: increase of 7,996 on noncommercial vehicles and an increase on commercial vehicles of 424.

Toll rate increase of \$3.75 became effective on the 17th.

Mayor Garza approve the monthly reports by unanimous consent.

BRIDGE BOARD MEETING MAY 24, 2016

g. RESERVES FOR FUTURE CONSTRUCTION- As of September 2016- Gilbert Sanchez, Finance Director

Mr. Gilbert Sanchez, Finance Director, reported the following on the Bridge Fund Reserves for Future Improvements/Construction. The preliminary balances as of September 30, 2016 were as shown below:

1. TEXPOOL ACCOUNT		
Bridge Fund	\$	2,516,901.21
2. Texas Community Bank & TexPool		
General Fund Reserve	\$	378,153.02
3. 5% Bridge Reserves	\$	354,885.16
4.	\$	<u> -</u>
	Total	\$3,249,939.39

Bridge Reserve fund is for one year. Mr. Sanchez is looking into an agreement to look at rates that range from .7 and 1%. The 1% rate is for a length of one year and 3 months on a CD, Mr. Sanchez stated it was a good rate. Last rate on a CD that we had was .65%.

Mayor Garza approved the report on the reserves by unanimous consent.

h. TOLL COLLECTION SYSTEM AWARD- Jeffrey O'Neill- AECOM Consultants

Jeff O'Neil, AECOM Consultants, notified the Bridge Board of the proposals received. Total of 4 were submitted, TRIMI, Faneuil, P-Square solution and Brisa. Technical evaluations and how they addressed the RP requirements were looked at. They also did a financial comparison and financial scoring. Leaving them with two companies to choose from, Faneuil and P-Square. Final round was done based on the best and final offer. The city selected Faneuil for their collection toll system.

i. SET NOVEMBER 2016 MEETING DATE

Meeting was set for November 29, 2016, but will be brought up to see if it can be held November 15, 2016.

The Board then moved on to Item 6c.

7. ADJOURNMENT

BRIDGE BOARD MEETING MAY 24, 2016

There being nothing more to discuss, therefore, the meeting was adjourned at 3:02 p.m.

International Bridge Board

6. a.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

OPERATIONS REPORT- As of October 2016- Margie Montez, International Bridge Superintendent

Attachments

OPERATIONS RPT 2016

MEMORANDUM

Date: November 7, 2016
To: Bridge Board Members
From: Margie Montez
International Bridge Superintendent
RE: Superintendent's Operations Report

Operations ran smoothly for the month of October. Staff did lots of thorough cleaning on the bridge, using the power washer to clean the roadway, fencing and pedestrian walkway. I also had them paint patches of cracks that had been covered by the parks department.

This month we had a lots of negotiating and worked closely with our consultants to finally make our selection for the toll collections system and with the help of this board and our city council we were able to award this project to Faneuil. We look forward to working with Faneuil and installing the latest technology for toll collections.

October 10

Office closed due to Columbus Day.

Staff

I am still working on hiring a part-time toll collector. I am hoping to hire someone before the holidays.

Equipment

One of our office computers went down and since it is hard to find parts we had to work out of one computer. With the help of support and our MIS tech we were able to find the part online and get it running again.

International Bridge Board

6. b.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

MONTHLY REPORTS- As of October 2016- Margie Montez, International Bridge Superintendent

Attachments

Oct2016MonthlyReports

**INTERNATIONAL TOLL BRIDGE
STATEMENT OF OPERATIONS
THRU OCTOBER 2016**

DEPOSIT DAY DATE	CLASS 1 PASSAGE @ \$3.50	CLASS 2 PASSAGE @ \$12.00	CLASS 3 PASSAGE @ \$18.00	CLASS 4 PASSAGE @ \$24.00	CLASS 5 PASSAGE @ \$30.00	CLASS 6 PASSAGE @ \$36.00	CLASS 7 PASSAGE @ \$12.00	CLASS 8 PASSAGE @ \$12.00	CLASS 9 PASSAGE @ \$.75	CLASS 10 PASSAGE @ \$3.50	PREPAID CROSSINGS Class 1 & 9-10 AUTOS	Class 2 - 8 TRUCKS	NON-PAID CROSSINGS	TOTAL CROSSINGS
SAT 1	5,018	0	1	0	5	0	0	0	43	634	104	105	5	5,915
SUN 2	2,946	0	0	0	0	0	0	0	24	114	40	1	5	3,130
MON 3	3,698	4	0	0	4	0	0	0	42	0	234	226	6	4,214
TUE 4	3,673	4	1	0	4	0	0	0	45	0	236	238	6	4,207
WED 5	3,720	4	4	0	5	0	0	0	44	0	270	237	3	4,287
THU 6	3,899	4	1	0	9	0	0	0	50	0	265	269	8	4,505
FRI 7	4,429	6	1	0	8	0	0	0	34	594	240	267	6	5,585
SAT 8	4,880	0	0	0	6	0	0	0	48	621	113	78	7	5,753
SUN 9	3,064	0	0	0	0	0	0	1	27	136	50	0	5	3,283
MON 10	3,496	14	1	0	13	0	0	0	45	0	231	213	6	4,019
TUE 11	3,580	4	1	1	4	0	0	0	47	0	260	248	8	4,153
WED 12	3,611	4	4	0	7	0	0	0	47	0	271	265	6	4,215
THU 13	3,683	6	1	0	9	0	0	1	36	0	260	263	9	4,268
FRI 14	4,287	5	1	0	4	0	0	0	50	741	255	270	8	5,621
SAT 15	4,954	1	0	0	5	0	1	0	65	678	106	87	5	5,902
SUN 16	3,008	0	0	0	0	0	0	0	38	108	54	1	1	3,210
MON 17	3,493	6	0	0	3	0	0	0	35	0	265	262	15	4,079
TUE 18	3,554	5	3	0	6	0	0	0	54	0	272	256	8	4,158
WED 19	3,576	4	1	0	5	0	1	0	54	0	256	256	11	4,164
THU 20	3,706	5	1	0	5	0	0	0	53	0	249	274	8	4,301
FRI 21	4,330	4	0	0	3	0	0	0	48	682	233	283	6	5,589
SAT 22	4,616	0	0	1	2	0	0	0	53	607	115	83	3	5,480
SUN 23	2,957	1	0	0	0	0	0	0	22	116	56	1	1	3,154
MON 24	3,397	6	2	0	1	0	0	0	54	0	249	255	15	3,979
TUE 25	3,397	4	0	0	1	0	0	0	52	0	277	276	6	4,013
WED 26	3,627	4	1	0	2	0	0	0	52	0	280	267	9	4,242
THU 27	3,780	5	0	1	6	0	0	0	57	0	255	277	11	4,392
FRI 28	4,509	4	2	0	3	0	0	0	49	720	245	251	8	5,791
SAT 29	4,859	0	2	0	4	0	0	0	39	635	128	105	10	5,782
SUN 30	3,094	0	0	0	0	0	0	0	31	125	58	0	2	3,310
MON 31	3,863	7	1	0	4	0	0	0	30	0	244	252	12	4,413
QUANTITY	118,704	111	29	3	128	0	2	2	1,368	6,511	6,171	5,866	219	139,114
AMOUNT	\$415,464.00	\$1,110.00	\$435.00	\$60.00	\$3,200.00	\$0.00	\$20.00	\$20.00	\$1,026.00	\$22,788.50				

PEDESTRIAN CROSSINGS	TOTAL CROSSING INCOME	PEDESTRIAN INCOME	PREPAID PASSAGE INCOME	TOTAL PASSAGE INCOME	MISC.	CASH OVER/SHORT	GAIN ON SALE OF PESO	TOTAL BANK RECEIPTS
0	19,982.25	-	-	19,982.25	75.25	(13.25)	(20.65)	20,023.60
592	10,728.00	444.00	-	11,172.00	14.00	(4.00)	(15.39)	11,166.61
0	13,142.50	-	11,570.00	24,712.50	12.25	(12.00)	(21.10)	24,691.65
0	13,075.25	-	5,500.00	18,575.25	28.00	(1.00)	(18.45)	18,583.80
0	13,323.00	-	12,465.00	25,788.00	19.25	(1.00)	(18.54)	25,787.71
436	14,020.00	327.00	3,478.00	17,825.00	40.25	(3.50)	(20.71)	17,841.04
0	17,936.00	-	9,300.00	27,236.00	64.75	2.00	(19.55)	27,283.20
0	19,469.50	-	-	19,469.50	59.50	2.75	(20.94)	19,510.81
0	11,232.25	-	-	11,232.25	17.50	(1.00)	(15.08)	11,233.67
0	12,845.75	-	-	12,845.75	14.00	0.25	(19.85)	12,840.15
0	12,775.25	-	11,641.00	24,416.25	24.50	0.75	(19.63)	24,421.87
580	13,003.75	435.00	8,889.00	22,327.75	19.25	(1.00)	(20.68)	22,325.32
0	13,289.50	-	7,540.00	20,829.50	29.75	0.00	(8.31)	20,850.94
0	17,833.50	-	9,165.00	26,998.50	49.00	2.50	(9.09)	27,040.91
0	19,934.75	-	-	19,934.75	57.75	3.25	(7.33)	19,988.42
390	10,934.50	292.50	-	11,227.00	26.25	(29.50)	(6.70)	11,217.05
0	13,300.50	-	16,702.50	30,003.00	13.16	(57.16)	(7.94)	29,951.06
0	13,686.50	-	-	13,686.50	28.20	9.64	(7.81)	13,716.53
0	13,697.50	-	12,230.00	25,927.50	20.68	34.50	(7.90)	25,974.78
351	14,184.25	263.00	6,398.00	20,845.25	18.80	(9.50)	(8.45)	20,846.10
0	18,980.50	-	6,608.00	25,588.50	41.36	10.38	(9.00)	25,631.24
0	19,717.00	-	-	19,717.00	69.56	0.58	(8.72)	19,778.42
0	11,553.25	-	-	11,553.25	28.20	(1.05)	(7.21)	11,573.19
532	12,928.75	399.00	14,025.00	27,352.75	28.20	(1.89)	(7.98)	27,371.08
0	12,862.25	-	5,475.00	18,337.25	39.48	(2.87)	(8.00)	18,365.86
0	13,776.75	-	6,067.00	19,843.75	26.32	(2.93)	(7.84)	19,859.30
259	14,503.75	194.25	11,850.00	26,548.00	35.72	7.48	(7.90)	26,583.30
0	19,834.00	-	6,947.50	26,781.50	95.88	(0.33)	(9.22)	26,867.83
0	20,800.75	-	-	20,800.75	54.52	1.89	(8.26)	20,848.90
0	12,094.50	-	-	12,094.50	26.32	(0.91)	(7.12)	12,112.79
501	14,749.25	375.75	21,774.00	36,899.00	26.32	2.20	(9.83)	36,917.69
3,641								
	460,195.25	2,730.50	187,625.00	650,550.75	1,103.97	(64.72)	(385.18)	651,204.82

**INTERNATIONAL TOLL BRIDGE
STATEMENT OF OPERATIONS
THRU OCTOBER 2016
COMPARATIVE**

TOTAL	2016-2017	2015-2016	INCREASE/ (DECREASE)
VEHICLES, PICK-UPS MOTORCYCLES	131,386	125,011	6,375
PEDESTRIANS	3,641	4,545	(904)
CROSSING INCOME	460,195.25	\$420,286.25	\$39,909.00

Class 1 - Autos/Pickups & Motorcycles	\$3.75	Class 6 - 6 Axle Truck	\$39.00
Class 2 - 2 Axle Truck	\$13.00	Class 7 - Recreational Vehicles	\$13.00
Class 3 - 3 Axle Truck	\$19.50	Class 8 -Buses	\$13.00
Class 4 - 4 Axle Truck	\$26.00	Class 9 - Bicycles	\$0.75
Class 5 - 5 Axle Truck	\$32.50	Class 10 - 9PM - 5AM Fri & Sat	\$3.75

CITY OF DEL RIO
International Toll Bridge
Vehicle Crossings Analysis: Autos and Trucks

	2010-2011	2009-2010	2010-2011	2010-2012	2010-2011	2011-2012	2011-2012	2012-2013	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015	2014-2015	2015-2016	2014-2015	2015-2016	2016-2017	2016-2017	INCREASE/ (DECREASE)	% INCR/DECR	
AUTOS																						
October	113,121	664	105,162	(7,959)	105,109	(53)	109,713	4,604	117,848	8,135	125,011	7,163	125,011	7,163	125,011	7,163	125,011	131,386	6,375		5.10%	
November	108,301	(1,267)	103,650	(4,651)	106,199	2,549	110,524	4,325	114,768	4,244	119,910	5,142	119,910	5,142	119,910	5,142	119,910	131,386	6,375			
December	121,828	(1,136)	112,991	(8,837)	118,328	5,337	121,041	2,713	128,406	7,365	136,304	7,898	136,304	7,898	136,304	7,898	136,304	131,386	6,375			
January	104,008	(1,047)	101,144	(2,864)	102,016	872	106,191	4,175	110,998	4,807	116,889	5,891	116,889	5,891	116,889	5,891	116,889	131,386	6,375			
February	98,439	(4,114)	101,427	2,988	99,285	(2,142)	102,713	3,428	107,407	4,694	118,334	10,927	118,334	10,927	118,334	10,927	118,334	131,386	6,375			
March	110,620	(4,578)	112,869	2,249	107,766	(5,103)	117,819	10,053	123,007	5,188	130,707	7,700	130,707	7,700	130,707	7,700	130,707	131,386	6,375			
April	109,315	(3,377)	106,893	(2,422)	106,469	(424)	115,053	8,584	121,954	6,901	129,630	7,676	129,630	7,676	129,630	7,676	129,630	131,386	6,375			
May	111,275	5,417	109,109	(2,166)	114,575	5,466	120,630	6,055	126,374	5,744	132,728	6,354	132,728	6,354	132,728	6,354	132,728	131,386	6,375			
June	107,348	3,285	107,810	462	108,316	506	113,057	4,741	121,120	8,063	126,820	5,700	126,820	5,700	126,820	5,700	126,820	131,386	6,375			
July	112,556	6,357	109,286	(3,270)	109,383	97	116,785	7,402	125,858	9,073	132,237	6,379	132,237	6,379	132,237	6,379	132,237	131,386	6,375			
August	109,672	442	109,836	164	113,092	3,256	120,330	7,238	122,861	2,531	126,924	4,063	126,924	4,063	126,924	4,063	126,924	131,386	6,375			
September	106,172	(58)	104,870	(1,302)	103,427	(1,443)	111,299	7,872	119,163	7,864	127,159	7,996	127,159	7,996	127,159	7,996	127,159	131,386	6,375			
Total Cars	1,312,655	3,628	1,285,047	(27,608)	1,293,965	10,361	1,365,155	63,318	1,439,764	74,609	1,522,653	82,889	1,522,653	82,889	1,522,653	82,889	1,522,653	131,386	6,375		5.10%	
TRUCKS																						
October	4,909	(27)	5,444	535	5,534	90	5,814	280	6,028	214	6,071	43	6,071	43	6,071	43	6,071	6,141	70		1.15%	
November	4,732	397	5,122	390	5,204	82	5,200	(4)	5,158	(42)	5,291	133	5,291	133	5,291	133	5,291	6,141	70			
December	4,415	431	4,457	42	4,113	(344)	4,287	174	4,804	517	4,768	(36)	4,768	(36)	4,768	(36)	4,768	6,141	70			
January	4,651	588	5,146	495	5,161	15	5,091	(70)	5,107	16	5,252	145	5,252	145	5,252	145	5,252	6,141	70			
February	4,653	590	5,350	697	4,875	(475)	4,975	100	5,032	57	5,364	332	5,364	332	5,364	332	5,364	6,141	70			
March	5,405	514	5,457	52	5,288	(169)	5,348	60	5,728	380	5,886	158	5,886	158	5,886	158	5,886	6,141	70			
April	4,894	355	5,012	118	5,690	678	5,387	(303)	5,514	127	5,753	239	5,753	239	5,753	239	5,753	6,141	70			
May	5,134	725	5,507	373	5,554	47	5,524	(30)	5,146	(378)	5,644	498	5,644	498	5,644	498	5,644	6,141	70			
June	5,156	370	5,154	(2)	5,059	(95)	5,244	185	5,623	379	5,904	281	5,904	281	5,904	281	5,904	6,141	70			
July	4,779	317	4,788	9	5,162	374	5,572	410	5,701	129	5,483	(218)	5,483	(218)	5,483	(218)	5,483	6,141	70			
August	5,524	829	5,469	(55)	5,587	118	5,290	(297)	5,369	79	6,352	983	6,352	983	6,352	983	6,352	6,141	70			
September	5,364	485	4,729	(635)	5,124	395	5,473	349	5,690	217	6,114	424	6,114	424	6,114	424	6,114	6,141	70			
Total Trucks	59,616	5,574	61,635	2,019	62,351	716	63,205	854	64,900	1,695	67,882	2,982	67,882	2,982	67,882	2,982	67,882	6,141	70		1.15%	
Total																						
Autos & Truck	1,372,271	9,202	1,346,682	(25,589)	1,356,316	11,077	1,428,360	64,172	1,504,664	76,304	1,590,535	85,871	1,590,535	85,871	1,590,535	85,871	1,590,535	131,386	6,375			

**INTERNATIONAL TOLL BRIDGE
TOLL RATE COMPARISON
OCTOBER 2016**

MONTHLY CROSSINGS													
CATEGORIES	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10			
	Auto/Pickups	2 Axle Truck	3 Axle Truck	4 Axle Truck	5 Axle Truck	6 Axle Truck	Recr. Vehicle	Buses	Bicycles	9PM-5AM Toll	Pedestrians		
10-01-16/ 10-31-16	118,704	111	29	3	128	0	2	2	1,368	6,511	3,641		
Pre-Paid	6,124	949	691	99	4,043	12	0	72	0	47	0		
Total Crossings	124,828	1,060	720	102	4,171	12	2	74	1,368	6,558	3,641		

PRIOR YR	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10	Pedestrians	TOTAL
TOLL RATES	\$1.00	\$3.50	\$5.25	\$7.00	\$8.75	\$10.50	\$3.50	\$3.50	\$0.10	\$1.00	\$0.10	\$0.10
Revenues	124,828.00	3,710.00	3,780.00	714.00	36,496.25	126.00	7.00	259.00	136.80	6,558.00	364.07	176,979.12
CURRENT YR	\$2.00	\$7.00	\$10.50	\$14.00	\$17.50	\$21.00	\$7.00	\$7.00	\$0.75	\$2.00	\$0.25	\$0.25
TOLL RATES	249,656.00	7,420.00	7,560.00	1,428.00	72,992.50	252.00	14.00	518.00	1,026.00	13,116.00	910.17	354,892.67

Revenue Increase	124,828.00	3,710.00	3,780.00	714.00	36,496.25	126.00	7.00	259.00	889.20	6,558.00	546.10	177,913.55
Percentage Increase	100.00%	28.57%	19.05%	14.29%	11.43%	9.52%	28.57%	28.57%	1000.00%	100.00%	1000.00%	100.53%
CURRENT YR	\$3.50	\$12.00	\$18.00	\$24.00	\$30.00	\$36.00	\$12.00	\$12.00	\$3.50	\$3.50	\$0.75	\$0.75
TOLL RATES	436,898.00	12,720.00	12,960.00	2,448.00	125,130.00	432.00	24.00	888.00	22,953.00	2,730.50	2,730.50	25,683.50
Revenues	187,242.00	5,300.00	5,400.00	1,020.00	52,137.50	180.00	10.00	370.00	9,837.00	1,820.33	1,820.33	11,657.33
Revenue Increase					\$ 64,417.50				150.00%	333.33%		6.55%
Percentage Increase												

TOLL CROSSING COMPARISON

MONTHLY CROSSINGS													
CATEGORIES	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8	Class 9	Class 10			
	Auto/Pickups	2 Axle Truck	3 Axle Truck	4 Axle Truck	5 Axle Truck	6 Axle Truck	Recr. Vehicle	Buses	Bicycles	9PM-5AM Toll	Pedestrians		
10/31/15	111,099	150	9	0	134	0	2	3	1,429	7,036	4,545		
Pre-Paid	6,824	1,032	567	171	3,926	4	0	73	0	52	0		
Total Crossings	117,923	1,182	576	171	4,060	4	2	76	1,429	7,088	4,545		
10/31/16	118,704	111	29	3	128	0	2	2	1,368	6,511	3,641		
Pre-Paid	6,124	949	691	99	4,043	12	0	72	0	47	0		
Total Crossings	124,828	1,060	720	102	4,171	12	2	74	1,368	6,558	3,641		

Increase (Decrease) in Crossings	6,905	(122)	144	(69)	111	8	0	(2)	(61)	(530)	(904)	
% Change	5.86%	-10.32%	25.00%	-40.35%	2.73%	200.00%	0.00%	-2.63%	-4.27%	-7.48%	-19.90%	

CITY OF DEL RIO

INTERNATIONAL TOLL BRIDGE PREPAID CROSSINGS

OCTOBER 2016

	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6	CLASS 7	CLASS 8	CLASS 9	CLASS 10
--	---------	---------	---------	---------	---------	---------	---------	---------	---------	----------

												TOTAL
1-Oct	103	12	27	3	62	0	0	1	0	1		209
2-Oct	39	0	0	0	0	0	0	1	0	1		41
3-Oct	234	39	19	4	160	2	0	2	0	0		460
4-Oct	236	45	32	4	154	1	0	2	0	0		474
5-Oct	270	44	20	3	168	0	0	2	0	0		507
6-Oct	265	47	18	2	199	0	0	3	0	0		534
7-Oct	240	44	35	4	181	0	0	3	0	0		507
8-Oct	111	9	19	1	48	0	0	1	0	2		191
9-Oct	47	0	0	0	0	0	0	0	0	3		50
10-Oct	231	29	31	4	149	0	0	0	0	0		444
11-Oct	260	36	29	5	174	1	0	3	0	0		508
12-Oct	271	42	35	4	180	1	0	3	0	0		536
13-Oct	260	44	34	6	176	0	0	3	0	0		523
14-Oct	249	44	20	7	193	1	0	5	0	6		525
15-Oct	103	10	16	2	58	0	0	1	0	3		193
16-Oct	52	0	0	0	0	0	0	1	0	2		55
17-Oct	265	44	18	3	194	0	0	3	0	0		527
18-Oct	272	39	32	3	178	1	0	3	0	0		528
19-Oct	256	40	36	6	171	0	0	3	0	0		512
20-Oct	249	45	26	4	195	1	0	3	0	0		523
21-Oct	224	52	15	5	206	1	0	4	0	9		516
22-Oct	110	10	21	1	50	0	0	1	0	5		198
23-Oct	56	0	0	0	0	0	0	1	0	0		57
24-Oct	249	36	38	6	171	0	0	4	0	0		504
25-Oct	277	45	30	0	197	1	0	3	0	0		553
26-Oct	280	46	31	8	178	1	0	3	0	0		547
27-Oct	255	51	48	3	170	1	0	4	0	0		532
28-Oct	238	43	20	5	179	0	0	4	0	7		496
29-Oct	124	15	18	1	70	0	0	1	0	4		233
30-Oct	54	0	0	0	0	0	0	0	0	4		58
31-Oct	244	38	23	5	182	0	0	4	0	0		496

	6,124	949	691	99	4043	12	0	72	0	47	
	class 1	class 2	class 3	class 4	class 5	class 6	class 7	class 8	class 9	class 10	

12,037

International Bridge Board

6. c.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

RESERVES FOR FUTURE CONSTRUCTION- As of October 2016- Gilbert Sanchez, Finance Director

Attachments

ReservesConstructionOct2016

**CITY OF DEL RIO
MEMORANDUM**

To: Bridge Board

From: Gilbert E. Sanchez
Finance Director

Date: November 10, 2016

Re: Bridge Fund Reserves for Future Improvements/
Construction

The Bridge Fund Reserves for Future Improvements/Construction are held at the Texas Community Bank, TexPool and Wells Fargo CD. The preliminary balances as of October 30, 2016 were as shown below:

1. TEXPOOL ACCOUNT	
Bridge Fund	\$2,517,670.21
2. Texas Community Bank & TexPool	
General Fund Reserve	\$ 378,398.20
3. 5% Bridge Reserve	\$ 387,412.69
4.	\$ _____
Total	<u>\$3,283,481.10</u>

If you have any questions on this matter, please let me know. Thank you.

Attachments: •Bridge Fund- Detail Report on Accounts for Reserve for Future Imp.
For 10/31/2016.
•General Fund Reserves Report for 10/31/2016.
• 5% Bridge Reserve per City Charter for 10/31/2016

XC: Mayor Robert Garza
International Bridge Board Members

CITY OF DEL RIO
General Fund Reserves
Report for FY 2016-2017
For Period Ending October 31, 2016

UPDATED

11/10/2016

ORDINANCE No. 98-25, 99-11 , 01-02 03-28 , 05-56 & 06-33	GENERAL FUND	GENERAL FUND RESERVE	STREETS DRAINAGE RESERVE	PUBLIC SAFETY RESERVE	BRIDGE RESERVE	TOTAL
BEGINNING BALANCE	\$ -	\$ 809,283.93	\$ (0.00)	\$ 654,595.15	\$ 378,153.02	\$ 1,842,032.10
I. ESTIMATED REVENUES	40%	5%	45%	10%	0%	100%
Purchase of CD						
October 2016 Actual	71,165.42	8,895.68	80,061.10	17,791.36	0.00	177,913.55
November 2016 Actual	0.00	0.00	0.00	0.00	0.00	
December 2016 Actual	0.00	0.00	0.00	0.00	0.00	
January 2017 Actual	0.00	0.00	0.00	0.00	0.00	
February 2017 Actual	0.00	0.00	0.00	0.00	0.00	
March 2017 Actual	0.00	0.00	0.00	0.00	0.00	
April 2017 Actual	0.00	0.00	0.00	0.00	0.00	
May 2017 Actual	0.00	0.00	0.00	0.00	0.00	
June 2017 Actual	0.00	0.00	0.00	0.00	0.00	
July 2017 Actual	0.00	0.00	0.00	0.00	0.00	
August 2017 Actual	0.00	0.00	0.00	0.00	0.00	
September 2017 Actual	0.00	0.00	0.00	0.00	0.00	
Interest	0.00	524.70	(0.00)	424.41	245.18	1,194.28
TOTAL REVENUE	\$ 71,165.42	\$ 9,420.38	\$ 80,061.10	\$ 18,215.76	\$ 245.18	\$ 179,107.83
II. EXPENSES						
Public Safety:						
Salaries	(52,500.00)					(52,500.00)
4% Inc. 2001-02	(8,833.33)					(8,833.33)
4% Inc. 2002-03	(8,448.00)					(8,448.00)
4% Inc. 2003-04	(9,535.75)					(9,535.75)
4% Inc. 2004-05	(9,371.42)					(9,371.42)
4% Inc. 2005-06	(5,665.92)					(5,665.92)
4% Inc. 2006-07	(4,960.92)					(4,960.92)
4% Inc. 2007-08	(5,787.83)					(5,787.83)
4% Inc. 2008-09	(4,366.67)					(4,366.67)
4% Inc. 2009-10	(13,252.58)					(13,252.58)
4% Inc. 2010-11	(4,382.33)					(4,382.33)
4% Inc. 2011-12	(4,457.75)					(4,457.75)
4% Inc. 2012-13	(4,657.50)					(4,657.50)
4% Inc. 2013-14	(12,315.58)					(12,315.58)
4% Inc. 2014-15	(6,852.50)					(6,852.50)
4% Inc. 2015-16	(5,182.42)					(5,182.42)
General Fund Reserve						
Air Pass. Serv.-Marketing		(833.33)				(833.33)
Streets & Drainage						
Bonds Series 2007			(5,328.65)			(5,328.65)
Bonds Series 2007 Refunding			(7,762.35)			(7,762.35)
Bonds Series 2010				(750.00)		(750.00)
Bonds Series 2010				(2,208.33)		(2,208.33)
Bonds Series 2011 Refund			(37,839.38)			(37,839.38)
Bonds Series 2012				(1,481.25)		(1,481.25)
Bonds Series 2013				(3,510.42)		(3,510.42)
Bonds Series 2014 Refunding			(19,262.29)			(19,262.29)
Bonds Series 2015 Refunding			(9,710.63)	(7,922.08)		(17,632.71)
Transfer from GF to Streets	89,405.08					89,405.08
Streets Impr.						
Acct 5631						-
Asphalt, Concrete						-
Pipe, & Culvert Mat.			-			-
Transfer from General Fund						-
TOTAL EXPENSES	\$ (71,165.42)	\$ (833.33)	\$ (79,903.30)	\$ (15,872.08)	0.00	\$ (167,774.13)
SUBTOTAL	\$ -	\$ 8,587.04	\$ 157.80	\$ 2,343.68	\$ 245.18	\$ 11,333.70
ENDING BALANCE	\$ -	\$ 817,870.97	\$ 157.80	\$ 656,938.83	\$ 378,398.20	\$ 1,853,365.80

CITY OF DEL RIO
5% BRIDGE RESERVE PER CITY CHARTER

Month	Toll Collections	Reserve %	Reserve Amount
May-14	456,318.00	5	22,815.90
June-14	435,075.25	5	21,753.76
July-14	446,761.75	5	22,338.09
August-14	466,486.00	5	23,324.30
September-14	428,171.00	5	21,408.55
October-14	545,421.05	5	27,271.05
November-14	485,346.55	5	24,267.33
December-14	548,168.25	5	27,408.41
January-15	506,030.75	5	25,301.54
February-15	489,020.75	5	24,451.04
March-15	551,341.70	5	27,567.09
April-15	548,557.50	5	27,427.88
May-15	552,299.25	5	27,614.96
June-15	547,006.75	5	27,350.34
July-15	567,763.75	5	28,388.19
August-15	546,143.50	5	27,307.18
September-15	537,665.50	5	26,883.28
Purchase of CD			(432,878.87)
October-15	582,400.25	5	29,120.01
November-15	565,208.05	5	28,260.40
December-15	597,892.10	5	29,894.61
January-16	534,285.75	5	26,714.29
February-16	563,187.50	5	28,159.38
March-16	616,592.50	5	30,829.63
April-16	594,129.25	5	29,706.46
May-16	619,827.50	5	30,991.38
June-16	591,842.22	5	29,592.11
July-16	610,395.80	5	30,519.79
August-16	620,392.05	5	31,019.60
September-16	601,550.24	5	30,077.51
October-16	650,550.75	5	32,527.54
			387,412.69

International Bridge Board

6. d.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

UPDATE ON TOLL BOOTH RELOCATION PROJECT- Alejandro Garcia, Public Works Director

Attachments

No file(s) attached.

International Bridge Board

6. e.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

UPDATE OF 2nd INTERNATIONAL BRIDGE- Alejandro Garcia- Public Works Director

Attachments

No file(s) attached.

International Bridge Board

6. f.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

AWARD CONSULTANT SERVICES (AECOM) FOR INSTALLATION OF TOLL COLLECTION SYSTEM-
Margie Montez, International Bridge Superintendent

Attachments

AECOMM Contract

Task Order 2

Scope of Work

1. Project Management

Project Management

Overall Project Management will be provided through project Go-Live for each task defined within the Scope of Work. This includes internal and external coordination, internal project meetings, and invoicing will be provided as part of project management. Our Project Manager will work on behalf of the City to coordinate all project phases, manage schedule, identify and help mitigate risks and coordinate between the City and contractors to assure all project objectives are met.

Progress Reports

Monthly Progress Reports and meeting minutes prepared by the Contractor for the Progress Meetings scheduled from December 2016 through August 2017 will be reviewed and commented on prior to those Progress Meetings. Comments will be provided to the City prior to the meeting via e-mail. Special attention will be given to the Contractor's updated project schedules and identification of all variances from previous schedule submittals.

Progress Meetings

Project Progress meetings with the Contractor and City will be attended via phone monthly beginning in December and in person quarterly at the CITY office beginning in February 2017. Meetings attended via conference call will include up to two (2) AECOM representatives, with no representation in person. Only one (1) AECOM representative will be onsite for the quarterly meetings. The purpose of these meetings will be to monitor progress, discuss design issues and plan for system installation, testing, transition and go-live.

Deliverables:

- Conference call coordination
- Monthly project report reviews (9)
- Project progress meeting attendance (3 in person)
- Risk tracking and mitigation
- Management of City deliverables through completion
- Invoices

2. Kick-Off Meeting

Meeting Preparation/Attendance

AECOM will assist the City in scheduling and coordinating the Kick-Off meeting. Two AECOM representatives will attend the Kick-Off meeting remotely via conference call. Pricing reflects attendance at a one (1) day meeting and one (1) day preparation anticipated to be scheduled in November 2016.

Project Schedule

The Contractor's Project Schedule, which is to be submitted seven business (7) days prior to this meeting, will be reviewed with comments to be addressed during the meeting.

Deliverables:

- Coordination Conference Call
- Meeting Materials (agenda, sign in sheet, and review of post meeting minutes prepared by the Contractor).
- Project Schedule Review Comments
- Attendance at one (1) meeting remotely via conference call with two (2) AECOM representatives

3. Design Reviews/Comments

Documentation

AECOM will review and comment on documents provided by the Contractor during the Design process as listed below. Document Reviews for the documents listed will include a total of three (3) reviews per document. Two (2) reviews will be of the Draft document submitted and the third review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be reviewed include:

- Detail Design Document
- Business Rules-Requirements Traceability Matrix
- Hard Cut Sheets

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Design meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a two (2) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in December 2016. The two day meeting will include both Roadside (Vehicular) TCS and Customer Service Center System.

Deliverables:

- Two (2) Draft reviews for documents listed above
- One (1) Final review for documents listed above
- Two (2) Conference Calls for Draft documents listed above
- Attendance at one (1) meeting in person with two (2) AECOM representatives to finalize the Detail Design document listed above.

4. Factory Acceptance

Documentation

AECOM will review and comment on documents provided by the Contractor during the Factory Acceptance process as listed below. Document Reviews for the documents listed will include a total of three (3) reviews per document. Two (2) reviews will be of the Draft document submitted and the third review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Test Plan-Procedures-Scripts
- Discrepancy Reports

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Factory Acceptance Test (FAT) meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a two (2) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in December 2016. The two day meeting will include both Roadside (Vehicular) TCS and Customer Service Center System.

Deliverables:

- Two (2) Draft reviews for documents listed above
- One (1) Final review for documents listed above
- Two (2) Conference Calls for Draft documents listed above
- Attendance at a two (2) day FAT meeting by two (2) AECOM representatives

5. Installation/Site Acceptance

Installation Oversight

AECOM will participate (in person) in the following installation activities providing oversight:

- Monitor installation procedures to ensure compliance to "best practices"
- Assure system installation conforms with the approved designs
- Review installation drawings during onsite participation
- Participate in schedule discussions and provide updates to Del Rio in regards to progress and schedule adherence.
- Provide a daily Installation Report while on site
- Participate in weekly status meetings
- Ensure the installation subcontractors area is kept in a safe and hazard free state.
- Ensure that proper maintenance and Protection of Traffic is present while working in live traffic environments
- Ensure that all on-site personnel are wearing safety vests and hard hats while out in the toll lanes

Please note that any trips required to support the plaza buildout prior to the toll system installation period it would need to be approved in advance and will be charged to The City of Del Rio on a time and material basis.

Site Acceptance Participation

AECOM will participate (in person) in both the CSC and TCS site testing. Site tests will include end to end testing adhering to the site acceptance test scripts. AECOM will witness all testing and compliance with testing expected results. All anomalies will be documented and tracked through to resolution. Daily site testing meetings will be conducted at the end of each day to review the progress and discuss any items that need to be addressed before site acceptance.

Documentation

AECOM will review and comment on documents provided by the Contractor during installation and site acceptance process as listed below. Document Reviews for the documents listed will include a total of two (2) reviews per document. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Installation Plans/Procedures for Host and Field (shop drawings and punch list)
- Site Acceptance Test Plan
- CSC User Manual
- Toll Collector Manual/Training Materials
- TCS System Administration/User Manual
- Maintenance Manual/Training Materials
- Training Program Materials (Schedule/Course Syllabus, Session Content, Training Manual, Maintenance Training Plan)

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Drafts for documents listed above
- One (1) Final for documents listed above
- One (1) Conference Calls for Draft documents listed above
- In person participation of one (1) AECOM representative for installation support for a maximum of 10 business days
- Attendance at Site Acceptance testing by two (2) AECOM representatives

Other Optional Services

Should the City of Del Rio need further support after Site Acceptance has been completed AECOM can also provide the following services:

1. Transition Support

Documentation

AECOM will review and comment on the Transition Plan provided by the Contractor. The Review will consist of a total of two (2) reviews. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

RFID Conversion

AECOM will work with the City to prepare the conversion plan for transitioning customers from the current bar code stickers to the RFID transponders. This plan will cover the following:

- Development of communication materials to customers
- Development of procedures to manage the transponder exchange
- Assisting with the implementation of the initial transponder inventory
- Assist with staff training during the transition process

Conference Calls

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Drafts for documents listed above
- One (1) Final for documents listed above
- One (1) Conference Calls for Draft Transition Plan

2. Final Acceptance (Go Live Support)

Monitoring

Upon completion of the transition period, a three (3) month period of observation and evaluation of the new system running concurrently with the current system (dual systems for the CSC) under actual use will commence and be monitored by the CONTRACTOR. AECOM will oversee the 3 month period on behalf of the City. We will review Discrepancy Reports resulting from any problems detected during the monitoring of the new toll system.

At the end of the 3 month period, AECOM will confirm if the Contractor has successfully completed Final Acceptance by validating that the new system functioned for a continuous thirty (30) calendar day period with no "major failures" and all reports are generating accurately.

Documentation

AECOM will review and comment on reports provided by the Contractor during the Final Acceptance period as listed below. Reviews for the reports listed will include a total of one (1) review per report submittal. Reviews for the documents listed will include a total of two (2) reviews per document. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Discrepancy Reports
- System Reports
- As built Drawings
- Disaster Recovery Manual
- Operations Manual

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Final Acceptance meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a one (1) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in August 2017.

Deliverables:

- One review per report
- Two (2) Drafts for documents listed above
- One (1) Final for documents listed above
- Conference Calls (up to 6 over the 3 month period)
- Attendance at a one (1) day Final Acceptance meeting by two (2) AECOM representatives

3. Close –Out Documentation Reviews

Documentation

AECOM will review and comment on documents provided by the Contractor for project close-out as listed below. These documents will only consist of one (1) review submission. Comments resulting from the reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Project Closeout
- Final Acceptance – DRs, Reports
- Operator and Reports Manuals
- Installed Equipment List
- Spare Parts List
- Final Software Documentation

- Final As-Built Drawings, Revised Cut Sheets, Equipment Inventory
- Disaster Recovery Manual
- Security and Disaster Recovery Plan

Conference Calls

Comments pertaining to all of the documents will be discussed with the City via a conference call after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Review of documents listed above
- One (1) Conference Call

Schedule

Scope and pricing is based on an anticipated 10-month schedule beginning with Notice to Proceed on **November xx, 2016** and concluding on **August 30, 2017**. Extension of the schedule or deviation from the defined months beyond August 30, 2017 will warrant a price reevaluation which may result in an increase in labor and/or direct costs for additional project management and/or changes in labor rates. Any change in Scope of Work, including AECOM deliverables, requested and authorized by the City will require a separate Change Order. The schedule as presented below is based on the Contractor's Contract Project Schedule approved by the City.

Schedule		
Task No	Task	Contract Task Completion Date
	Notice to Proceed	November xx, 2016
1	Project Management	August 14, 2017
2	Kick Off Meeting	November xx, 2016
3	Design Reviews/Comments - Detail Design Document - Business Rules-Requirements Traceability Matrix - Hard Cut Sheets	December 22, 2016
4	Factory Acceptance - Test Plan-Procedures-Scripts Reviews/Comments - Discrepancy Report Reviews/Comments - Roadside (Vehicular) TCS FAT Participation - Customer Service Center System FAT Participation	March 17, 2017
5	Installation/Site Acceptance - Installation Oversight - Installation Support - First Lane Installed-Site Testing Participation - Site Acceptance Participation - CSC Site Testing Participation - Document Reviews - Installation Plans/Procedures for Host and Field - CSC User Manual - Toll Collector Manual/Training Materials - TCS System Administration/User Manual - Maintenance Manual/Training Materials - Training Program Materials	May 8, 2017
6	Transition Support (Optional) - Transition Plan Review/Comment	April 19, 2017
7	Final Acceptance - Go Live Support (Optional) - Monitoring	July 17, 2017
8	Close-Out Documentation Reviews (Optional) - Project Closeout - Final Acceptance – DRs, Reports - Operator and Reports Manuals - Installed Equipment List - Spare Parts List - Final Software Documentation - Final As-Built Drawings, Revised Cut Sheets, Equipment Inventory - Disaster Recovery Manual - Security and Disaster Recovery Plan	August 30, 2017 (Contractor submittal date: August 14, 2017)

Fees

This Price is based on the Schedule, Scope of Work and Deliverables defined in this Task Order. AECOM provides two pricing options. The first option includes overall Project Management and additional resources for all of the scope of work items. In Option 1 Project Management will be billed on a monthly basis for actual hours provided not exceed the total amount shown below. All other items will be billed lump sum upon completion. Option 2 is priced as 'a la cart' where the City will provide the overall Project Management may select which tasks AECOM will be asked to complete. Note that Option 2 does not include Project Management as defined within the scope of work.

A travel estimate is provided. **This is only an estimate as all direct costs will be billed for reimbursement at actual cost, supported by receipts.**

Labor			TRAVEL
Task	Option 1	Option 2	
Project Management	\$ 107,373.09	NA	NA
Kick Off Meeting	\$ 4,146.91	\$ 9,799.64	\$ -
Design	\$ 20,734.56	\$ 44,114.11	\$ 3,480.00
Factory Acceptance	\$ 20,734.56	\$ 45,911.62	\$ 3,480.00
Install/Site Acceptance	\$ 33,175.30	\$ 45,763.83	\$ 8,820.00
Total	\$ 186,164.42	\$ 145,589.20	\$ 15,780.00
Other Optional Services (Not Included in Scope)			
Transition	NA	\$ 20,352.18	NA
Final Acceptance	NA	\$ 27,341.20	\$ 3,070.00
Close-Out Documents	NA	\$ 28,884.48	NA
Total		\$ 76,577.86	\$ 3,070.00

Hourly labor rates are provided in the table below for calendar year 2016. These rates and new 2017 rates will be used in estimating pricing for any Change Orders if required.

2016 Hourly Labor Billing Rates for Tasks		
Name		Billing Rate
Stephen	Hamilton	\$ 235.62
Jeffrey	O'Neill	\$ 262.72
Anna	Salvagin	\$ 233.83

International Bridge Board

6. g.

Meeting Date: 11/15/2016

Submitted For: Margie Montez, Finance

Submitted By: Joe M Rivera, Finance

Information

Subject

SET DECEMBER 2016 MEETING DATE

Attachments

No file(s) attached.
