

**CITY OF DEL RIO, TEXAS
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS - CITY HALL
109 WEST BROADWAY
TUESDAY, NOVEMBER 15, 2016 - 6:30 P.M.**

**AGENDA
DESCRIPTION**

ITEM NO.

-
1. CALL TO ORDER
 2. ROLL CALL
 3. INVOCATION - Pastor Ruben Herrera, Tabernacle Assembly of God
 4. PLEDGE OF ALLEGIANCE

5. **CITIZEN COMMENTS**
(NO ACTION WILL BE TAKEN)

This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor take any action on any issue. A sign-up sheet is available for citizens who wish to address the Council. Please limit remarks to three minutes. Topics of operational concerns shall be directed to the City Manager. Comments should not personally attack other speakers, Council or staff.

6. **MAYOR'S COMMENTS**

7. **INFORMATION ITEMS**

- a. Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Lupita De La Paz, Casa De La Cultura
- b. Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Blanca Larson, Del Rio Conventions and Visitors Bureau
- c. Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Mary Mota, Brown Plaza Association

8. **CONSENT AGENDA**
(ACTION MAY BE TAKEN ON THESE MATTERS)

This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended by the administration. Prior to acting on the consent agenda, any Councilmember may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

- a. Request authorization to travel to San Antonio, Texas to attend the Texas Border Coalition on November 16 - 17, 2016 - Robert Garza, Mayor
- b. Request authorization to travel to Brownsville, Texas to attend the Border Trade Advisory Committee meeting on December 7th, 2016 - Robert Garza, Mayor
- c. Request approval of City Council meeting minutes for August 9th and August 23rd - Alma Levrie, City Secretary

9.

ORDINANCES

(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. O: 2016 - 142 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to accept amendment #1 of Project Grant Agreement (PGA) RPT 1601 (22) 013 with the Texas Department of Transportation - Elsa Reyes, Transportation Director
- b. O: 2016 - 143 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to accept the Section 5310 Grant from the Texas Department of Transportation - Elsa Reyes, Transportation Director
- c. O 2016 - 144 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to ratify and acknowledge Tiger Project Grant Agreement with the Texas Department of Transportation - Elsa Reyes, Transportation Director
- d. O: 2016 - 145 An Ordinance by the City Council of the City of Del Rio, Authorizing and Directing the City Manager Henry Arredondo to Give Notice and to Award the City of Del Rio Primary Depository Bank Services to Texas Community Bank - Gilbert E. Sanchez, Finance Director / Mario A. Garcia, Purchasing Agent.
- e. O: 2016 - 146 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to Provide for the Adoption of a Revised Non-Civil Service Classification and Compensation Plan for the City of Del Rio, Texas and Providing for an Effective Date - Mary Canales, Human Resources Director
- f. O:2016- 147 An Ordinance by the City Council of the City of Del Rio, Texas, Authorizing and Directing the City Manager to Award the Bid for the Repainting and Restriping of the Del Rio International Airport Runway to Hi-Lite Airfield Services, LLC in the Total Amount of \$56,450.00. Juan C. Onofre, Airport Manager.
- g. O: 2016 - 148 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing City Manager Henry Arredondo to Issue Change Order No. 1 to the Contract with LBG-Guyton Associates for the Alternate Water Source - Alejandro Garcia, Public Works Director
- h. O: 2016 - 149 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager Henry Arredondo, to Award a contract for the professional services with AECOM Engineering to oversee completion of construction, installation, testing, and implementation of the new the new International Toll Bridge Toll Plaza software and hardware system. - Margie Montez, International Bridge Superintendent

10.

RESOLUTIONS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. R: 2016 - 071 A Resolution by the City Council of the City of Del Rio, Authorizing and Directing the City Manager Henry Arredondo to Advertise for Bids for the Selection of a General Contracting Firm for New Construction of T-6 Prefabricated Aircraft Sun Shades at Laughlin Air Force Base Funded Through the Defense Economic Adjustment Assistance Grant from the Office of the Governor, Texas Military Preparedness Commission. – Alejandro Garcia, Public Works Director
- b. R: 2016 - 072 A Resolution by the City Council of the City of Del Rio, Texas Granting Recognition to the Del Rio Police Officers' Association as the Sole and Exclusive Bargaining Agent for all Eligible Employees of the Del Rio Police Department as per the Provisions of Chapter 174, Texas Local Government Code for the Collective Bargaining Process - Mary Canales, Human Resources Director
- c. R: 2016 - 073 A Resolution by the City Council of the City of Del Rio, Providing for Mayor Robert Garza's Appointment and City Council Confirmation to Fill a Vacancy to the International Airport Commission, Places 4 and 6- Robert Garza, Mayor
- d. R: 2016 - 074 A Resolution by the City Council of the City of Del Rio, Texas Adopting a Revised Financial Investment Policy in Accordance with the Public Funds Investment Act (PFIA) as Approved by the State of Texas - Gilbert E. Sanchez, Finance Director

11.

OTHER BUSINESS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. Discussion and possible action on contribution increase from the City of Del Rio to Val Verde Loaves and Fishes Food Pantry - Gisela Lenz, Val Verde Loaves and Fishes Director
- b. Discussion of Cost/Benefit Analysis for Proposed Annexation Areas - Janice Pokrant, City Planner
- c. Upcoming Community Services Events - Esmeralda Meza, Community Service Director
- d. Update on Casa Del Rio Children's Shelter - Esmeralda Meza, Community Service Director
- e. Discussion and Possible Action on Method to Purchase / Negotiate Water Offers - Suzanne West, City Attorney
- f. Discussion and Possible Action on Proposed City of Del Rio Charter Amendments - Rowland Garza, Councilperson-at-Large, Place B
- g. Discussion and Possible Action on Rules Governing Debate and/or Discussion - Robert Garza, Mayor
- h. Recommendation to Change December 2016 Council Meeting Dates - Robert Garza, Mayor
- i. Discuss and Act on a Plan for the Uses of Certificate of Obligation Funds as they Relate to the Possible Purchase of Golf Course Club House and other Land/Buildings at the Golf Course- Rowland Garza, Councilperson-at-Large, Place B

12.

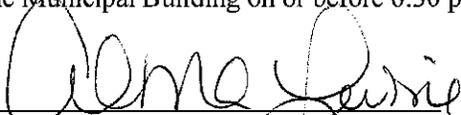
EXECUTIVE SESSION
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. Formal Annual Evaluation of Suzanne West, City Attorney
- b. Attorney/Client Consultation to Discuss Legalities of Methods to Proceed with Water Purchases - Suzanne West, City Attorney

13. **ADJOURNMENT**

* NOTE: The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:30 p.m. on the 10th day of November 2016.


Alma Levrie / City Secretary

City Council Regular

7. a.

Meeting Date: 11/15/2016

Information

Subject

Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Lupita De La Paz, Casa De La Cultura

Attachments

No file(s) attached.

City Council Regular

7. b.

Meeting Date: 11/15/2016

Information

Subject

Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Blanca Larson, Del Rio Conventions and Visitors Bureau

Attachments

No file(s) attached.

Meeting Date: 11/15/2016

Information

Subject

Fiscal Year 2015-2016 Annual Update on the Usage of the Hotel Occupancy Tax Collection - Mary Mota, Brown Plaza Association

Attachments

No file(s) attached.

City Council Regular

8. a.

Meeting Date: 11/15/2016

Information

Subject

Request authorization to travel to San Antonio, Texas to attend the Texas Border Coalition on November 16 - 17, 2016 - Robert Garza, Mayor

Attachments

TRAVEL REQUEST

City of Del Rio
Travel Request Form
(for City Council, Board and Commission Members)

It is the policy of the City of Del Rio that all travel by City Council, Board Members and Commissioners be approved in open session during a City Council Meeting. This form must be completed in full and submitted as an attachment.

TRAVELER INFORMATION:

Name: ROBERT GARZA Date: 10-Nov-16

Affiliation: City Council
 Board _____
 Commission _____

TRIP INFORMATION:

Purpose of Travel: TEXAS BORDER COALITION
Note: A copy of the event brochure, registration form or agenda must be attached to this request.

Justification of Travel: _____

Destination: SAN ANTONIO, TEXAS

Date of Function: Wednesday, November 16, 2016

Departure Date: Wednesday, November 16, 2016

Return Date: Thursday, November 17, 2016

ESTIMATED EXPENSES

Total Estimated Cost to the City of Del Rio: \$ 572.00

Airfare: \$ _____ Mileage: \$ 150.00 Conference Fee: \$ _____

Meals: \$ 72.00 Lodging: \$ 300.00 Other (Please Specify): \$ 50.00

PARKING

City Council Meeting 11/15/2016
City Council Approval Date

ROBERT GARZA 11/10/2016
Signature of Traveler Date

City Council Regular

8. b.

Meeting Date: 11/15/2016

Information

Subject

Request authorization to travel to Brownsville, Texas to attend the Border Trade Advisory Committee meeting on December 7th, 2016 - Robert Garza, Mayor

Attachments

TRAVEL REQUEST

City of Del Rio
Travel Request Form
(for City Council, Board and Commission Members)

It is the policy of the City of Del Rio that all travel by City Council, Board Members and Commissioners be approved in open session during a City Council Meeting. This form must be completed in full and submitted as an attachment.

TRAVELER INFORMATION:

Name: ROBERT GARZA Date: 10-Nov-16

Affiliation: City Council
 Board _____
 Commission _____

TRIP INFORMATION:

Purpose of Travel: BORDER TRADE ADVISORY COMMITTEE
Note: A copy of the event brochure, registration form or agenda must be attached to this request.

Justification of Travel: _____

Destination: BROWNSVILLE, TEXAS

Date of Function: Wednesday, December 7, 2016

Departure Date: Wednesday, December 7, 2016

Return Date: Thursday, December 8, 2016

ESTIMATED EXPENSES

Total Estimated Cost to the City of Del Rio: \$ 817.00

Airfare: \$ _____ Mileage: \$ 395.00 Conference Fee: \$ _____

Meals: \$ 72.00 Lodging: \$ 300.00 Other (Please Specify): \$ 50.00

PARKING

City Council Meeting 11/15/2016
City Council Approval Date

ROBERT GARZA 11/10/2016
Signature of Traveler Date

City Council Regular

8. c.

Meeting Date: 11/15/2016

Submitted By: Amelia Moreno, Executive Secretary

Information

SUBJECT:

Request approval of City Council meeting minutes for August 9th and August 23rd - Alma Levrie, City Secretary

Attachments

08-09-16 Addendum

08-09-16 Minutes

08-23-16 minutes

**CITY OF DEL RIO, TEXAS
REGULAR CITY COUNCIL MEETING
ADDENDUM TO THE AGENDA
COUNCIL CHAMBERS - CITY HALL
109 WEST BROADWAY
TUESDAY, AUGUST 9, 2016 - 6:30 P.M.**

**AGENDA
DESCRIPTION**

ITEM NO.

1. CALL TO ORDER

This was noted in the Regular Agenda Minutes.

2. ROLL CALL

This was noted in the Regular Agenda Minutes.

3. INVOCATION - Assistant Pastor Danny Faz, Tabernacle Assembly of God

This was noted on the Regular Agenda Minutes.

4. **INFORMATIONAL ITEMS**
(NO ACTION WILL BE TAKEN ON THESE MATTERS)

- a. An update to Council on the status of the City Roofing project and the previously mentioned changes to the 2015 Energy Code. - Bob Gardner, Chief Code Official and Matthew Rector, Assistant City Engineer

Matthew Rector, Assistant City Engineer, informed the Council he had brought the city roof project up before and one of the things they said they would bring back to them was the changes to the energy code. The State of Texas has decided as of September 1 they will enforce that energy code state wide. Mr. Rector stated he can not bring that back to Council and ask that it be removed from our codes because we cannot have less than the state requirement, we can have more than the state requirement. Mr. Rector, was updating the Council as to why he would not be bringing that item back as previously indicated.

At 8:21 p.m., the Council moves back to the Regular City Council Agenda.

5. **ADJOURNMENT**

This was noted on the Regular Agenda Minutes.

* NOTE: The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, Interim City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:30 p.m. on the 5th day of August 2016.

Alma Levrie, Interim City Secretary

**CITY OF DEL RIO, TEXAS
 REGULAR CITY COUNCIL MEETING
 COUNCIL CHAMBERS - CITY HALL
 109 WEST BROADWAY
 TUESDAY, AUGUST 9, 2016 - 6:30 P.M.**

**AGENDA
 DESCRIPTION**

ITEM NO.

1. CALL TO ORDER

Mayor Robert Garza called the meeting to order on the above date at 6:32 p.m.

2. ROLL CALL

Present:	Mayor Robert Garza, Councilperson Diana Salgado, Councilperson Elizabeth Elizalde, Councilperson John Sheedy, Councilperson Rowland Garza, and Councilperson Rene Luna
Absent:	Councilperson Alfredo Contreras
Staff Present:	Suzanne West, Alex Garcia, Manuel Chavez, Gilbert Sanchez, Waylon Bullard, Fred Knoll, Juan Onofre, Matthew Rector, Lori Venegas, Mario Garcia, Esmeralda Meza, Mary Canales, Janice Pokrant, Alma Levrie, Orlando Castillo, Vicky Puente, and Cynthia Pimentel.
Attendees:	news media and visitors

3. INVOCATION

Pastor Danny Faz, Tabernacle Assembly of God, gave the Invocation.

4. PLEDGE OF ALLEGIANCE

All those present recited the Pledge of Allegiance.

5. **CITIZEN COMMENTS**
(NO ACTION WILL BE TAKEN)

This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor take any action on any issue. A sign-up sheet is available for citizens who wish to address the Council. Please limit remarks to three minutes. Topics of operational concerns shall be directed to the City Manager. Comments should not personally attack other speakers, Council or staff.

Mr. Julio C. Flores spoke of a Park Dedication. Mr. Flores proposed for a piece of land to be named Justice of The Peace Felix R. Barrera Law East Of The Pecos Memorial Park. Mr. Flores spoke of Judge Barrera and his dedication through out his career. Mayor Garza stated to Mr. Flores that he was over the allotted time of 3 minutes for citizen comments. Councilperson Luna asked to suspend the rules and allow him to continue. Mayor Garza asked the Council members if they had any issues with it, there were none. Mr. Flores then continued and reiterated he would like the land be named after Judge Barrera. Mr. Flores ended his comments wanting to also recognize those who made a sacrifice for our country by

building a wall along the border to display their names, including First Responders.

Mayor Garza, stated we would get this item on the next agenda.

Mayor Garza went on to the next Citizen, Mr. Jesus A. Salgado. Mr. Salgado stated that the Economic Development Committee should be made up of citizens of Del Rio. Mr. Salgado feels that anyone who lives in the County should not be in the Committee unless they have a business in Del Rio.

6.

MAYOR'S COMMENTS

Mayor Robert Garza stated he had nothing to report.

Council moved on to Item 7a

7.

CONSENT AGENDA (ACTION MAY BE TAKEN ON THESE MATTERS)

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Councilperson Luna moved to approve the Consent Agenda as presented 7a. thru 7I. Councilperson Elizalde, Councilperson Garza and Mayor Garza noted corrections on Item#7c and 7d. Councilperson Luna moved to approve the whole Consent Agenda as presented 7a. thru 7I. with corrections. Councilperson Rowland Garza seconded the motion.

Vote: 6-0

- a. Unaudited Financial Statements for March 31, 2016 - Gilbert E. Sanchez, Finance Director

Approval noted above on Agenda Item 7.

- b. Unaudited Financial Statements for April 30, 2016 - Gilbert E. Sanchez, Finance Director

Approval noted above on Agenda Item 7.

- c. Request approval of City Council Meeting Minutes for July 12, 2016 - Alma Levrie, Interim City Secretary

Approval noted above on Agenda Item 7.

- d. Request approval of City Council Meeting Minutes for July 22, 2016 - Alma Levrie, Interim City Secretary

Approval noted above on Agenda Item 7.

- e. Request Travel Authorization to attend a TML Conference and Exhibition in Austin, Texas on October 4-7, 2016. - Robert Garza, Mayor

Approval noted above on Agenda Item 7.

- f. Request Travel Authorization to attend a TML Annual Conference and Exhibition in Austin, Texas on October 4-7, 2016- Elizabeth Elizalde, Councilwoman

Approval noted above on Agenda Item 7.

- g. Request Travel Authorization to attend a TML Conference and Exhibition in Austin, Texas on October 4-7, 2016- Fred Contreras, Councilman

Approval noted above on Agenda Item 7.

- h. Request Travel Authorization to attend a TML Annual Conference and Exhibition in Ausrin, Texas on October 4-7, 2016- Diana B. Salgado, Councilwoman

Approval noted above on Agenda Item 7.

- i. Requested Travel Authorization to attend a TML Annual Conference and Exhibition in Austin, Texas on October 4-7, 2016- Rowland Garza, Councilman

Approval noted above on Agenda Item 7.

8.

ORDINANCES
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. O: 2016 - 087 An Ordinance Authorizing And Directing City Manager Henry Arredondo To Execute A Hangar Keepers Lease Agreement For Hangar A-5, To Conduct Storage Of And Minor Maintenance Of Aircraft - Juan C. Onofre, Airport Manager

Councilperson Luna moved to approve Ordinance No. 2016 - 087. Councilperson Elizalde seconded the motion.

Vote: 6-0

- b. O: 2016 - 088 An Ordinance Authorizing And Directing City Manager Henry Arredondo To Execute A Hangar Keepers Lease Agreement For Hangar C-14 & C-15, To Conduct Storage Of And Minor Maintenance Of Aircraft - Juan C. Onofre, Airport Manager

Councilperson Luna moved to approve Ordinance No. 2016 - 088. Councilperson Garza seconded the motion.

Vote: 6-0

- c. O: 2016 - 089 An Ordinance Authorizing And Directing City Manager Henry Arredondo To Execute A Fixed Base Operator Agreement For Approximately 12,000 Sq. Ft. Of Land At The Del Rio International Airport - Juan C. Onofre, Airport Manager

Mayor Garza stated a memo was received to table this item. Additional language in the lease is needed. Councilperson Luna moved to table item Ordinance No. 2016 - 089. Councilperson Elizalde seconded the motion.

Vote: 6 - 0

9.

RESOLUTIONS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. R: 2016 - 037 A Resolution of the City Council of the City of Del Rio Providing for the Appointment of the Del Rio Economic Development Corporation (DREDC) Board of Directors - Oriana Fernandez, Economic Development Director

Mayor Garza stated he had a request to discuss this item in executive session.

After item 10c. the Council voted on this item.

Councilperson Rowland Garza moved to table Resolution No. 2016 - 037. Councilperson Salgado seconded the motion.

Vote: 6-0

- b. R: 2016 - 038 A Resolution by the City Council of the City of Del Rio, Texas Approving the 2016 Budget Amendment Presented by the Val Verde County Appraisal District - Alma Venegas, Tax Assessor/Collector

Councilperson Garza moved to approve Resolution No. 2016- 038. Councilperson Elizalde seconded the motion.

Vote: 4 - 0 - 2 (Abstain- Councilperson Sheedy and Councilperson Luna)

- c. R: 2016 - 039 A Resolution by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager Henry Arredondo to Give Notice to Advertise for the Invitation for Bids (IFB) for the Construction of a Wash Rack at the City of Del Rio International Airport - Juan C. Onofre, Airport Manager

Councilperson Luna moved to approve Resolution No. 2016 - 039. Councilperson Garza seconded the motion.

Mr. Juan Onofre, Airport Manager, explained the Wash Rack was a facility to wash aircrafts. Mr. Onofre went on to say the Airport currently does not have one. Mayor Garza asked Mr. Onofre if this was recommended by the Airport Board of Advisory. Mr. Onofre responded, yes it was.

Councilperson Sheedy asked if this was a benefit we give or if people will be paying for it. Mr. Onofre explained that this is one of the things that will be discussed with the Airport Board of Advisory.

Councilperson Sheedy voiced his concern on the recovery and return would be. Councilperson Sheedy stated he would not support this item without any research associated with the cost and return amongst other things.

Mayor Garza asked how this would work and what is the charge. Mr. Onofre stated that there is 44 airplanes locally and after looking at other cities, they charge from \$5 to \$50 . Councilperson Salgado asked if the Board of Advisory discussed any amounts as to the fee. Mr. Onofre stated that the Board of Advisory discussed they would sit and regulate the cost.

Vote: 5 - 1 (Nay- Councilperson Sheedy)

Mayor Garza mentioned that Councilperson Alfredo Contreras had called him to let him know that he was working out of town and would not be able to attend the meeting.

- d. R: 2016 - 040 A Resolution by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager Henry Arredondo to Advertise and Give Notice of the Request for Proposals and Negotiate for the Toll Collection Software and Hardware Package for the New International Bridge Toll Plaza - Margie Montez, International Bridger Superintendent - Mario A. Garcia, Purchasing Agent

Councilperson Garza moved to approve Resolution No. 2016 - 040. Councilperson Luna seconded the motion.

Council questioned that they had already voted on this item. Mario Garcia, Purchasing Agent, stated that the vote last was for the consultant that helped developed the RFP. Discussion ensued as to the costs of consultant and procurement. Councilperson Garza asked if the Bridge Board had reviewed this. Margie Montes, International Bridge Superintendent, stated that the Bridge Board was aware of the consultant and know that they are moving forward. Mr. Garcia stated that when proposed award comes they will bring this back to Council for approval as it is now up for negotiation only. Mayor Garza asked if this would be taken to the Bridge Board as well, Mr. Garcia said it would. Mayor Garza mention the Bridge Board is supportive of the general proposition. Discussion ensued as to the cost of the consultant fee.

Vote: 5-0-1 (Abstain- Councilperson Sheedy)

- e. R: 2016 - 041 A Resolution in Accordance with State Law and the Del Rio Code of Ordinances Providing for the Appointment of the Following Positions for the Policy Committee for the City of Del Rio's Subdivision and Land Development Ordinances Revisions - Janice Pokrant, City Planner

Janice Pokrant, City Planner, stated that this item was continued a few months ago. Ms. Pokrant wanted to bring this item back to see if the Council had any names in mind.

Discussion ensued as to potential Policy Committee Members and the availability times for them to be able to meet.

Possible places of advertising and costs were discussed.

Council agreed to table the item.

The Council decided to limit the appointment of the Policy Committee to residents of Del Rio only. Each Council member will select two citizens with a max number of 14 for the Policy Committee.

Item was Tabled.

10.

OTHER BUSINESS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. Vote on Proposed Tax Rate, Take a Record Vote, and Schedule Two (2) Public Hearings as Required by the Texas Property Tax Code - Alma Venegas, Tax Assessor/Collector

Ms. Alma Venegas, Tax Assessor/Collector, states that the Proposed Rate of 2016-2017 was \$0.684576. Since the proposed Tax Rate exceeds the lower of the effective rate and the Rollback Rate the Council is needing to take a record vote and schedule two public hearings. Ms. Venegas, stated after the proposed Tax Rate is voted on she will publish the information on the website and on the Newspaper as indicated in the Tax Code.

Councilperson Luna moved to set the proposed the Tax Rate for Fiscal year 2016-2017 at \$0.684576,

and have scheduled two public hearings on August 23, 2016 and September 13, 2016 in accordance to Chapter 26 of the Texas Property Tax Code.
Councilperson Garza seconded the motion.

Vote: 6 - 0

- b. Discuss and Act on Budget Workshop Dates and Time- Gilbert E. Sanchez, Finance Director

Discussion ensued as to dates and times all Council members availability to make as many meetings for the Budget Workshops.

Agreed scheduled times are as follows: August 15, 30 and September 7, 15, 2016 @ 6 P.M.

- c. Discuss and Act Standing Authorization for Mayor & Council Members to Travel to TML, Border Trade Advisory and Good Neighbor Committee Meetings or Conferences in Texas - Robert Garza, Mayor

Mayor Garza stated he is bringing up this for consideration to try to streamline the meetings. Mayor Garza mentioned he has Board Trade Advisory and Good Neighbor Committee meetings, sometimes are set on short notice and did not get a chance to bring to Council on time for approval. He proposed to consider some type of parameters for the TML events to be able to authorize everyone. He wanted some kind of type of standing authorization for those types of activities without having to bring it back, and putting it on the agenda for the next meeting.

Councilperson Garza stated that this has to still be brought back regardless of where you go for the sake of transparency. Councilperson Garza asked if this is an Ordinance or are we breaking city charter. Suzanne West, City Attorney, stated the Charter says all of the Council Members are entitled for the expenses that are approved and authorized by Council, does not say events.

Mayor Garza read aloud the Charter : The Mayor and Council shall be entitled to all expenses necessarily incurred in their performance of their official duties or when officially representing the City when such expenses are authorized and approved by majority vote of the Council.

Mrs. West, suggested each council member have set a Travel Budget. Mrs. West recommended the Money be set and determined by the Council and make a policy that says we here by authorize these things to be appropriate. Mayor Garza asked Suzanne to come up with proposal they can look at. Mrs. West, agreed she would write the language for it.

The Mayor then referred to the addendum to the Agenda Item #4a. Addendum minutes are noted on the Addendum agenda.

The Council moved back to the Regular City Council Agenda and convened into Executive Session at 8:21 p.m.

At 8:21 p.m., the Council convened into Executive Session Pursuant to the Provisions of the Open Meeting Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in section 551.074 - Personnel Matters and section 551.071 - Attorney/Client Consultation

The City Council re-convened the meeting into open session at 9:59 P.M.

No action was taken in Executive Session.

The City Council then went on to Item # 9a of the Regular Agenda.

11. **ADJOURNMENT**

There was no further business to come before the Council, therefore, the Mayor adjourned the meeting at 10:00 p.m on August 9, 2016.

**CITY OF DEL RIO, TEXAS
REGULAR CITY COUNCIL & UTILITIES COMMISSION
MEETING
COUNCIL CHAMBERS - CITY HALL
109 WEST BROADWAY
TUESDAY, AUGUST 23, 2016 - 6:30 P.M.**

**AGENDA
DESCRIPTION**

ITEM NO.

1. CALL TO ORDER

Mayor Robert Garza called the meeting to order on the above date at 6:35 p.m.

2. ROLL CALL

Present:	Mayor Robert Garza, Councilperson Diana Salgado, Councilperson Elizabeth Elizalde, Councilperson John Sheedy, Councilperson Rowland Garza, and Councilperson Rene Luna
Absent:	Councilperson Alfredo Contreras
Staff Present:	Henry Arredondo, Suzanne West, Alex Garcia, Manuel Chavez, Gilbert Sanchez, Chief Waylon Bullard, Fred Knoll Jr., Manny Herrera, Bob Gardner, Matthew Richter, Alfred Lozano, Lori Venegas, Mario Garcia, Janice Pokrant, Leno Hernandez, Orlando Castillo, Vicky Puente, Cynthia Pimentel.
Attendees:	news media and visitors

After the Council's Row Call, Mayor Garza called for the Utilities Commission Roll Call.

Present:	Mayor Robert Garza, Councilperson Utilities Commissioner Rowland Garza, Utilities Commissioner Sergio Diaz., Utilities Commissioner Odilon Sanchez, and Utilities Commissioner Gene Vasquez.
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3. INVOCATION

Bob Gardner gave the Invocation.

4. PLEDGE OF ALLEGIANCE

All those present recited the Pledge of Allegiance.

CITIZEN COMMENTS
(NO ACTION WILL BE TAKEN)

This is the opportunity for visitors and guests to address the City Council on any issue. City Council may not discuss any presented issue, nor take any action on any issue. A sign-up sheet is available for citizens who wish to address the Council. Please limit remarks to three minutes. Topics of operational concerns shall be directed to the City Manager. Comments should not personally attack other speakers, Council or staff.

Mayor Garza translated for Mr. Jesus Villa, Board of Organization Representative. Mr. Villa believes it is not fair to raise the water rates and if the rates are raised they should be raised for everybody. Mr. Villa stated rates should not be raised solely on the bases on the location of the user and the rates should be raise only on the usage of water as oppose as location.

Sandra Fuentes, Border of Organization Representative, stated that the water fund is a stand alone enterprise and is not based on property taxes but just on water consumption. Ms. Fuentes also stated all water users should be charged the same amount for their water consumption and that Val Verde Residents should not be penalized for living outside city limits.

Joe Salas, Leader of Border of Organization, stated if the water rates are raised it would be insignificance difference. However, it would be a great significance for the residents of Val Verde Park Estates. Mr. Villa stated he like other everybody else want to pay their share for the water usage.

Mike Wrob, Chamber of Commerce, asked the City of Del Rio to submit the grant for the Field of Dreams. Mr. Wrob mentioned that there were some donations stating there is support of the community. Mr. Wrob also explained that there is no cost to the City besides some in-kind services.

Tony Hernandez, President of Amistad Bank, stated Amistad Bank donated \$30,000.00 and is asking for act in favor of and support of the Field of Dreams from the City.

Emily Cooper, Del Rio National Little League, stated she is in support for Field of Dreams and strongly urges the City to approve and ensure the completion of this in a timely manner. Mrs. Cooper stated she and her husband would contribute to this project assuming it is allowed to continued. Mrs. Cooper believes the City will get an unbiased support from the community.

Michael Diaz, Chairman Main Street Program, discussed different events that have had proceeds go towards the renovation of Pocket Park that better the Downtown. Mr. Diaz mentioned they will be having a 80's Rock Block Party on Saturday August 27, proceeds will also be going to Pocket Park fund to help renovate.

Gloria Wilson, Rotary Club, spoke in support of the Field of Dreams.

Mayor Robert Garza asked to see if there was anyone else that did not sign up on the Citizen Comments that would like to speak.

Ofelia Rifai, spoke on the Palomino Park. Mrs. Rifai asked to be placed on a future Agenda so the residence can get proper replacement of waterlines. Sarah Fernandez, Resident of Palomino Park, also asked to be placed on a future Agenda soon due to waterline issues.

Mayor Garza closed the Citizen Comments @ 6:59 p.m.

Mayor Garza stated he and Henry Arredondo, City Manager, talked about having a Utilities meeting to

take up the issue next week on the Palomino Park waterlines.
Councilperson Rowland Garza recalled the issue was addressed in the last Utilities meeting. Utilities Commissioner Odilon Sanchez stated that they voted to install a master meter for the entire park. Councilperson Rowland stated that the Utilities Commission is suppose to come to Council for review. The meeting was discussed to be held on August 31, 2016 at 5:30 p.m.

Council then moved to Item 10c.

6. **MAYOR'S COMMENTS**

7. **PUBLIC HEARING**

- a. First Public Hearing on Proposed Property Tax Increase for 2016 - Alma Venegas, Tax Assessor/Collector

The Mayor opened the public hearing for item# 7a, with no public comments, he closed the hearing @ 9:44 PM

The Council then went on to the Consent Agenda, item 8.

- b. Conduct a Public Hearing and Consider an Ordinance for a Zoning Change Appeal # 16-01 by Jose Garcia who is Requesting a Zoning Change from Local Commercial District (C-1) to Commercial First Height District (C-2-A). Property Description: Abstract 1275, Survey 941, Nancy Jones, 0.36 Acres (600 Bedell Ave.)

O: 2016 - 096 An Ordinance in Accordance with the Del Rio City Charter and State Law Providing for the Re-Zoning of 600 Bedell Avenue from Local Commercial District (C-1) to Commercial First Height District (C-2-A) within the City of Del Rio, TX - Janice Pokrant, City Planner

Janice Pokrant, City Planner, discussed a request in change of zoning of property located at 600 Bedell from C-1 to C-A. Ms. Pokrant stated that owner Jose Garcia submitted development plans for a commercial business at this location being a Polar Bear Ice, a snow cone and snack stand.

Councilperson Luna motioned to approve O:2016 - 096. Councilperson Rowland Garza seconded the motion.

Vote: 6-0

Councilperson Rowland Garza walked out of the meeting @ 7:39 PM

- c. Conduct a Public Hearing and Consider an Ordinance for Zoning Change Appeal # 16-02 by Juan Lopez, Representing Gary W. Humphreys is requesting a Zoning Change from Residential Single Family District (R-S) to Local Commercial District (C-1). Property Description: Lot 3 & EPT of 4, Block 13, 4th Railroad Addition (605 East Garfield)

O: 2016 - 097 An Ordinance in Accordance with the Del Rio City Charter and State Law Providing for the Re-Zoning of 605 East Garfield from Residential Single Family District (R-S) to Local Commercial District (C-1) within the City of Del Rio, TX - Janice Pokrant

Mayor Garza read item # 7c. aloud and asked if anyone would like to address the council on the purposed ordinance for zoning change appeal #16- 02, no one spoke. He closed the public hearing for this item and read the caption for O:2016-092.

Rowland Garza walked back into the meeting walked in @ 7:41 PM

Janice Pokrant, City Planner, stated the applicant is requesting to change from R-S to C-1 to allow for a laundromat mat at this site.

Mrs. Pokrant stated the Commission voted 3-0 to approve the request after Mayor Garza asked where the Commission stood on this matter.

Councilperson Salgado motioned to approve O:2016-097. Councilperson Luna seconded the motion.

Vote: 5-1 (Nay: Councilperson Rowland Garza)

The Council then moved immediately to Item # 11a.

- d. First Public Hearing on the Voluntary Annexation Request Located in Val Verde County and being a 1.20 acre tract out of and part of Survey 9, Block 4, Abstract 1047, and 5.91 acres out of and part of Survey 5, Block 4, Abstract 1043, I. GN. RR. Co., for a total of 7.11 acres, same area being the proposed Buena Vista No. 3, Unit IX Subdivision.

Mayor Garza opened the public hearing for item #7d., with no comments from the public he closed the hearing @ 9:41 PM.

Council then went on to Item# 7e

- e. Second Public Hearing on the Voluntary Annexation Request Located in Val Verde County and being a 1.20 acre tract out of and part of Survey 9, Block 4, Abstract 1047, and 5.91 acres out of and part of Survey 5, Block 4, Abstract 1043, I. GN. RR. Co., for a total of 7.11 acres, same area being the proposed Buena Vista No. 3, Unit IX Subdivision.

Mayor Garza opened the second public hearing for item 7d., with no comments from the public, he closed Item 7e. @ 9:42 PM

The Council then moved on to Item# 7f.

- f. First Public Hearing on the Voluntary Annexation Request Located in Val Verde County and being a 5.63 acre tract out of and part of Survey 8, Block 4, Abstract 1046, I. GN. RR. Co. and 0.07 acres out of and part of Survey 13, Block 4, Abstract 1050, I. GN. RR. Co. for a total of 5.70 acres of land, being the proposed Agarita Hills Subdivision, Unit 2.

Mayor Garza opened the public hearing for item #7f., with no comments from the public he closed the hearing for item 7f. @ 9:43 PM

The council went on to item# 7g.

- g. Second Public Hearing on the Voluntary Annexation Request Located in Val Verde County and being a 5.63 acre tract out of and part of Survey 8, Block 4, Abstract 1046, I. GN. RR. Co. and 0.07 acres out of and part of Survey 13, Block 4, Abstract 1050, I. GN. RR. Co. for a total of 5.70 acres of land, being the proposed Agarita Hills Subdivision, Unit 2.

Mayor Garza opened the second public hearing for item 7g., with no comments from the public, he closed Item 7g. @ 9:43 PM

The Council then moved on to Item# 7a.

8.

CONSENT AGENDA
(ACTION MAY BE TAKEN ON THESE MATTERS)

This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended by the administration. Prior to acting on the consent agenda, any Councilmember may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.

Council Luna motioned to approve the consent agenda as presented items# 8a thru 8c. Councilperson Rowland Garza seconded the motion.

Vote: 6-0

The Council went back to reopen Item# 7a. to announce the second public hearing to be held September 13, 2016 at City Hall Council Chambers @ 6:30 PM. for item 7a., with no comments from the public item# 7a. was closed.

Immediately after, the Council moved on to Item# 9a.

- a. Unaudited Financial Statements for May 31, 2016 - Gilbert E. Sanchez, Finance Director

Approval noted above on Agenda Item 8.

- b. Unaudited Financial Statements for June 30, 2016 - Gilbert E. Sanchez, Finance Director

Approval noted above on Agenda Item 8.

- c. Request approval of City Council meeting minutes for August 2, 2016 - Alma Levrie, Interim City Secretary

Approval noted above on Agenda Item 8.

9.

ORDINANCES
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. O: 2016 - 090 An Ordinance by the City Council of the City of Del Rio, Texas, Authorizing and Directing the City Manager Henry Arredondo to Amend the City of Del Rio Code of Ordinances Chapter 8 by Requiring the Registration of General Contractors, Removing Certain Sections of the 2015 International Building Code and Amending Certain Fees; and Providing for an Effective Date - Bob Gardner, Chief Building Official

Councilperson Rowland Garza motioned to approve Ordinance No. 2016-090. Councilperson Luna seconded the motion.

Councilperson Salgado had questions on General Contractors requirements.

Matthew Rector, Assistant City Engineer, notified the Council that General Contractors do not have to register with the state and that fees needed to be updated since the have not been updated in 8 years.

Discussion ensued as to the the need of a revision of the International Building Code 2015.

Mayor Garza commented a correction was needed to section 8-5, to add " if any" at the end of b. # 3 sentence.

Vote: 6-0

- b. O: 2016 - 091 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager Henry Arredondo to submit Master Grant Agreement (MGA) for 2017-2021 for the Section 5311 Grant Program of the City of Del Rio to the Texas Department of Transportation.- Elsa Reyes, Transportation Director

Councilperson Luna motion to approve Ordinance No. 2016-091. Councilperson Sheedy seconded the motion.

Vote: 6-0

- c. O: 2016 - 092 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing City Manager, Henry Arredondo to accept Project Grant Agreement RPT 1601(22)13 between the City of Del Rio and the Texas Department of Transportation (TXDOT). - Elsa Reyes, Transportation Director

Councilperson Luna motioned to approve Ordinance No. 2016-092. Councilperson Rowland Garza seconded the motion.

Vote: 6-0

- d. O: 2016 - 093 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo the submission of Internal Ethics and Compliance Code of Conduct Program Plan to the Texas Department of Transportation(TXDOT).

Councilperson Luna motioned to approve Ordinance No. 2016 - 093. Councilperson Sheedy seconded the motion.

Vote: 6-0

- e. **O: 2016 - 094 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to execute an additional services agreement to the contract with Garland/DBS., Inc. for assessment services. - Matthew Rector, Assistant City Engineer.**

Councilperson Luna motioned to approve Ordinance No. 2016 - 094. Councilperson Rowland Garza seconded the motion.

Matthew Rector, Assistant City Engineer, stated recent rains have caused issues to the Police Station Building and need the approval from council for additional services to minimize additional damages and to avoid further damage to equipment.

Vote: 6-0

- f. O: 2016 - 095 An Ordinance in Accordance with City Charter of the City of Del Rio, Texas, Authorizing and Directing the City Manager Henry Arredondo to Execute a Contract with Govt. Capital Corporation, for the Purchase of Software, Services and Support Provided by Computer Information Services (CIS) - Fred Knoll, Administration Captain

Councilperson Luna motioned to approve Ordinance No. 2016-095. Councilperson Rowland Garza seconded the motion.

Vote: 6-0

The Council moved on to item# 10b.

10.

RESOLUTIONS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. R: 2016 - 037 A Resolution by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to provide for the Appointment of the Del Rio Economic Development Corporation (DREDC) Board of Directors - Oriana Fernandez, Economic Development Director

Sylvia Owens, Don Newton, M. Roberto Garza-Crosby, James Wacaser, Frank Larson, Jerry Simpton, Lucas Gilliam, Antonio Rodriguez, and Manuel Pacheco were appointed members of the Economic Development Corporation Board of Directors.

Councilperson Rowland Garza motioned to approve Resolution No. 2016-037. Councilperson Salgado seconded the motion.

Vote: 6-0

Immediately after the vote the Council moved Item 13.

- b. R: 2016 - 041 A Resolution by the City Council of the City of Del Rio, Providing for the Appointment of the Following People to the Policy Committee for the City of Del Rio's Subdivision and Land Development Ordinances Revisions - Janice Pokrant, City Planner

Mayor suggested to table Resolution No. 2016-041 since most of the Council did not have names to submit.

Janice Pokrant, City Planner, passed out a application that had came in recently for different committees as well as for the Policy Committee.

Councilperson Luna moved to table Resolution No. 2016-041. Councilperson Sheedy seconded the motion.

Vote: 6-0

The Council then went on to item# 10d.

- c. R: 2016 - 042 A Resolution by the City Council of the City of Del Rio, Texas Authorizing And Directing the City Manager, Henry Arredondo to Apply to Texas Parks & Wildlife Department for the Purpose of Participating in the Local Park Grant Program; Certifying That the City is Eligible to Receive the Program Assistance and Certifying that the City Has the Matching Share Readily Available - Janice Pokrant, City Planner/ Rowland Garza, Councilmember At-Large Place B

Councilperson Elizalde moved to approve R:2016-042. Councilperson Luna seconded the motion.

Councilperson Salgado asked regarding the flood area that may affect some courts that will be built, Janice Pokrant, City Planner, stated that some city employees had gone out after a recent rain and presented pictures to view after recent rains, adding there was no ponding water.

Discussion ensued as to what organizations and their financial contributions would be for the future Sports Complex Project.

Mayor Garza mentioned that the last time there was confusion leading this being tabled. Ms. Pokrant stated that the budget that was presented for this was not very clear. Mayor Garza clarified the most that needs to be raised is \$140,000.00 to complete the project. Discussion ensued as to the concern of the distance for parking.

Vote: 6-0

Council then moved on to Item# 7b.

- d. R: 2016 - 043 A Resolution by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to amend VCR Grant 1401(22)03 with the Texas Department of Transportation - Elsa Reyes, Transportation Director

Councilperson Luna motion to approve Resolution No. 2016-043. Councilperson Elizalde seconded the motion.

Vote: 6-0

- e. R: 2016 - 044 A Resolution by the City Council of City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to Give Notice and to Advertise the Invitation for Annual Bids for Road Materials for Fiscal Year 2016-2017 - Mario A. Garcia, Purchasing Agent

Mayor Garza read aloud items# 10e.thru 10i for approval.

Councilperson Luna motioned to approve Agenda Items 10e. thru 10i. Councilperson Elizalde seconded the motion.

Vote: 6-0

Immediately after the Council moved to agenda item# 11b.

- f. R: 2016 - 045 A Resolution by the City Council of City of Del Rio Texas, Authorizing and Directing the City Manager, Henry Arredondo to Give Notice and to Advertise the Invitation for Annual Bids for the Water and Wastewater Supplies and Materials for Fiscal Year 2016-2017 - Mario A. Garcia, Purchasing Agent

Approval noted above on Agenda Item 10e.

- g. R: 2016 - 046 A Resolution by the City Council of City of Del Rio Texas, Authorizing and Directing the City Manager, Henry Arredondo to Give Notice and to Advertise the Annual Invitation for Annual Bids for Chlorine Water Treatment Chemicals for the City's Water Production and Wastewater Treatment Departments for the Fiscal Year 2016-2017 - Mario A. Garcia, Purchasing Agent

Approval noted above on Agenda Item 10e.

- h. R: 2016 - 047 A Resolution by the City Council of City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to Give Notice and to Advertise the Annual Invitation for Bids for the Natural Gas System Supplies and Materials for the City's Gas Department for Fiscal Year 2016-2017 - Mario A. Garcia, Purchasing Agent

Approval noted above on Agenda Item 10e.

- i. R: 2016 - 048 A Resolution by the City Council of the City of Del Rio, Authorizing and Directing the City Manager Henry Arredondo to Give Notice and to Advertise the Request for Applications (RFA) for the City of Del Rio Primary Depository Bank Services - Gilbert E. Sanchez, Finance Director / Mario A. Garcia, Purchasing Agent.

Approval noted above on Agenda Item 10e.

11.

OTHER BUSINESS
(ACTION MAY BE TAKEN ON THESE MATTERS)

- a. Presentation on the Water Rate Study- Nelisa Heddin, Nelisa Heddin Consulting, LLC (Utilities Commission)

The City Council listened to the presentation on water rates by Nelisa Heddin from Nelisa Heddin Consulting, LLC.

Henry Arredondo asked about the allocation of cost. Ms. Heddin explained she looked at every

departmental expense based on different factors.

Mayor Garza asked about time studies to allocate costs. Ms. Heddin stated there was not a lot of time studies available in the time frame we needed for this done. Mayor Garza asked if that wouldn't had been a more accurate approach. Ms. Heddin stated it could be possible if staff would trace their time for a long enough period to give a reflective period.

Councilperson Salgado asked what the cost of the study was. Ms. Hedding informed her that the cost was \$4,500.00.

Mayor Garza expressed that we should give residents incentives instead of penalizing them for using water.

Sandra Fuentes, wanted to know what other areas aside from Val Verde Park Estates the city is contemplating on charging more than the city residents.

Councilperson Salgado made clear that she stands by treating everyone fairly, directing all her comments she makes to include everybody who is getting city water outside the city limits.

Mayor Garza asked Lewis Owens if he would be willing to work with Mr. Garcia to determine how many of those 1300 customers had the capital cost paid by non city funds. Mr. Owens replied saying he would do whatever it would take.

With nothing else to discuss, the Mayor adjourned the Utilities meeting and went to break @ 9:14 PM

Council reconvened after break @ 9:39 PM and moved on to Item# 7d.

b. Discussion of potential areas for future annexation - Janice Pokrant, City Planner

Janice Pokrant, City Planner, asked for direction from Council on areas for future annexation. Formal annexation plans need to be adopted 3 years before the date any annexation is to occur except if it is a exempted area as the local code require.

Mayor Garza stated we need to look at cost benefits analysis, what it were to cost if annexed, and include police, fire and streets to it.

Ms. Pokrant let the council know that the city needs to provide water, sewer, all service that are being received by citizens right now and explained they would not have to pave every road and provide lights on every street. If annexing a road that is not paved it would be something to be put on the services agreement and negotiate a date with the owners if you are in a 3 year plan.

Councilperson Salgado asked to go over the acreage, Ms. Pokrant stated she did not have the exact locations but would email the maps to her.

Mayor asked to see at minimal the cost analysis of adding police and fire, a number on the acreage, and to give another report so then council could give her direction.

Councilperson Sheedy also wanted to see the 3 year plan as well as an immediate one.

The Council then went on to Agenda Item# 12.

12.

EXECUTIVE SESSION
(ACTION MAY BE TAKEN ON THESE MATTERS)

At 1:43 a.m. on June 15, 2016, the Council convened into Executive Session Pursuant to the Provisions of the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in Accordance with the Authority Contained in Section 551.074 - Personnel Matters and Section 551.071 - Attorney/Client Consultation.

The Council re-convened into Open Session at 12:57 p.m. No action was taken.
Council then moved to Agenda Item No. 10a.

- a. Attorney/Client Consultation to Discuss Pending Litigation styled City of Del Rio vs. C. Pat Ellis, Trustee, filed in the 83rd Judicial District Court of Val Verde County, Texas in Cause No. 31121-Suzanne West, City Attorney

13. **ADJOURNMENT**

There was no further business to come before the Council, therefore, the Mayor adjourned the meeting at 12:59 a.m. on August 24, 2016.

* NOTE: The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, Interim City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:30 p.m. on the 19th day of August 2016.

Alma Levrie, Interim City Secretary

Meeting Date: 11/15/2016

Submitted By: Elsa Reyes, Transportation Director, COMMUNITY SERVICE

Information

SUBJECT:

O: 2016 - 142 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to accept amendment #1 of Project Grant Agreement (PGA) RPT 1601 (22) 013 with the Texas Department of Transportation - Elsa Reyes, Transportation Director

SUMMARY:

Texas Transportation Commission Minute Order 114613 awarded an additional \$118,205 to the City of Del Rio Transportation Program based on vehicle revenue miles.

BACKGROUND:

The City of Del Rio Transportation Program is a recipient of the Section 5311 Grant Program and receives federal assistance through the Rural Transit Program administered by the Federal Transit Administration to enhance the access of persons living in rural areas to provide passenger transportation services.

DISCUSSION:

Additional federal funding will assist with the operating of the City of Del Rio's public transportation program and match funds will be funded by local program revenue.

PROS:

With additional funding we are able to enhance the public transportation program to meet the transportation needs of the citizens of the City of Del Rio and Val Verde County.

CONS:

Must guarantee match funds from local program revenue.

RECOMMENDATION:

The recommendation is for the City Council to approve amendment #1 of RPT 1601 (22) 013.

Fiscal Impact

FISCAL IMPACT:

The fiscal impact for this ordinance is additional federal funding of \$118,205.

Attachments

Ordinance
AMENDMENT #1

ORDINANCE NO. O: 2016 - 142

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER, HENRY ARREDONDO TO ACCEPT AMENDMENT #1 OF PROJECT GRANT AGREEMENT RPT 1601 (22) 013 WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT)

WHEREAS, the City of Del Rio Transportation Program is a recipient of the §5311 Grant program and receives federal assistance through the Rural Transit Program administered by the Federal Transit Administration to enhance the access of persons living in rural areas to provide passenger transportation services, and

WHEREAS, Texas Transportation Commission Minute Order 114613 has awarded an additional \$118,205 to the City of Del Rio's rural transit system based on vehicle revenue miles.

WHEREAS, with City Council's approval, the PGA is effective on 08/03/16 and is in effect until 08/31/2017, and has a new amended federal award of \$421,043.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

City Manager is hereby authorized and directed to accept Amendment #1 of RPT 1601 (22) 013 of the §5311 Grant program

PASSED AND APPROVED on this 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

Budget and Milestones

5311-2016-DEL RIO-00046

Agency Name: Del Rio, City of
 Program Type: 5311

Does this budget include indirect costs? -
 If yes, please enter the indirect rate %

Yes No

Description	Upload

Attachments
 If this budget includes In-Kind funds please upload supporting documentation.

When entering budget line items, fill out a row and then press the save button for additional rows.

Description	Scope	# of Units	Total Cost	Award Amount	State Match	Local Match	Fuel Type		Total Funds	Match Ratio	TDC
							In-Kind Match \$0	\$0			
Operating - 30,09.01	300-00										
Cost Per Unit \$1		722086	\$722,086	\$361,043	\$242,838	\$118,205			\$722,086		0
Description	Scope										
Project Administration - 11,79.00	620-00										
Cost Per Unit \$1		75000	\$75,000	\$50,000	\$15,000	\$0			\$75,000		0
Subtotal:			Total Cost	Award Amount	State Match	Local Match	In-Kind Match	In-Kind Match	Total Funds	Total Funds	TDC
			\$797,086	\$421,043	\$257,838	\$118,205	\$0	\$0	\$797,086	\$797,086	0

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

ALL Districts

The Texas Transportation Commission (commission) desires to award \$10,549,193 in federal funds under the Federal Transit Administration (FTA) Formula Grant for Rural Areas program (49 U.S.C. §5311) and further acknowledges that federal program regulations require the Texas Department of Transportation (department) to ensure that these grant funds are distributed fairly and equitably within the state.

Title 43, Texas Administrative Code (TAC), §31.36(g)(4) establishes a formula for calculating awards to rural transit systems based on vehicle revenue miles. The distribution of the FY 2016 awards is shown in Exhibit A.

The commission recognizes that state and federal law permits the substitution of transportation development credits (TDC) as the required non-federal match for projects. Title 43, TAC, §5.109 establishes a process by which TDC may be awarded at the discretion of the commission.

In making this award, the commission has considered the potential to expand the availability of funding for public transportation projects and finds that an award of up to 2,110,000 TDC for eligible capital program expenditures in the amounts identified in Exhibit A meets the established program goals set forth in 43 TAC §5.102 to support public transit.

Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the department.

Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the awards as described in Exhibit A, submit the necessary state application to the FTA, and enter into the necessary contracts.

IT IS FURTHER ORDERED by the commission that up to 2,110,000 TDC be available for the projects identified in Exhibit A to be distributed based on department priorities for capital projects excluding capital cost of contracting.

Recommended by:

Executive Director
James T. Jones

Minute
Number
Date
Passed

14513 JUN06

Director, Public Transportation Division

Submitted and reviewed by:

[Signature]

EXHIBIT A
 FEDERAL \$5311 RURAL AREA FORMULA PROGRAM FUNDS
 PROGRAM OF PROJECTS

Rural Transit District	Award Amount
Alamo Area Council of Governments	\$349,410
Ark-Tex Council of Governments	324,981
Aspermont Small Business Development Center, Inc.	143,848
Brazos Transit District	674,020
Capital Area Rural Transportation System (CARTS)	737,726
Central Texas Rural Transit District	520,949
Cleburne, City of	125,623
Colorado Valley Transit, Inc.	147,042
Community Services, Inc.	90,791
Concho Valley Transit District	131,959
Del Rio, City of	118,205
East Texas Council of Governments	393,414
El Paso, County of	718,380
Fort Bend County	578,782
Galveston County Transit District	320,075
Golden Crescent Regional Planning Commission	434,704
Gulf Coast Center	59,470
Heart of Texas Council of Governments	291,594
Hill County Transit District	308,099
Kieberg County Human Services	96,127
Lower Rio Grande Valley Development Council	109,007
McLennan County Rural Transit District	14,971
Panhandle Community Services	434,649
Public Transit Services	248,932
Rolling Plains Management Corporation	190,711
Rural Economic Assistance League, Inc.	265,391
Senior Center Resources and Public Transit, Inc.	166,209
South East Texas Regional Planning Commission	176,659
South Padre Island, City of	131,737
South Plains Community Action Association, Inc.	385,752
Southwest Area Regional Transit District	338,052
SPAN, Inc.	214,343
STAR Transit	519,548
The Transit System, Inc.	100,574
Webb County Community Action Agency	87,437
West Texas Opportunities, Inc.	600,022
Total	\$10,549,193

Meeting Date: 11/15/2016

Submitted By: Elsa Reyes, Transportation Director, COMMUNITY SERVICE

Information

SUBJECT:

O: 2016 - 143 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to accept the Section 5310 Grant from the Texas Department of Transportation - Elsa Reyes, Transportation Director

SUMMARY:

The City of Del Rio Transportation Program submitted a Fiscal Year 2017 Grant Application for the state financial assistance and was awarded funding by the Texas Transportation Commission Minute Order 114614.

BACKGROUND:

The City of Del Rio applied for Section 5310 funding to enhance the mobility of seniors and individuals with disabilities. The program operates the public transportation system for the City of Del Rio that services these individuals.

DISCUSSION:

In previous years the transportation department received Section 5310 funds for the purpose of preventative maintenance on its Section 5311 fleet. With the new regulations in place with MAP 21 Section 5310 funding will not allow for funding of preventative maintenance to agencies that do not have a 5310 fleet. This new funding will allow the department to begin its inventory of vehicles with 5310 funding which will provide additional funding opportunities for preventative maintenance.

PROS:

The funding allows to increase the programs fleet to continue to provide transportation services to the citizens of Del Rio and Val Verde County.

CONS:

Without funding fleet will not be increased.

RECOMMENDATION:

The recommendation is to approve the grant agreement of Section 5310 Grant Agreement.

Fiscal Impact

FISCAL IMPACT:

\$50,000 from Federal Funding

Attachments

Ordinance
AGREEMENT

ORDINANCE NO. O: 2016 - 143

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER, HENRY ARREDONDO TO ACCEPT GRANT AGREEMENT (SECTION 5310) ED 1701 (31) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT)

WHEREAS, the City of Del Rio Transportation Program submitted a Fiscal Year 2017 Grant Application for state financial assistance, and the Texas Transportation Commission approved Minute Order 114614; and,

WHEREAS, Texas Transportation Commission Minute Order 114614 has awarded \$50,000.

WHEREAS, the Section 5310 grant agreement was fully executed on 09/01/16 and remains in effect until 12/31/2017.

WHEREAS, with City Council's approval, the Section 5310 grant agreement will be used to purchase a vehicle to enhance the mobility of Seniors and Individuals with Disabilities to continue to provide safe and efficient transportation services to the citizens of Del Rio and Val Verde County

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

City Manager is hereby authorized and directed to accept the Section 5310 Grant Agreement ED 1701 (31)

PASSED AND APPROVED on this 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

PGA: SECTION 5310 FEDERAL-ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES
SUBRECIPIENT: Del Rio, City of
FAIN: TX-2016-071
CFDA #: 20.513
TXDOT PROJECT #: ED 1701 (31)
PROJECT ID #: 51016013117
MASTER GRANT AGREEMENT #: MGA-2017-2021-DEL RIO-049
FEDERAL TRANSIT ADMINISTRATION
NOT RESEARCH AND DEVELOPMENT

STATE OF TEXAS §
COUNTY OF TRAVIS §

**FISCAL YEAR 2017
PROJECT GRANT AGREEMENT**

THIS PROJECT GRANT AGREEMENT (PGA) is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State" and Del Rio, City of, called the "Transit Provider".

WITNESSETH

WHEREAS, 49 United States Code Section 5310 authorizes the U.S. Secretary of Transportation to make grants to state governments to help them provide mass transportation service planned, designed, and carried out to enhance the mobility of seniors and individuals with disabilities; and

WHEREAS, Texas Transportation Code Chapter 455 authorizes the State to assist the Transit Provider in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

WHEREAS, the U.S. Secretary of Transportation approved the State's request for funding; and

WHEREAS, the Governor of the State of Texas has designated the Texas Department of Transportation to receive federal funds under the Section 5310 grant program; and

WHEREAS, the Transit Provider submitted a Fiscal Year 2017 Grant Application (if applicable) for state financial assistance, and the Texas Transportation Commission approved the application by Minute Order Number(s) 114614; and,

WHEREAS, the Transit Provider must execute a Grant Application (if applicable) and Fiscal Year Certifications and Assurances each fiscal year grant period for consideration for new state and federal grants; and

WHEREAS, a Master Grant Agreement (MGA) between the Transit Provider and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA;

NOW THEREFORE, the State and Transit Provider agree as follows:

AGREEMENT

ARTICLE 1. GRANT TIME PERIOD

This PGA becomes effective when fully executed by both parties or on 09/01/2016, whichever is later. This PGA shall remain in effect until 12/31/2017, unless terminated or otherwise modified in an Amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Transit Provider has submitted the Grant Application (if applicable) and Certification and Assurances to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

ARTICLE 2. PROJECT DESCRIPTION

- A.** The Transit Provider shall complete the public transportation project described in the Grant Application, the Attachment A - Approved Project Description, and the Attachment B - Project Budget. Attachments A and B are attached to and made a part of this agreement. The Transit Provider shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.
- B.** If applicable, the Transit Provider shall begin competitive procurement procedures by issuing an invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line items referenced in Attachment A. No later than sixty (60) days after the issuance of public notification, the Transit Provider shall publicly open all bids or privately review proposals. The Transit Provider shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Transit Provider shall notify the department in writing when it is necessary to exceed these deadlines.

ARTICLE 3. COMPENSATION

The maximum amount payable under this PGA without modification is \$50,000 and 10,000 Transportation Development Credits, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the Grant Application, the Attachment A, and the Attachment B.

Invoices are to be submitted electronically through the eGrants system.

ARTICLE 4. AMENDMENTS

Except as noted in the MGA, changes in the scope, objectives, cost, or duration of the project authorized in this agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

ARTICLE 5. INCORPORATION OF MGA PROVISIONS

This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution of this PGA, unless an exception has been made in this agreement.

ARTICLE 6. SIGNATORY WARRANTY

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

ARTICLE 7. ACCESS TO INFORMATION

The Transit Provider is required to make any information created or exchanged with the state pursuant to this contract, and not otherwise excepted from disclosure under the Texas Public Information Act,

available in a format that is accessible by the public at no additional charge to the state.

THIS AGREEMENT IS EXECUTED by the State and the Transit Provider in duplicate.

THE TRANSIT PROVIDER

Gilbert Sanchez

Signature

Finance Director

Title

09/27/2016

Date

THE STATE OF TEXAS

Bolivar Bolanos

Signature

Public Transportation Coordinator

Title

10/07/2016

Date

List of Attachments

A – Approved Project Description

B – Project Budget

ATTACHMENT A
APPROVED PROJECT DESCRIPTION

This project is for purchasing a vehicle to expand the city's fleet resources to enhance the mobility of seniors and individuals with disabilities of the citizens of Del Rio and Val Verde County.

**ATTACHMENT B
PROJECT BUDGET**

#	Description	Fuel Type	Cost/ Unit	# of Units	Total Cost	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC	Match Ratio	TDC Amount
1	Expand - Van - 11.13.15	Gasoline	\$50,000	1	\$50,000	\$50,000				\$50,000	X	80/20	10,000
Totals:					\$50,000	\$50,000	\$0	\$0	\$0	\$50,000			10,000

Meeting Date: 11/15/2016

Submitted By: Elsa Reyes, Transportation Director, COMMUNITY SERVICE

Information

SUBJECT:

O 2016 - 144 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to ratify and acknowledge Tiger Project Grant Agreement with the Texas Department of Transportation - Elsa Reyes, Transportation Director

SUMMARY:

City of Del Rio Transportation Program submitted a Fiscal Year 2017 Grant Application for state financial assistance, and the Texas Transportation Commission approved Minute Order 114497 for replacement vehicles of the Section 5311 Grant Program.

BACKGROUND:

The City of Del Rio provides public transportation for the citizens of Del Rio and Val Verde County. In FY 2015-2016 the program had a total of 380,780 vehicle miles of which 363,687 were revenue vehicle miles. The state recognizes the need to replace an aging rural fleet.

DISCUSSION:

The City of Del Rio will receive funding to replace 5-6 vehicles of its aging fleet with this Tiger Funding it has been awarded.

PROS:

The purchase of 5-6 new buses for the transportation program to continue to provide rural transportation services to the City of Del Rio and Val Verde County.

CONS:

An aging fleet can become very costly with the amount of maintenance of vehicles.

RECOMMENDATION:

To approve and ratify the Tiger Project Grant Agreement.

Fiscal Impact

FISCAL IMPACT:

\$372,000 funding and 37,634 Transportation Development Credits.

Attachments

Ordinance
AGREEMENT

ORDINANCE NO. O: 2016 - 144

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER HENRY ARREDONDO TO RATIFY AND ACKNOWLEDGE TIGER PROJECT GRANT AGREEMENT (PGA) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) PROJECT RPT 1701 (22) 043

WHEREAS, the City of Del Rio Transportation Program submitted a Fiscal Year 2017 Grant Application for state financial assistance, and the Texas Transportation Commission approved Minute Order 114497; and,

WHEREAS, Texas Transportation Commission Minute Order 114497 has awarded \$372,000.

WHEREAS, the PGA was fully executed on 10/04/16 and remains in effect until 11/30/2018.

WHEREAS, with City Council's approval, the Tiger Funds will be used to purchase replacement vehicles for an aging fleet to continue to provide safe and efficient transportation services to the citizens of Del Rio and Val Verde County

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

City Manager is hereby authorized and directed to ratify and acknowledge Tiger Funding for the §5311 Grant program

PASSED AND APPROVED on this 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

PGA: TIGER Application
SUBRECIPIENT: Del Rio, City of
FAIN: TX-2016-043
CFDA #:
TXDOT PROJECT #: TGR 1701 (22) 043
PROJECT ID #: 51079012217
MASTER GRANT AGREEMENT #: MGA-2017-2021-DEL RIO-049

NOT RESEARCH AND DEVELOPMENT

STATE OF TEXAS §

COUNTY OF TRAVIS §

**FISCAL YEAR 2017
PROJECT GRANT AGREEMENT**

THIS PROJECT GRANT AGREEMENT (PGA) is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State" and Del Rio, City of, called the "Transit Provider".

WITNESSETH

WHEREAS,

WHEREAS, Texas Transportation Code Chapter 455 authorizes the State to assist the Transit Provider in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

WHEREAS,

WHEREAS, the Governor of the State of Texas has designated the Texas Department of Transportation to funds ; and

WHEREAS, the Transit Provider submitted a Fiscal Year 2017 Grant Application (if applicable) for state financial assistance, and the Texas Transportation Commission approved the application by Minute Order Number(s) 114497; and,

WHEREAS, the Transit Provider must execute a Grant Application (if applicable) and Fiscal Year Certifications and Assurances each fiscal year grant period for consideration for new state and federal grants; and

WHEREAS, a Master Grant Agreement (MGA) between the Transit Provider and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA;

NOW THEREFORE, the State and Transit Provider agree as follows:

AGREEMENT

ARTICLE 1. GRANT TIME PERIOD

This PGA becomes effective when fully executed by both parties or on 10/04/2016, whichever is later. This PGA shall remain in effect until 11/30/2018, unless terminated or otherwise modified in an Amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Transit Provider has submitted the Grant Application (if applicable) and Certification and Assurances to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

ARTICLE 2. PROJECT DESCRIPTION

- A.** The Transit Provider shall complete the public transportation project described in the Grant Application, the Attachment A - Approved Project Description, and the Attachment B - Project Budget. Attachments A and B are attached to and made a part of this agreement. The Transit Provider shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.
- B.** If applicable, the Transit Provider shall begin competitive procurement procedures by issuing an invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line items referenced in Attachment A. No later than sixty (60) days after the issuance of public notification, the Transit Provider shall publicly open all bids or privately review proposals. The Transit Provider shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Transit Provider shall notify the department in writing when it is necessary to exceed these deadlines.

ARTICLE 3. COMPENSATION

The maximum amount payable under this PGA without modification is \$372,000 and 37,634 Transportation Development Credits, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the Grant Application, the Attachment A, and the Attachment B.

Invoices are to be submitted electronically through the eGrants system.

ARTICLE 4. AMENDMENTS

Except as noted in the MGA, changes in the scope, objectives, cost, or duration of the project authorized in this agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

ARTICLE 5. INCORPORATION OF MGA PROVISIONS

This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution of this PGA, unless an exception has been made in this agreement.

ARTICLE 6. SIGNATORY WARRANTY

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

ARTICLE 7. ACCESS TO INFORMATION

The Transit Provider is required to make any information created or exchanged with the state pursuant to this contract, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state.

THIS AGREEMENT IS EXECUTED by the State and the Transit Provider in duplicate.

THE TRANSIT PROVIDER

Gilbert Sanchez

Signature

Finance Director

Title

10/11/2016

Date

THE STATE OF TEXAS

Bolivar Bolanos

Signature

Public Transportation Coordinator

Title

10/21/2016

Date

List of Attachments

A – Approved Project Description

B – Project Budget

ATTACHMENT A
APPROVED PROJECT DESCRIPTION

As presented in 2015 Texas Rural Transit Asset Replacement Project (RTARP), submitted in response to the TIGER VII Notice of Funding Opportunity published by US DOT, the Transit Provider will procure transit service vehicles to replace eligible transit vehicles described in the RTARP project, specifically vehicles that are at or above 133% of their expected useful life mileage.

The Transit Provider has noted that grants including TIGER funding require annual reporting of performance measures, including "Number of Unlinked Passenger Counts", "Average Mileage of Fleet", "System/Vehicle Failure", and "Annual Operating Cost" and "Annual Maintenance Cost". As much as possible, these measures will be reported using existing reporting tools, such as the Public Transportation Management System (PTMS) and the PTN-128 online application.

In addition, quarterly progress reports will be required, based upon progress toward completion of milestones.

The budget for this project includes \$146,702 in TIGER funds, \$188,172 in FTA 5311 funds, \$37,126 in state funds, and 37,634 in TDCs to match the 5311 funds.

**ATTACHMENT B
PROJECT BUDGET**

#	Description	Fuel Type	Cost/ Unit	# of Units	Total Cost	Award Amount	State Match	Local Match	In-Kind Match	Total Funds	TDC	Match Ratio	TDC Amount
1	Replace - Bus <30' - 11.12.04	Diesel Fuel	\$62,000	3	\$186,000	\$186,000				\$186,000	X		0
2	Replace - Bus <30' - 11.12.04	Gasoline	\$62,000	3	\$186,000	\$186,000				\$186,000	X		0
Totals:					\$372,000	\$372,000	\$0	\$0	\$0	\$372,000			37,634

Meeting Date: 11/15/2016

Submitted By: Mario Garcia, Purchasing Agent, Finance

Information

SUBJECT:

O: 2016 - 145 An Ordinance by the City Council of the City of Del Rio, Authorizing and Directing the City Manager Henry Arredondo to Give Notice and to Award the City of Del Rio Primary Depository Bank Services to Texas Community Bank - Gilbert E. Sanchez, Finance Director / Mario A. Garcia, Purchasing Agent.

SUMMARY:

Discussion and consideration of the City Council to determine if to authorize the City Manager to award the City of Del Rio Primary Depository Bank Services for all financial bank transactions.

BACKGROUND:

Staff was authorized by the City Council of the City of Del Rio to advertise the request for submittals in mid September of this year. Additionally, the current contract is set to terminate on September 30 of this year, 2016. The current banking institution utilized by the City of Del Rio is the Texas Community Bank with several funds as was listed on the RFA document.

Staff advertised the RFA in the local paper only, as only locally situated institutions are eligible to participate. To assist in the procedure for obtaining and review submitted applications, the firm of Valley View Consulting LLC was contracted.

DISCUSSION:

The City of Del Rio Finance Department advertised this RFA for the required period of time. Interested institutions were invited to a pre-application conference on August 30th, 2016 to provide details and discuss concerns that may come about. The closing date for submittals for this RFA was set for September 20th, 2016 at which time the names of submitting institutions were read out loud.

With the assistance of the consultant, staff reviewed the applications and provided their recommendation for award of the Primary Bank Depository to Texas Community Bank, with the new contract to take affect on January 2nd, 2017.

PROS:

Banking financial services for the City of Del Rio will continue and allow for transactions to process expediently. Through this open procurement process, the best and most qualified institution's submittal can be fairly reviewed and selected for award.

CONS:

No cons can be identified other than the cost of advertising the RFA.

RECOMMENDATION:

The City of Del Rio Staff recommends to the City Council of the City of Del Rio to discuss and consider approving the ordinance authorizing the City Manager Henry Arredondo, to give award the City of Del Rio Primary Depository Bank Services to Texas Community Bank.

Fiscal Impact

FISCAL IMPACT:

The fiscal impact for these services is based on funds in deposit and will vary from time to time. These costs are part of the of the operational budgets allocated to each City of Del Rio Department/Division.

Attachments

O 2016 - 145 Award Bank Depository svcs
analysis and recap

ORDINANCE O: 2016 - 145

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, AUTHORIZING AND DIRECTING THE CITY MANAGER HENRY ARREDONDO TO GIVE NOTICE AND TO AWARD THE CITY OF DEL RIO PRIMARY DEPOSITORY BANK SERVICES TO TEXAS COMMUNITY BANK

WHEREAS, the City of Del Rio is required to procure services, goods, and materials that are competitively bid and awarded in accordance with State of Texas Local Government Code, Chapter 252; and

WHEREAS, the primary depository bank services is a budgeted item within the current and all fiscal years; and

WHEREAS, the use of these services are a most important and critical need to continue the operation of the City of Del Rio's financial functions.

WHEREAS, all the processes required on this request for solicitations, through an open procurement method, was provided for and met by the City of Del Rio.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

The City Manager, Henry Arredondo is hereby authorized and directed to give notice and award the City of Del Rio Primary Depository Bank Services to:

**TEXAS COMMUNITY BANK
2411 VETERANS BLVD
DEL RIO, TEXAS 78840**

PASSED AND APPROVED on this the 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney



October 18, 2016

Mr. Gilbert Sanchez
Finance Director
City of Del Rio
109 West Broadway
Del Rio, Texas 78840

Dear Mr. Sanchez:

As part of the services provided under the current Investment Advisory Agreement, we welcome the opportunity to assist the City of Del Rio (the "City") with this Primary Depository Bank Services Request for Applications (the "RFA") project.

The objective of this engagement was to select a primary depository bank following the expiration of the current contract which ends December 31, 2016. This agreement, when approved, will commence on January 02, 2017 and terminate on December 31, 2019 with two additional one-year extension options which will extend through December 31, 2021, if executed.

Procedure

The project began with the establishment of a calendar of events to ensure that the required project steps were performed in a timely and sequential manner.

The process for selecting a Primary Depository Bank is governed by the State of Texas Local Government Codes: Chapter 105 Municipal Depository Act; Chapter 176 Conflict of Interest Act; Chapter 2256 Public Funds Investment Act; and Chapter 2257 Public Funds Collateral Act.

In addition to complying with these State statutory requirements, it was necessary to understand and comply with the City's financial and purchasing policies and Investment Policy.

The RFA project was conducted as follows:

1. Analyzed historical bank service usage and balance records.
2. Reviewed the minimum banking services and potential additional services.
3. Developed a list of eligible financial institutions within the City's service area:

- a. BBVA Compass Bank
 - b. Amistad Bank
 - c. Texas Community Bank (Incumbent)
 - d. IBC Bank
 - e. Falcon International Bank
 - f. The Bank and Trust
 - g. Border Federal Credit Union
4. Contacted the financial institutions to confirm distribution information, describe process, and identify the designated recipient.
 5. Drafted the RFA for City review and approval.
 6. Posted the notice and advertised as required.
 7. Distributed RFAs to the identified and receptive financial institutions.
 8. Held a non-mandatory pre-application conference that was attended by representatives of:
 - a. Texas Community Bank (Incumbent)
 - b. The Bank and Trust
 9. No additional RFA requests were received as a result of the advertisement.
 10. By the closing deadline, applications were received from:
 - a. BBVA Compass Bank
 - b. Texas Community Bank (Incumbent)

The evaluation of the applications was based on, but not limited to, the following criteria, in no particular order of priority:

1. Ability to perform and provide the required and requested services,
2. Completeness of application and agreement to points in the RFA,
3. Convenience of locations,
4. Cost of services,
5. Earnings credit calculation on compensating balances,
6. Financial strength and stability of the institution,
7. Funds availability,
8. Interest paid on interest bearing accounts and deposits,
9. Previous service relationship with the City, and
10. Reputation of respondent and quality of services.

Application Analysis

The analysis began with an overall review of each bank's general financial strength and ability to provide the bank services necessary to meet the City's current and future service needs. Each of the responding banks exhibited acceptable financial strength and the ability to provide the services that the City requested.

Net Income/(Cost)

Each bank's fee schedule was analyzed based on the City's banking service needs and estimated activity levels. Where quantifiable and appropriate, the estimated service fees were adjusted for any incentives (including waived fees, supplies and check scanners):

The average operating balances that the City has maintained over the last year has been approximately \$30,000,000. Each bank's potential earnings credit rates were considered as "soft-dollar" earnings credit to be netted against the estimated service charges. Non-Compensating balances were invested in a more advantageous "hard" interest deposit option.

Each bank proposed a structure that would net the City income over the anticipated five-year term, after provisions for all banking services, which highlights the competitive nature of the process.

Texas Community Bank proposed "no fees" and offered interest bearing accounts on all of the City's Deposits. With the "no fee" structure, earnings credit is not applicable.

The interest rate offered by Texas Community Bank on their NOW interest bearing account was 0.30% and is indexed to the 13 Week T-Bill rate to adjust each month. There is no floor rate.

It should be noted, the Texas Community Bank proposal was based on the City keeping all of its transactional account balances at the Bank. For purposes of this analysis the interest earning projections called for \$5,000,000 to be maintained with Texas Community Bank earning the 0.30%. In order to optimize interest income, the City would then invest the remaining \$25,000,000 with TexPool at rate of 0.38% over the five year period.

BBVA Compass Bank offered a fee based proposal with a combination of earnings credit and interest bearing accounts. BBVA Compass Bank required a minimum balance of \$5,000,000 in non-interest bearing accounts generating a 0.30% Earnings Credit. The NOW interest rate offered by BBVA Compass Bank is based on a Public Funds Managed Rate of 0.35% with a floor rate of 0.35%. This rate is "managed" and will vary based on general market conditions. The 0.35% floor rate is attractive and will offer protection in a declining interest rate environment.

Our analysis placed \$5,000,000 using the Earnings Credit rate of 0.30% and the remaining balance of \$25,000,000 also placed with TexPool at rate of .38%.

The estimated five-year financial impact of the combination of earning credit and hard interest income on the overall proposals submitted by the two banks is summarized below:

5 - Year Term	Texas Community Bank (Incumbent)	BBVA Compass Bank
Proposed Fees	\$0	\$(110,105)
Earnings Credit	0	67,500
Interest Earnings (Bank)	75,000	0
Interest Earnings (TexPool)	475,000	475,000
Net Income/(Cost)	<u>\$550,000</u>	<u>\$432,395</u>

Recommendation

As the incumbent, Texas Community Bank has been a good business partner over the course of the current contract. Based on our analysis and discussion with City staff, we recommend that the City Council award the depository bank services contract to Texas Community Bank and authorize the City Manager to execute the agreements incident to continuing the banking relationship.

Upon approval, the new contract will commence on January 02, 2017.

Please contact E.K. Hufstedler, Tom Ross or me to discuss any questions or additional information needs.

Thank you for this opportunity to serve the City.

Sincerely,



Richard G. Long
Valley View Consulting, L.L.C.

Attachments

City of Del Rio Bank RFA Analysis



October 18, 2016	Texas Community Bank (incumbent)		BBVA Compass	
FEE ANALYSIS OF BANK DEPOSITORY SERVICES				
Proposed Fees				
Monthly Fee Estimate	0		(1,918)	
Monthly Estimated Assessment Fee	Waived		517	
Monthly Estimated Safekeeping Fee	0		0	
Fees for Three Year Term	0		(69,063)	
Fees for Five Year Term	0		(115,105)	
Contract Incentives				
Waived Fees				
Transition Incentive			5,000	
Total Fees for Three Year Term less Incentives	0		(64,063)	
Total Fees for Five Year Term less Incentives	0		(110,105)	
Earnings Credit				
Rate Basis	4 Week T-Bill Mo Avg		Managed Enhanced EC Rate	
Earnings Credit Rate			0.30%	
Target DDA Compensating Balance	-		5,000,000	
Monthly Earnings Credit less Reserve	-		1,125	
Earnings Credit for Three Year Term	-		40,500	
Earnings Credit for Five Year Term	-		67,500	
Reserve Requirement	N/A		10%	
Net Fees for Three Year Term	0		(23,563)	
Net Fees for Five Year Term	0		(42,605)	
Interest Income Estimate				
Investment Option / Rate Basis	NOW acct index 13 Week T-Bill adj mo. (No floor)	TexPool	Public Funds Managed Rate Floor 0.35%	TexPool
Interest Rate	0.30%	0.38%	0.35%	0.38%
Investment Balance	5,000,000	25,000,000	-	25,000,000
Monthly Investment Income	1,250	7,917	-	7,917
Three Year Investment Income	45,000	285,000	-	285,000
Five Year Investment Income	75,000	475,000	-	475,000
Three Year Income/(Cost)	45,000	285,000	(23,563)	261,437
Five Year Income/(Cost)	75,000	475,000	(42,605)	432,395
TCB - BBVA 3 Year Total		330,000		261,437
TCB - BBVA 5 Year Total		550,000		432,395
9/20/2016 Submission Date				
Historical Bank Balance	30,000,000			
91-Day T-Bill Discount Rate	0.30%			
Fed Funds Rate Actual	0.40%			
Fed Funds Rate Target	0.25 - 0.50%			
Local Government Investment Pool	0.38%			

City of Del Rio Bank RFA Analysis



October 18, 2016	Texas Community Bank (incumbent)		BBVA Compass	
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DETAIL RESPONSE ANALYSIS OF BANK DEPOSITORY SERVICES
"Best Value" Criteria

- 1 Ability to perform and provide the required and requested services
- 2 References provided and quality of services
- 3 Cost of services
- 4 Transition cost, retention and transition offers and incentives
- 5 Funds availability
- 6 Interest paid on interest bearing accounts and deposits
- 7 Earnings credit calculation on compensating balances
- 8 Completeness of application and agreement to points in the RFA
- 9 Convenience of locations
- 10 Previous service relationship with the City
- 11 Financial strength and stability of institution

Required Bank Services

1	On-Line Banking Services (R)	Yes		Yes	
2	Consumer Bill Pay Processing (R)	No		Yes	
3	Positive Pay (R)	Yes		Yes	
4	ACH (R)	Yes		Yes	
5	ACH Debit Blocking (R)	Yes		Yes	
6	Post No Checks (R)	Yes		Yes	
7	Funds Availability (R)	Yes		Yes	
8	Employee Check Cashing (R)	Yes		Yes / No - waive 1st year only	
9	Returned Check Reprocessing (R)	Yes		Yes	
10	Account Analysis (R)	Yes		Yes	
11	Bank Statements (R)	Yes		Yes	
12	Payment for Services	Yes		Yes	
13	Account Settlement (R)	Yes		Yes	
14	Research (R)	Yes		Yes	
15	Bank Errors	Yes		Yes	
16	Sweep / Investment Account	Yes		Yes	
17	Audit Confirmations	Yes		Yes	
18	Balance Assessment	Waived		In full to City	
19	Reserve Requirement	No		Yes 10%	
20	Earnings Credit Rate	N/A		0.30%	

Services That May Be Considered

1	Remote Deposit Capture	Yes		Yes	
2	Zero Balance Account	Yes		Yes	
3	Credit and Debit Card Payments	Yes		Yes	
4	Online Payments Acceptance	No		Yes	

Collateral Requirements

1	Collateralization	Yes		Yes	
2	Collateral Amount	Yes		Yes	
3	Collateral Custody / Safekeeping	Yes / Frost Bank		No answer / FHLB ATL	
4	Collateral Substitution	Yes		Yes	
5	Collateral Report	Yes		Yes	
6	Board Resolution	Yes		Yes	

Investment Activities

1	Direct Investment Alternative	Yes / No - must maintain transaction accounts w/TCB		Yes	
2	Certificates of Deposit	Yes		Yes	
3	Security Safekeeping / Custody Services (R)	No - available thru Frost with fees		Yes	

City of Del Rio Bank RFA Analysis



October 18, 2016		Texas Community Bank (incumbent)	BBVA Compass
Overdraft Provisions			
1	Net Overdraft Defined	Yes / No	Yes / No
2	Notification	Yes	Yes
3	Stipulations	5 / \$n/a /no fees no rate quoted	2 / \$100,000 / Prime+4.00%
Other Stipulations			
1	Regulation Notifications	Yes	Yes
2	Incoming Wire Transfers	Yes	Yes
3	Right to Cancel Under Federal or State Law Rulings	Yes	Yes
4	Access to Bank Records	Yes	Yes
5	Right to Open and Maintain Other Accounts	Yes	Yes
6	Secondary Bank Depository	Yes / No	Yes
7	Right to Terminate	Yes	Yes
8	Terms Fixed For Entire Agreement Period	Yes	Yes
9	One Relationship Officer	Sylvia B. Owens, EVP 830.778.1333 x3124	Adrienne Trevino, FVP-Corp RM 956- 794-1331
Miscellaneous			
1	Semi-Annual Meeting	Yes	Yes
2	Formal Agreement Required	Yes	Yes
Application Submission			
		Received	Received
Fee Schedules			
1	Bank Services	Received	Received
Response Attachments			
1	Account Analysis	No	Yes
2	Rate Basis	Yes	Yes
3	Sample Collateral Agreement	Yes	Yes
4	Security Measures	Yes / No	Yes
5	Technology Specs	Yes / No	Yes
6	Sample Safekeeping Report	Yes	Yes
7	Securities Safekeeping Fees	No - contract w/Frost	Yes - fees listed pg 150
8	Sweep / Investment Account Information	Yes / No	Yes
9	Summary Business Continuity Plan	Yes	Yes
10	References	Yes	Yes
11	Sample FIRREA Compliant Document	Yes	Yes
Other Considerations			
1	Implementation / Retention Credit		\$5,000
2	Maximum Balance Limitation	None	\$60 mil int. bearing
3	Minimum Balance Limitation	None	\$5 mil non-int bearing
4	Remote Deposit Scanners	\$600 at cost	3 @ no cost
5	Monthly Service Charge Waiver		Yes - Net Fees First 60 days
6	Bankrate.com Rating	4 Star	4 Star
7	Supplies at NC	No	No
8	Discounted fee pricing		Yes 30%
9	Safekeeping Services	No - Frost	Yes

Meeting Date: 11/15/2016

Submitted By: Mary Canales, Human Resources Director, Human Resources

Information

SUBJECT:

O: 2016 - 146 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager, Henry Arredondo to Provide for the Adoption of a Revised Non-Civil Service Classification and Compensation Plan for the City of Del Rio, Texas and Providing for an Effective Date - Mary Canales, Human Resources Director

SUMMARY:

The Classification and Compensation Plan is an important tool in the recruitment and retention of employees for the City of Del Rio, Texas.

BACKGROUND:

The City Council passed Ordinance O:2008-033 on July 8, 2008, providing for the adoption of a Non-Civil Service Classification and Compensation Plan for the City of Del Rio, Texas. Since then, the City of Del Rio has maintained the plan.

DISCUSSION:

A 2% Cost Adjustment was built into the table.

Positions changes are noted with strikethroughs and red font. These changes were incorporated through budget amendments in 2015-2016.

PROS:

The Classification and Compensation Plan continues to be a working document. Salaries are now attracting qualified applicants to fill positions.

CONS:

Any increases to personnel costs including cost of living adjustments and reclassifications increase expenses for the City of Del Rio.

The Classification and Compensation Plan continues to be an important matter for City of Del Rio employees. While many issues have been brought up, we continue to research and utilize the Pay Study that was conducted in 2015 and make recommendations where appropriate.

RECOMMENDATION:

Administration is recommending the adoption of the Revised Non-Civil Service Classification and Compensation Plan for the City of Del Rio, Texas. The document is a formality, the information contained within the document was approved in Ordinance O:2016-113, FY 2016-2017 Budget.

Fiscal Impact

FISCAL IMPACT:

The Fiscal Impact for the adoption of the Classification and Compensation Plan is included in the Adopted Budget for Fiscal Year 2016-2017.

Attachments

Ordinance Classification and Compensation Plan

Compensation Plan

Classification Plan

ORDINANCE NO. O: 2016 - 146

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER, HENRY ARREDONDO TO PROVIDE FOR THE ADOPTION OF A REVISED NON-CIVIL SERVICE CLASSIFICATION AND COMPENSATION PLAN FOR THE CITY OF DEL RIO, TEXAS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Sections 2.09 and 4.01 of the City of Del Rio Personnel Policy Manual contain provisions relating to the creation of Classification Plans and Pay Tables for City of Del Rio employees; and

WHEREAS, the City Council passed Ordinance O: 2016 - 113 on September 27, 2016; and

WHEREAS, City Manager, Henry Arredondo, has proposed the adoption of a revised Non- Civil Service Classification and Compensation Plan that modifies position classifications, a copy of said revised Non-Civil Service Classification and Compensation Plan is attached hereto and incorporated herein by reference for all purposes.

WHEREAS, the Revised Non-Civil Service Classification and Compensation Plan Includes a two percent (2%) cost of living increase as submitted in the Proposed Budget for fiscal year 2016-2017; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

Section 1. Approval of Revised Non-Civil Service Classification and Compensation Plan

The revised Non-Civil Service Classification and Compensation Plan attached hereto is hereby adopted and otherwise approved in all respects.

Section 2. Prior Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. Administration of the Classification and Compensation Plan

All employees are placed in their corresponding step. Those employees who are eligible to advance due to their completed years of service as of October 7, 2016, are eligible to advance to the next step.

Those employees that exceeded the range of the table, column 24, due to their salaries or their years of service are classified as "ET" ("Exceed Table"). These employees have exceeded the range of their respective classification and are not eligible for any

step increases; however, these employees qualify for any cost of living increase approved by City Council.

Employees who are promoted or reclassified are placed in the new group, Step A or 5%, whichever is greater.

Section 4. Exclusions

The Police Chief, Fire Chief, Police Captains, and Deputy Fire Chief are Non-Civil Service employees. They are excluded from this plan; their salaries are addressed in Civil Service Pay Tables; however, these employees qualify for any cost of living increase approved by City Council.

The positions of Economic Development Director, Public Works Director, Assistant City Attorney, City Engineer, Assistant City Manager, Director of Operations and Community Services Director were classified as Pay Group 26, "Negotiable." These employees advance Steps as other Pay Grades and qualify for any cost of living increase approved by City Council.

The positions of City Manager, City Attorney, City Secretary, and Municipal Court Judge are classified as Pay Group 27, "Unclassified." Their salaries are adjusted through City Council evaluations.

Section 5. Effective Date

This Ordinance shall become effective October 1, 2016.

PASSED AND APPROVED on this 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney



City of Del Rio Classification and Compensation Plan Non-Exempt, Non-Civil Service (Hourly) Employees

Group	Desc	Minimum								Midpoint								Maximum								
		8.45	8.55	8.66	8.77	8.88	8.99	9.10	9.21	9.33	9.44	9.56	9.68	9.80	9.93	10.05	10.18	10.30	10.43	10.56	10.69	10.83	10.96	11.10	11.24	11.38
1	hourly	8.45	8.55	8.66	8.77	8.88	8.99	9.10	9.21	9.33	9.44	9.56	9.68	9.80	9.93	10.05	10.18	10.30	10.43	10.56	10.69	10.83	10.96	11.10	11.24	11.38
	bi-weekly	675.65	684.09	692.64	701.30	710.07	718.94	727.93	737.03	746.24	755.57	765.02	774.58	784.26	794.06	803.99	814.04	824.22	834.52	844.95	855.51	866.21	877.03	888.00	899.10	910.34
	annual	17,566.85	17,786.43	18,008.76	18,233.87	18,461.80	18,692.57	18,926.23	19,162.80	19,402.34	19,644.87	19,890.43	20,139.06	20,390.80	20,645.68	20,903.75	21,165.05	21,429.61	21,697.48	21,968.70	22,243.31	22,521.35	22,802.87	23,087.91	23,376.50	23,668.71
2	hourly	8.72	8.83	8.94	9.05	9.16	9.28	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.25	10.38	10.51	10.64	10.77	10.91	11.04	11.18	11.32	11.46	11.60	11.75
	bi-weekly	697.60	706.32	715.15	724.09	733.14	742.30	751.58	760.98	770.49	780.12	789.87	799.75	809.74	819.86	830.11	840.49	850.99	861.63	872.40	883.31	894.35	905.53	916.85	928.31	939.91
	annual	18,137.60	18,364.32	18,593.87	18,826.30	19,061.63	19,299.90	19,541.15	19,785.41	20,032.73	20,283.14	20,536.68	20,793.38	21,053.30	21,316.47	21,582.92	21,852.71	22,125.87	22,402.44	22,682.47	22,966.00	23,253.08	23,543.74	23,838.04	24,136.01	24,437.71
3	hourly	8.94	9.05	9.16	9.28	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.25	10.37	10.50	10.64	10.77	10.90	11.04	11.18	11.32	11.46	11.60	11.75	11.89	12.04
	bi-weekly	715.04	723.98	733.03	742.19	751.47	760.86	770.37	780.00	789.75	799.62	809.62	819.74	829.99	840.36	850.87	861.50	872.27	883.17	894.21	905.39	916.71	928.17	939.77	951.52	963.41
	annual	18,591.04	18,823.43	19,058.72	19,296.95	19,538.17	19,782.39	20,029.67	20,280.04	20,533.55	20,790.21	21,050.09	21,313.22	21,579.63	21,849.38	22,122.50	22,399.03	22,679.02	22,962.50	23,249.53	23,540.15	23,834.41	24,132.34	24,433.99	24,739.41	25,048.66
4	hourly	9.16	9.28	9.39	9.51	9.63	9.75	9.87	9.99	10.12	10.25	10.37	10.50	10.63	10.77	10.90	11.04	11.18	11.32	11.46	11.60	11.75	11.89	12.04	12.19	12.34
	bi-weekly	732.92	742.08	751.35	760.75	770.25	779.88	789.63	799.50	809.50	819.61	829.86	840.23	850.74	861.37	872.14	883.04	894.08	905.25	916.57	928.03	939.63	951.37	963.26	975.30	987.50
	annual	19,055.82	19,294.01	19,535.19	19,779.38	20,026.62	20,276.95	20,530.42	20,787.05	21,046.88	21,309.97	21,576.34	21,846.05	22,119.12	22,395.61	22,675.56	22,959.00	23,245.99	23,536.57	23,830.77	24,128.66	24,430.27	24,735.64	25,044.84	25,357.90	25,674.87
5	hourly	9.39	9.51	9.63	9.75	9.87	9.99	10.12	10.24	10.37	10.50	10.63	10.77	10.90	11.04	11.17	11.31	11.46	11.60	11.74	11.89	12.04	12.19	12.34	12.50	12.65
	bi-weekly	751.24	760.63	770.14	779.76	789.51	799.38	809.37	819.49	829.73	840.10	850.61	861.24	872.00	882.90	893.94	905.11	916.43	927.88	939.48	951.23	963.12	975.16	987.34	999.69	1,012.18
	annual	19,532.21	19,776.36	20,023.57	20,273.86	20,527.29	20,783.88	21,043.68	21,306.72	21,573.06	21,842.72	22,115.75	22,392.20	22,672.10	22,955.50	23,242.45	23,532.98	23,827.14	24,124.98	24,426.54	24,731.87	25,041.02	25,354.04	25,670.96	25,991.85	26,316.75
6	hourly	9.63	9.75	9.87	9.99	10.12	10.24	10.37	10.50	10.63	10.76	10.90	11.03	11.17	11.31	11.45	11.60	11.74	11.89	12.04	12.19	12.34	12.49	12.65	12.81	12.97
	bi-weekly	770.02	779.65	789.39	799.26	809.25	819.36	829.61	839.98	850.48	861.11	871.87	882.77	893.80	904.98	916.29	927.74	939.34	951.08	962.97	975.01	987.19	999.53	1,012.03	1,024.68	1,037.49
	annual	20,020.52	20,270.77	20,524.16	20,780.71	21,040.47	21,303.47	21,569.77	21,839.39	22,112.38	22,388.79	22,668.65	22,952.01	23,238.91	23,529.39	23,823.51	24,121.30	24,422.82	24,728.10	25,037.21	25,350.17	25,667.05	25,987.89	26,312.73	26,641.64	26,974.66
7	hourly	9.87	9.99	10.11	10.24	10.37	10.50	10.63	10.76	10.90	11.03	11.17	11.31	11.45	11.60	11.74	11.89	12.04	12.19	12.34	12.49	12.65	12.81	12.97	13.13	13.29
	bi-weekly	789.27	799.14	809.13	819.24	829.48	839.85	850.35	860.98	871.74	882.63	893.67	904.84	916.15	927.60	939.20	950.94	962.82	974.86	987.04	999.38	1,011.87	1,024.52	1,037.33	1,050.30	1,063.42
	annual	20,521.03	20,777.54	21,037.26	21,300.23	21,566.48	21,836.06	22,109.01	22,385.37	22,665.19	22,948.51	23,235.36	23,525.81	23,819.88	24,117.63	24,419.10	24,724.34	25,033.39	25,346.31	25,663.14	25,983.92	26,308.72	26,637.58	26,970.55	27,307.68	27,649.03
8	hourly	10.11	10.24	10.37	10.50	10.63	10.76	10.89	11.03	11.17	11.31	11.45	11.60	11.74	11.89	12.04	12.19	12.34	12.49	12.65	12.81	12.97	13.13	13.29	13.45	
	bi-weekly	809.00	819.11	829.30	839.59	849.98	860.47	871.06	881.75	892.54	903.43	914.42	925.51	936.70	947.99	959.38	970.87	982.46	994.15	1,005.94	1,017.83	1,029.82	1,041.91	1,054.10	1,066.49	
	annual	21,034.06	21,296.98	21,569.90	21,842.82	22,115.75	22,392.67	22,672.59	22,955.50	23,242.45	23,532.98	23,827.14	24,124.98	24,426.54	24,731.87	25,041.02	25,354.04	25,670.96	25,991.85	26,316.75	26,641.64	26,974.66	27,307.68	27,649.03	27,991.85	28,316.75
9	hourly	10.37	10.49	10.63	10.76	10.89	11.03	11.17	11.31	11.45	11.59	11.74	11.88	12.03	12.18	12.33	12.49	12.64	12.80	12.96	13.12	13.29	13.45	13.62	13.79	13.97
	bi-weekly	829.23	839.59	850.09	860.71	871.47	882.37	893.40	904.56	915.87	927.32	938.91	950.65	962.53	974.56	986.74	999.08	1,011.57	1,024.21	1,037.01	1,049.98	1,063.10	1,076.39	1,089.84	1,103.47	1,117.26
	annual	21,559.91	21,829.41	22,102.27	22,378.55	22,658.28	22,941.51	23,228.28	23,518.63	23,812.62	24,110.28	24,411.65	24,716.80	25,025.76	25,338.58	25,655.31	25,976.00	26,300.70	26,629.46	26,962.33	27,299.36	27,640.60	27,986.11	28,335.94	28,690.14	29,048.76
10	hourly	10.62	10.76	10.89	11.03	11.17	11.31	11.45	11.59	11.73	11.88	12.03	12.18	12.33	12.49	12.64	12.80	12.96	13.12	13.29	13.45	13.62	13.79	13.96	14.14	14.31
	bi-weekly	849.96	860.58	871.34	882.23	893.26	904.42	915.73	927.18	938.77	950.50	962.38	974.41	986.59	998.92	1,011.41	1,024.05	1,036.85	1,049.82	1,062.94	1,076.22	1,089.68	1,103.30	1,117.09	1,131.05	1,145.19
	annual	22,098.90	22,375.14	22,654.83	22,938.02	23,224.74	23,515.05	23,808.99	24,106.60	24,407.93	24,713.03	25,021.94	25,334.72	25,651.40	25,972.05	26,296.70	26,625.40	26,958.22	27,295.20	27,636.39	27,981.85	28,331.62	28,685.76	29,044.34	29,407.39	29,774.98



City of Del Rio Classification and Compensation Plan Non-Exempt, Non-Civil Service (Hourly) Employees

Group	Desc	Minimum								Midpoint								Maximum								
		10.89	11.03	11.16	11.30	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.14	14.31	14.49	14.67
11	hourly	10.89	11.03	11.16	11.30	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.14	14.31	14.49	14.67
	bi-weekly	871.21	882.10	893.12	904.29	915.59	927.04	938.62	950.36	962.24	974.26	986.44	998.77	1,011.26	1,023.90	1,036.70	1,049.66	1,062.78	1,076.06	1,089.51	1,103.13	1,116.92	1,130.88	1,145.02	1,159.33	1,173.82
	annual	22,651.38	22,934.52	23,221.20	23,511.47	23,805.36	24,102.93	24,404.21	24,709.27	25,018.13	25,330.86	25,647.49	25,968.09	26,292.69	26,621.35	26,954.11	27,291.04	27,632.18	27,977.58	28,327.30	28,681.39	29,039.91	29,402.91	29,770.44	30,142.57	30,519.36
12	hourly	11.16	11.30	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04
	bi-weekly	892.99	904.15	915.45	926.89	938.48	950.21	962.09	974.12	986.29	998.62	1,011.10	1,023.74	1,036.54	1,049.50	1,062.61	1,075.90	1,089.35	1,102.96	1,116.75	1,130.71	1,144.84	1,159.15	1,173.64	1,188.31	1,203.17
	annual	23,217.66	23,507.88	23,801.73	24,099.25	24,400.49	24,705.50	25,014.32	25,327.00	25,643.58	25,964.13	26,288.68	26,617.29	26,950.01	27,286.88	27,627.97	27,973.32	28,322.98	28,677.02	29,035.48	29,398.43	29,765.91	30,137.98	30,514.70	30,896.14	31,282.34
13	hourly	11.44	11.58	11.73	11.88	12.02	12.17	12.33	12.48	12.64	12.79	12.95	13.12	13.28	13.45	13.61	13.78	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42
	bi-weekly	915.31	926.75	938.34	950.07	961.94	973.97	986.14	998.47	1,010.95	1,023.59	1,036.38	1,049.34	1,062.45	1,075.73	1,089.18	1,102.79	1,116.58	1,130.54	1,144.67	1,158.98	1,173.46	1,188.13	1,202.98	1,218.02	1,233.25
	annual	23,798.10	24,095.58	24,396.77	24,701.73	25,010.51	25,323.14	25,639.68	25,960.17	26,284.67	26,613.23	26,945.90	27,282.72	27,623.76	27,969.05	28,318.67	28,672.65	29,031.06	29,393.95	29,761.37	30,133.39	30,510.05	30,891.43	31,277.57	31,668.54	32,064.40
14	hourly	11.73	11.87	12.02	12.17	12.32	12.48	12.63	12.79	12.95	13.11	13.28	13.44	13.61	13.78	13.96	14.13	14.31	14.48	14.67	14.85	15.04	15.22	15.41	15.61	15.80
	bi-weekly	938.19	949.92	961.80	973.82	985.99	998.32	1,010.79	1,023.43	1,036.22	1,049.18	1,062.29	1,075.57	1,089.01	1,102.63	1,116.41	1,130.36	1,144.49	1,158.80	1,173.28	1,187.95	1,202.80	1,217.84	1,233.06	1,248.47	1,264.08
	annual	24,393.06	24,697.97	25,006.69	25,319.28	25,635.77	25,956.22	26,280.67	26,609.18	26,941.79	27,278.56	27,619.55	27,964.79	28,314.35	28,668.28	29,026.63	29,389.47	29,756.83	30,128.79	30,505.40	30,886.72	31,272.81	31,663.72	32,059.51	32,460.26	32,866.01
15	hourly	12.02	12.17	12.32	12.48	12.63	12.79	12.95	13.11	13.28	13.44	13.61	13.78	13.95	14.13	14.30	14.48	14.66	14.85	15.03	15.22	15.41	15.60	15.80	16.00	16.20
	bi-weekly	961.65	973.67	985.84	998.16	1,010.64	1,023.27	1,036.06	1,049.02	1,062.13	1,075.40	1,088.85	1,102.46	1,116.24	1,130.19	1,144.32	1,158.62	1,173.11	1,187.77	1,202.62	1,217.65	1,232.87	1,248.28	1,263.88	1,279.68	1,295.68
	annual	25,002.88	25,315.42	25,631.86	25,952.26	26,276.66	26,605.12	26,937.68	27,274.41	27,615.34	27,960.53	28,310.03	28,663.91	29,022.21	29,384.99	29,752.30	30,124.20	30,500.75	30,882.01	31,268.04	31,658.89	32,054.63	32,455.31	32,861.00	33,271.76	33,687.66
16	hourly	12.32	12.48	12.63	12.79	12.95	13.11	13.27	13.44	13.61	13.78	13.95	14.13	14.30	14.48	14.66	14.84	15.03	15.22	15.41	15.60	15.80	15.99	16.19	16.40	16.60
	bi-weekly	985.69	998.01	1,010.49	1,023.12	1,035.91	1,048.86	1,061.97	1,075.24	1,088.68	1,102.29	1,116.07	1,130.02	1,144.14	1,158.45	1,172.93	1,187.59	1,202.43	1,217.46	1,232.68	1,248.09	1,263.69	1,279.49	1,295.48	1,311.68	1,328.07
	annual	25,627.95	25,948.30	26,272.66	26,601.07	26,933.58	27,270.25	27,611.13	27,956.27	28,305.72	28,659.54	29,017.78	29,380.51	29,747.76	30,119.61	30,496.11	30,877.31	31,263.27	31,654.06	32,049.74	32,450.36	32,855.99	33,266.69	33,682.52	34,103.56	34,529.85
17	hourly	12.63	12.79	12.95	13.11	13.27	13.44	13.61	13.78	13.95	14.12	14.30	14.48	14.66	14.84	15.03	15.22	15.41	15.60	15.79	15.99	16.19	16.39	16.60	16.81	17.02
	bi-weekly	1,010.33	1,022.96	1,035.75	1,048.70	1,061.80	1,075.08	1,088.52	1,102.12	1,115.90	1,129.85	1,143.97	1,158.27	1,172.75	1,187.41	1,202.25	1,217.28	1,232.49	1,247.90	1,263.50	1,279.29	1,295.28	1,311.48	1,327.87	1,344.47	1,361.27
	annual	26,268.65	26,597.01	26,929.47	27,266.09	27,606.92	27,952.00	28,301.40	28,655.17	29,013.36	29,376.03	29,743.23	30,115.02	30,491.46	30,872.60	31,258.51	31,649.24	32,044.86	32,445.42	32,850.98	33,261.62	33,677.39	34,098.36	34,524.59	34,956.15	35,393.10
18	hourly	12.94	13.11	13.27	13.44	13.60	13.77	13.95	14.12	14.30	14.48	14.66	14.84	15.03	15.21	15.40	15.60	15.79	15.99	16.19	16.39	16.60	16.80	17.01	17.23	17.44
	bi-weekly	1,035.59	1,048.54	1,061.64	1,074.91	1,088.35	1,101.95	1,115.73	1,129.68	1,143.80	1,158.09	1,172.57	1,187.23	1,202.07	1,217.09	1,232.31	1,247.71	1,263.31	1,279.10	1,295.09	1,311.28	1,327.67	1,344.26	1,361.07	1,378.08	1,395.30
	annual	26,925.37	27,261.94	27,602.71	27,947.74	28,297.09	28,650.80	29,008.94	29,371.55	29,738.70	30,110.43	30,486.81	30,867.90	31,253.74	31,644.42	32,039.97	32,440.47	32,845.98	33,256.55	33,672.26	34,093.16	34,519.33	34,950.82	35,387.70	35,830.05	36,277.92
19	hourly	16.58	16.78	16.99	17.20	17.42	17.64	17.86	18.08	18.31	18.54	18.77	19.00	19.24	19.48	19.72	19.97	20.22	20.47	20.73	20.99	21.25	21.52	21.78	22.06	22.33
	bi-weekly	1,326.00	1,342.58	1,359.36	1,376.35	1,393.55	1,410.97	1,428.61	1,446.47	1,464.55	1,482.86	1,501.39	1,520.16	1,539.16	1,558.40	1,577.88	1,597.60	1,617.57	1,637.79	1,658.27	1,678.99	1,699.98	1,721.23	1,742.75	1,764.53	1,786.59
	annual	34,476.00	34,906.95	35,343.29	35,785.08	36,232.39	36,685.30	37,143.86	37,608.16	38,078.26	38,554.24	39,036.17	39,524.12	40,018.17	40,518.40	41,024.88	41,537.69	42,056.91	42,582.62	43,114.91	43,653.84	44,199.52	44,752.01	45,311.41	45,877.80	46,451.27



City of Del Rio Classification and Compensation Plan Exempt, Non-Civil Service Employees

Group	Desc	Minimum								Midpoint								Maximum								
20	hourly	17.31	17.53	17.74	17.97	18.19	18.42	18.65	18.88	19.12	19.36	19.60	19.84	20.09	20.34	20.60	20.85	21.12	21.38	21.65	21.92	22.19	22.47	22.75	23.03	23.32
	bi-weekly	1,384.75	1,402.06	1,419.59	1,437.33	1,455.30	1,473.49	1,491.91	1,510.56	1,529.44	1,548.56	1,567.91	1,587.51	1,607.36	1,627.45	1,647.79	1,668.39	1,689.24	1,710.36	1,731.74	1,753.39	1,775.30	1,797.49	1,819.96	1,842.71	1,865.75
	annual	36,003.55	36,453.60	36,909.27	37,370.63	37,837.77	38,310.74	38,789.62	39,274.49	39,765.42	40,262.49	40,765.77	41,275.34	41,791.29	42,313.68	42,842.60	43,378.13	43,920.36	44,469.36	45,025.23	45,588.04	46,157.89	46,734.87	47,319.05	47,910.54	48,509.42
21	hourly	18.76	18.99	19.23	19.47	19.71	19.96	20.21	20.46	20.72	20.98	21.24	21.50	21.77	22.05	22.32	22.60	22.88	23.17	23.46	23.75	24.05	24.35	24.65	24.96	25.27
	bi-weekly	1,500.62	1,519.38	1,538.37	1,557.60	1,577.07	1,596.79	1,616.75	1,636.96	1,657.42	1,678.14	1,699.11	1,720.35	1,741.86	1,763.63	1,785.67	1,808.00	1,830.60	1,853.48	1,876.65	1,900.10	1,923.86	1,947.90	1,972.25	1,996.91	2,021.87
	annual	39,016.22	39,503.93	39,997.73	40,497.70	41,003.92	41,516.47	42,035.42	42,560.87	43,092.88	43,631.54	44,176.93	44,729.14	45,288.26	45,854.36	46,427.54	47,007.89	47,595.48	48,190.43	48,792.81	49,402.72	50,020.25	50,645.50	51,278.57	51,919.56	52,568.55
22	hourly	20.20	20.45	20.70	20.96	21.22	21.49	21.76	22.03	22.31	22.59	22.87	23.15	23.44	23.74	24.03	24.33	24.64	24.94	25.26	25.57	25.89	26.22	26.54	26.88	27.21
	bi-weekly	1,615.68	1,635.88	1,656.32	1,677.03	1,697.99	1,719.22	1,740.71	1,762.47	1,784.50	1,806.80	1,829.39	1,852.25	1,875.41	1,898.85	1,922.59	1,946.62	1,970.95	1,995.59	2,020.53	2,045.79	2,071.36	2,097.25	2,123.47	2,150.01	2,176.89
	annual	42,007.68	42,532.78	43,064.44	43,602.74	44,147.78	44,699.62	45,258.37	45,824.10	46,396.90	46,976.86	47,564.07	48,158.62	48,760.60	49,370.11	49,987.24	50,612.08	51,244.73	51,885.29	52,533.85	53,190.53	53,855.41	54,528.60	55,210.21	55,900.34	56,599.09
23	hourly	23.08	23.37	23.66	23.96	24.26	24.56	24.87	25.18	25.49	25.81	26.14	26.46	26.79	27.13	27.47	27.81	28.16	28.51	28.87	29.23	29.59	29.96	30.34	30.72	31.10
	bi-weekly	1,846.61	1,869.69	1,893.06	1,916.73	1,940.68	1,964.94	1,989.50	2,014.37	2,039.55	2,065.05	2,090.86	2,117.00	2,143.46	2,170.25	2,197.38	2,224.85	2,252.66	2,280.82	2,309.33	2,338.19	2,367.42	2,397.01	2,426.98	2,457.31	2,488.03
	annual	48,011.81	48,611.96	49,219.61	49,834.85	50,457.79	51,088.51	51,727.11	52,373.70	53,028.37	53,691.23	54,362.37	55,041.90	55,729.92	56,426.55	57,131.88	57,846.03	58,569.10	59,301.22	60,042.48	60,793.01	61,552.93	62,322.34	63,101.37	63,890.13	64,688.76
24	hourly	28.86	29.22	29.58	29.95	30.33	30.70	31.09	31.48	31.87	32.27	32.67	33.08	33.49	33.91	34.34	34.77	35.20	35.64	36.09	36.54	36.99	37.46	37.92	38.40	38.88
	bi-weekly	2,308.46	2,337.32	2,366.54	2,396.12	2,426.07	2,456.40	2,487.10	2,518.19	2,549.67	2,581.54	2,613.81	2,646.48	2,679.56	2,713.05	2,746.97	2,781.30	2,816.07	2,851.27	2,886.91	2,923.00	2,959.54	2,996.53	3,033.99	3,071.91	3,110.31
	annual	60,020.06	60,770.31	61,529.94	62,299.07	63,077.81	63,866.28	64,664.61	65,472.92	66,291.33	67,119.97	67,958.97	68,808.45	69,668.56	70,539.42	71,421.16	72,313.92	73,217.85	74,133.07	75,059.74	75,997.98	76,947.96	77,909.81	78,883.68	79,869.72	80,868.10
25	hourly	30.29	30.67	31.06	31.44	31.84	32.24	32.64	33.05	33.46	33.88	34.30	34.73	35.16	35.60	36.05	36.50	36.96	37.42	37.88	38.36	38.84	39.32	39.82	40.31	40.82
	bi-weekly	2,423.52	2,453.81	2,484.49	2,515.54	2,546.99	2,578.82	2,611.06	2,643.70	2,676.74	2,710.20	2,744.08	2,778.38	2,813.11	2,848.28	2,883.88	2,919.93	2,956.43	2,993.38	3,030.80	3,068.68	3,107.04	3,145.88	3,185.20	3,225.02	3,265.33
	annual	63,011.52	63,799.16	64,596.65	65,404.11	66,221.66	67,049.43	67,887.55	68,736.15	69,595.35	70,465.29	71,346.11	72,237.93	73,140.91	74,055.17	74,980.86	75,918.12	76,867.09	77,827.93	78,800.78	79,785.79	80,783.11	81,792.90	82,815.31	83,850.51	84,898.64
26	hourly	NEGOTIABLE																								
	bi-weekly																									
	annual																									
27	hourly	UNCLASSIFIED																								
	bi-weekly																									
	annual																									



City of Del Rio Classification and Compensation Plan Non-Exempt, Non-Civil Service (Hourly) Employees

		Hire	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Group	Desc	Minimum								Midpoint								Maximum								
1	hourly	8.45	8.55	8.65	8.76	8.87	8.99	9.09	9.21	9.32	9.44	9.56	9.67	9.79	9.91	10.04	10.16	10.29	10.42	10.55	10.68	10.81	10.94	11.08	11.22	11.36
	bi-weekly	676.00	684.00	692.00	700.80	709.60	719.20	727.20	736.80	745.60	755.20	764.80	773.60	783.20	792.80	803.20	812.80	823.20	833.60	844.00	854.40	864.80	875.20	886.40	897.60	908.80
	annual	17,576.00	17,784.00	17,992.00	18,220.80	18,449.60	18,699.20	18,907.20	19,156.80	19,385.60	19,635.20	19,884.80	20,113.60	20,363.20	20,612.80	20,883.20	21,132.80	21,403.20	21,673.60	21,944.00	22,214.40	22,484.80	22,755.20	23,046.40	23,337.60	23,628.80
2	hourly	8.72	8.83	8.95	9.06	9.17	9.28	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73
	bi-weekly	697.60	706.40	716.00	724.80	733.60	742.40	751.20	760.80	770.40	780.00	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40
	annual	18,137.60	18,366.40	18,616.00	18,844.80	19,073.60	19,302.40	19,531.20	19,780.80	20,030.40	20,280.00	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40
3	hourly	8.95	9.06	9.17	9.28	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03
	bi-weekly	716.00	724.80	733.60	742.40	751.20	760.80	770.40	780.00	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40
	annual	18,616.00	18,844.80	19,073.60	19,302.40	19,531.20	19,780.80	20,030.40	20,280.00	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40
4	hourly	9.17	9.28	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33
	bi-weekly	733.60	742.40	751.20	760.80	770.40	780.00	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40
	annual	19,073.60	19,302.40	19,531.20	19,780.80	20,030.40	20,280.00	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40
5	hourly	9.39	9.51	9.63	9.75	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64
	bi-weekly	751.20	760.80	770.40	780.00	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20
	annual	19,531.20	19,780.80	20,030.40	20,280.00	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20
6	hourly	9.63	9.75	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96
	bi-weekly	770.40	780.00	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80
	annual	20,030.40	20,280.00	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80
7	hourly	9.87	10.00	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28
	bi-weekly	789.60	800.00	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40
	annual	20,529.60	20,800.00	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40
8	hourly	10.12	10.24	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62
	bi-weekly	809.60	819.20	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60
	annual	21,049.60	21,299.20	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60
9	hourly	10.37	10.50	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96
	bi-weekly	829.60	840.00	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80
	annual	21,569.60	21,840.00	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80
10	hourly	10.63	10.76	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31
	bi-weekly	850.40	860.80	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80
	annual	22,110.40	22,380.80	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80



City of Del Rio Classification and Compensation Plan Non-Exempt, Non-Civil Service (Hourly) Employees

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24

Group	Desc	Minimum								Midpoint								Maximum								
11	hourly	10.89	11.04	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67
	bi-weekly	871.20	883.20	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60
	annual	22,651.20	22,963.20	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60
12	hourly	11.17	11.31	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04
	bi-weekly	893.60	904.80	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20
	annual	23,233.60	23,524.80	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20
13	hourly	11.44	11.59	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42
	bi-weekly	915.20	927.20	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60
	annual	23,795.20	24,107.20	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60
14	hourly	11.73	11.88	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42	15.61	15.81
	bi-weekly	938.40	950.40	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60	1,248.80	1,264.80
	annual	24,398.40	24,710.40	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60	32,468.80	32,884.80
15	hourly	12.03	12.18	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42	15.61	15.81	16.01	16.21
	bi-weekly	962.40	974.40	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60	1,248.80	1,264.80	1,280.80	1,296.80
	annual	25,022.40	25,334.40	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60	32,468.80	32,884.80	33,300.80	33,716.80
16	hourly	12.33	12.48	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42	15.61	15.81	16.01	16.21	16.41	16.62
	bi-weekly	986.40	998.40	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60	1,248.80	1,264.80	1,280.80	1,296.80	1,312.80	1,329.60
	annual	25,646.40	25,958.40	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60	32,468.80	32,884.80	33,300.80	33,716.80	34,132.80	34,569.60
17	hourly	12.64	12.80	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42	15.61	15.81	16.01	16.21	16.41	16.62	16.83	17.04
	bi-weekly	1,011.20	1,024.00	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60	1,248.80	1,264.80	1,280.80	1,296.80	1,312.80	1,329.60	1,346.40	1,363.20
	annual	26,291.20	26,624.00	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60	32,468.80	32,884.80	33,300.80	33,716.80	34,132.80	34,569.60	35,006.40	35,443.20
18	hourly	12.96	13.12	13.28	13.45	13.62	13.79	13.96	14.13	14.31	14.49	14.67	14.85	15.04	15.23	15.42	15.61	15.81	16.01	16.21	16.41	16.62	16.83	17.04	17.25	17.47
	bi-weekly	1,036.80	1,049.60	1,062.40	1,076.00	1,089.60	1,103.20	1,116.80	1,130.40	1,144.80	1,159.20	1,173.60	1,188.00	1,203.20	1,218.40	1,233.60	1,248.80	1,264.80	1,280.80	1,296.80	1,312.80	1,329.60	1,346.40	1,363.20	1,380.00	1,397.60
	annual	26,956.80	27,289.60	27,622.40	27,976.00	28,329.60	28,683.20	29,036.80	29,390.40	29,764.80	30,139.20	30,513.60	30,888.00	31,283.20	31,678.40	32,073.60	32,468.80	32,884.80	33,300.80	33,716.80	34,132.80	34,569.60	35,006.40	35,443.20	35,880.00	36,337.60
19	hourly	16.58	16.79	17.00	17.21	17.43	17.65	17.87	18.09	18.32	18.55	18.78	19.01	19.25	19.49	19.73	19.98	20.23	20.48	20.74	21.00	21.26	21.53	21.80	22.07	22.35
	bi-weekly	1,326.40	1,343.20	1,360.00	1,376.80	1,394.40	1,412.00	1,429.60	1,447.20	1,465.60	1,484.00	1,502.40	1,520.80	1,540.00	1,559.20	1,578.40	1,598.40	1,618.40	1,638.40	1,659.20	1,680.00	1,700.80	1,722.40	1,744.00	1,765.60	1,788.00
	annual	34,486.40	34,923.20	35,360.00	35,796.80	36,254.40	36,712.00	37,169.60	37,627.20	38,105.60	38,584.00	39,062.40	39,540.80	40,040.00	40,539.20	41,038.40	41,558.40	42,078.40	42,598.40	43,139.20	43,680.00	44,220.80	44,782.40	45,344.00	45,905.60	46,488.00



City of Del Rio Classification and Compensation Plan Exempt, Non-Civil Service Employees

		Hire	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Group	Desc	Minimum								Midpoint								Maximum								
20	hourly	17.30	17.53	17.75	17.97	18.19	18.42	18.65	18.88	19.11	19.35	19.58	19.83	20.07	20.33	20.58	20.84	21.09	21.36	21.62	21.89	22.16	22.44	22.72	23.00	23.29
	bi-weekly	1,384.00	1,402.40	1,420.00	1,437.60	1,455.20	1,473.60	1,492.00	1,510.40	1,528.80	1,548.00	1,566.40	1,586.40	1,605.60	1,626.40	1,646.40	1,667.20	1,687.20	1,708.80	1,729.60	1,751.20	1,772.80	1,795.20	1,817.60	1,840.00	1,863.20
	annual	35,984.00	36,462.40	36,920.00	37,377.60	37,835.20	38,313.60	38,792.00	39,270.40	39,748.80	40,248.00	40,726.40	41,246.40	41,745.60	42,286.40	42,806.40	43,347.20	43,867.20	44,428.80	44,969.60	45,531.20	46,092.80	46,675.20	47,257.60	47,840.00	48,443.20
21	hourly	18.76	18.99	19.23	19.46	19.71	19.95	20.20	20.45	20.71	20.96	21.22	21.48	21.75	22.02	22.30	22.57	22.85	23.13	23.42	23.72	24.01	24.31	24.61	24.92	25.22
	bi-weekly	1,500.80	1,519.20	1,538.40	1,556.80	1,576.80	1,596.00	1,616.00	1,636.00	1,656.80	1,676.80	1,697.60	1,718.40	1,740.00	1,761.60	1,784.00	1,805.60	1,828.00	1,850.40	1,873.60	1,897.60	1,920.80	1,944.80	1,968.80	1,993.60	2,017.60
	annual	39,020.80	39,499.20	39,998.40	40,476.80	40,996.80	41,496.00	42,016.00	42,536.00	43,076.80	43,596.80	44,137.60	44,678.40	45,240.00	45,801.60	46,384.00	46,945.60	47,528.00	48,110.40	48,713.60	49,337.60	49,940.80	50,564.80	51,188.80	51,833.60	52,457.60
22	hourly	20.20	20.45	20.71	20.96	21.23	21.49	21.76	22.02	22.30	22.57	22.85	23.13	23.42	23.72	24.01	24.31	24.61	24.92	25.22	25.54	25.86	26.18	26.50	26.84	27.12
	bi-weekly	1,616.00	1,636.00	1,656.80	1,676.80	1,698.40	1,719.20	1,740.80	1,761.60	1,784.00	1,805.60	1,828.00	1,850.40	1,873.60	1,897.60	1,920.80	1,944.80	1,968.80	1,993.60	2,017.60	2,043.20	2,068.80	2,094.40	2,120.00	2,147.20	2,169.60
	annual	42,016.00	42,536.00	43,076.80	43,596.80	44,158.40	44,699.20	45,260.80	45,801.60	46,384.00	46,945.60	47,528.00	48,110.40	48,713.60	49,337.60	49,940.80	50,564.80	51,188.80	51,833.60	52,457.60	53,123.20	53,788.80	54,454.40	55,120.00	55,827.20	56,409.60
23	hourly	23.08	23.37	23.66	23.96	24.26	24.55	24.86	25.17	25.48	25.80	26.12	26.45	26.78	27.10	27.44	27.78	28.12	28.48	28.83	29.19	29.55	29.92	30.28	30.67	31.05
	bi-weekly	1,846.40	1,869.60	1,892.80	1,916.80	1,940.80	1,964.00	1,988.80	2,013.60	2,038.40	2,064.00	2,089.60	2,116.00	2,142.40	2,168.00	2,195.20	2,222.40	2,249.60	2,278.40	2,306.40	2,335.20	2,364.00	2,393.60	2,422.40	2,453.60	2,484.00
	annual	48,006.40	48,609.60	49,212.80	49,836.80	50,460.80	51,064.00	51,708.80	52,353.60	52,998.40	53,664.00	54,329.60	55,016.00	55,702.40	56,368.00	57,075.20	57,782.40	58,489.60	59,238.40	59,966.40	60,715.20	61,464.00	62,233.60	62,982.40	63,793.60	64,584.00
24	hourly	28.86	29.21	29.58	29.95	30.31	30.69	31.07	31.47	31.85	32.25	32.65	33.06	33.47	33.88	34.30	34.73	35.16	35.60	36.04	36.49	36.93	37.40	37.86	38.33	38.81
	bi-weekly	2,308.80	2,336.80	2,366.40	2,396.00	2,424.80	2,455.20	2,485.60	2,517.60	2,548.00	2,580.00	2,612.00	2,644.80	2,677.60	2,710.40	2,744.00	2,778.40	2,812.80	2,848.00	2,883.20	2,919.20	2,954.40	2,992.00	3,028.80	3,066.40	3,104.80
	annual	60,028.80	60,756.80	61,526.40	62,296.00	63,044.80	63,835.20	64,625.60	65,457.60	66,248.00	67,080.00	67,912.00	68,764.80	69,617.60	70,470.40	71,344.00	72,238.40	73,132.80	74,048.00	74,963.20	75,899.20	76,814.40	77,792.00	78,748.80	79,726.40	80,724.80
25	hourly	30.29	30.68	31.06	31.45	31.83	32.23	32.63	33.04	33.45	33.86	34.28	34.71	35.14	35.58	36.02	36.47	36.91	37.37	37.84	38.31	38.78	39.27	39.75	40.25	40.75
	bi-weekly	2,423.20	2,454.40	2,484.80	2,516.00	2,546.40	2,578.40	2,610.40	2,643.20	2,676.00	2,708.80	2,742.40	2,776.80	2,811.20	2,846.40	2,881.60	2,917.60	2,952.80	2,989.60	3,027.20	3,064.80	3,102.40	3,141.60	3,180.00	3,220.00	3,260.00
	annual	63,003.20	63,814.40	64,604.80	65,416.00	66,206.40	67,038.40	67,870.40	68,723.20	69,576.00	70,428.80	71,302.40	72,196.80	73,091.20	74,006.40	74,921.60	75,857.60	76,772.80	77,729.60	78,707.20	79,684.80	80,662.40	81,681.60	82,680.00	83,720.00	84,760.00
26	hourly	NEGOTIABLE																								
	bi-weekly																									
	annual																									
27	hourly	UNCLASSIFIED																								
	bi-weekly																									
	annual																									



City of Del Rio
 Classification and Compensation Plan
 Non-Exempt, Non Civil Service Employees

Job Titles	Salary Group
Seasonal, Temporary Positions	1
Cart Attendant	1
Aerobics Instructor	2
Cook Aide	2
Custodian	2
Groundskeeper	2
Pool Manager	2
Clerk I	3
Labor I (Uncertified)	3
Laborer II (Uncertified)	3
Vendor Liason	3
Labor I (Certified)	4
Utility Worker	4
Clerk II	5
Clerk II/Cashier	6
Pro Shop Cashier	6
Driver - Nutrition	6
Head Custodian	6
Toll Collector I	6
Lead Utility Worker	7
Equipment Coordinator	7
Head Cook	7
Laborer II (Certified)	7
Light Equipment Operator	7
Theatre Technician	7
Traffic Signs & Markings Technician	7
Warehouse Attendant	7
Media Technician	7
Assistant Crew Leader (Uncertified)	7
W/WW Loader/Backhoe Operator (Uncertified)	8
W/WW Loader/Backhoe Operator (Certified)	9
Animal Control Officer	9
Prod. Fac. Main. Operator	9
Sr Animal Control Officer	9
Health Compliance Officer	10
Development Services Coordinator	10
Driver	11
Heavy Equip Operator (Uncertified)	11
Heavy Equip Operator (Certified)	12
Marketing Representative (Gas)	12
Peer Counselor	13
Mechanic	13
Mechanic Technician	13
Radio Technician	13





Non-Exempt, Non Civil Service Employees

Job Titles	Salary Group
Skilled Craft Worker - Gas	13
Skilled Facility Maintenance Worker	13
Small Engine Mechanic	13
Technician I, II	13
Traffic Technician	13
Welder	13
Administrative Scheduler	14
Assistant Crew Leader (Certified)	14
Clerk III	14
Crime Analyst	14
Communication Operator I	14
Customer Service Representative	14
Office Manager	14
Regulatory Compliance Technician	14
Records Supervisor	14
Airport Maintenance Leader	14
Toll Collector II/Crew Leader	14
Head Pro Shop Cashier	14
Accounting Clerk III	15
Accounts Payable Clerk	15
Communication Operator II, III	15
Misc Accts Rec Clerk	15
Payroll Clerk	15
Legal Secretary	15
Mechanic	15
Small Engine Mechanic	15
Administrative Assistant	16
Assistant Buyer	16
Assistant Director	16
Assitant Utility Billing Supervisor	16
Crew Leader (Uncertified)	16
Engineering Assistant I	16
Executive Secretary	16
Plant Operator	16
Recreation Coordinator	16
Senior Accounting Clerk	16
Building Inspector	17
Plumbing Inspector	17
Building Inspector Trainee	17
Plumbing Inspector Trainee	17
Crew Leader (Certified)	17
Infrastructure Construction Inspector	17
PC Technician	17



Job Titles	Salary Group
Communications Technician	17
Marketing & Multimedia Specialist	17
GIS Technician	17
Building Inspector	18
Plumbing Inspector	18
Deputy City Secretary	18
Industrial Electrician	18
LVN	18
Grants Coordinator	18
Zoning Coordinator	18
WIC - Certifying Authority	18
Budget Analyst	18
Safety Coordinator	18
Evidence Technician	19
Assistant Superintendent	20
Assistant Tax Collector	20
Assistant Utility Billing Supervisor	20
Clinic Supervisor/Certifying Authority	20
Communications Supervisor	20
Deputy Chief Building Official	20
Certifying Authority/Clinic Supervisor	20
Field Supervisor	20
GIS Manager	20
Recycle Coordinator	20
Landfill Coordinator	20
Safety Coordinator	20
Traffic Signs & Markings Supervisor	20
Water Treatment Plant Supervisor	20
Wastewater Treatment Plant Supervisor	20
Budget Analyst	20
Project Manager	20
Public Information Officer	21
Automotive Shop Foreman	21
Civic Center Manager	21
Construction Supervisor	21
Main Street Manager	21
Municipal Court Supervisor	21
Paul Poag Theatre Manager	21
Utility Billing Supervisor	21
Staff Accountant	21
Central Purchasing Agent	22
Community Health Services Director	22
MIS Director	22



City of Del Rio
Classification and Compensation Plan
Exempt, Non Civil Service Employees

	Salary
--	--------

Job Titles	Group
Nutrition Director	22
Risk Management Director	22
Tax Assessor/Collector	22
Transportation Director	22
WIC Director	22
Golf Pro	22
Assistant Water Production/Wastewater Superintendent	22
Airport Manager	23
Chief Accountant	23
City Planner	23
Gas Superintendent	23
International Bridge Superintendent	23
Parks, Facilities & Recreation Superintendent	23
Streets & Drainage Superintendent	23
Water Superintendent	23
Wastewater Superintendent	23
Assistant Public Works Director	24
Assistant Finance Director	24
Chief Building Official	24
Human Resources Director	24
Project Manager	24
Finance Director	25
Management Analyst	25
Economic Development Director	26
Public Works Director	26
Assistant City Attorney	26
City Engineer	26
Assistant City Manager	26
Director of Operations	26
Community Services Director	26
Municipal Court Judge	27
City Secretary	27
City Attorney	27
City Manager	27

Meeting Date: 11/15/2016

Submitted By: Juan Onofre, Airport Manager, Economic Development

Information

SUBJECT:

O:2016- 147 An Ordinance by the City Council of the City of Del Rio, Texas, Authorizing and Directing the City Manager to Award the Bid for the Repainting and Restriping of the Del Rio International Airport Runway to Hi-Lite Airfield Services, LLC in the Total Amount of \$56,450.00. Juan C. Onofre, Airport Manager.

SUMMARY:

Discussion and possible action on an ordinance to authorize and direct the City Manager, Henry Arredondo, to award the bid for the runway repainting and restriping.

BACKGROUND:

The City of Del Rio is required to maintain a minimum of safety standards at the Del Rio International Airport in order to receive Federal and State funding. During safety inspections in 2014 and 2015, the condition of the runway markings was an issue outlined by the Federal Aviation Administration inspectors. Staff had submitted requests for funding to fix this condition in April 2014 and May 2015, and the Airport Commission board had sent a letter to the City Council on December 2014.

On August 29, 2016, during the last safety inspection by the FAA, the inspector assessed the condition of the runway markings as non-compliant and gave 90 days to correct this condition.

DISCUSSION:

The City Council on September 7, 2016 approved a Resolution to advertise for bids for the runway repainting and restriping. Bids were advertised in the local newspaper, on the City's webpage, and in an additional national website database. The bid closed for submittals on October 12; three companies provided a bid with the required documentation and bonding.

After review of the submittals, it was determined to recommend "Hi-Lite Airfield Services, LLC" as the most responsible bidder.

PROS:

By awarding the bid to the most responsible company, we assure transparency in our processes and assure an excellent quality product to be delivered; and, the observation made by the FAA safety inspection will be corrected.

CONS:

None.

RECOMMENDATION:

Staff recommends to award the bid for the runway repainting and restriping to Hi-Lite Airfield Services in the amount of \$56,450.00

Fiscal Impact

FISCAL IMPACT:

RAMP Grant 50% = \$28,225 (TX DOT)

City of Del Rio 50% = \$28,225

Total = \$56,450

Attachments

Ord Bid Awards Striping 2016
Bid tabulation runway repainting

ORDINANCE NO. O: 2016 - 147

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER, HENRY ARREDONDO TO AWARD THE BID FOR THE REPAINTING AND RESTRIPING OF THE RUNWAY AT THE DEL RIO AIRPORT TO HI-LITE AIRFIELD SERVICES LLC

WHEREAS, the City of Del Rio is required to maintain a minimum of safety features at the Del Rio International Airport in order to continue to receive Federal and State funding; and

WHEREAS, the Federal Aviation Administration (FAA) conducted a safety inspection to the Del Rio International Airport and found discrepancies with the condition of the runway markings and provided 90 days to correct this condition; and

WHEREAS, the City of Del Rio completed a competitive bid process through an open procurement method for the repainting and restriping of the runway markings; and

WHEREAS, all the processes required on this request for solicitations were provided for and met by the City of Del Rio

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS THAT:

The City Council of the City of Del Rio does hereby authorize and direct City Manager Henry Arredondo to award the bid for repainting and restriping of the runway at the Del Rio International Airport to Hi-Lite Airfield Services LLC.

PASSED AND APPROVED on this the 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

HENRY ARREDONDO
City Manager

**REVIEWED AS TO FORM AND
LEGALITY:**

SUZANNE WEST
City Attorney



CITY OF DEL RIO ABSTRACT OF OFFERS	CITY SECRETARY 830-774-8680	PURCHASING AGENT 830-774-8508	PAGE	1	OF	1
---------------------------------------	--------------------------------	----------------------------------	------	---	----	---

1. DESCRIPTION OF PROCUREMENT Runway Repainting and restriping	2. WORK LOCATION / DEPARTMENT Del Rio International Airport	3. SOLICITATION NUMBER R 2016-049
4. DATE OF RELEASE	5. CLOSING DATE October 12, 2016 @ 3:00pm	6. # OF ADDENDUMS

NUMBER 7a	SUBMITTORS NAME & ADDRESS 7b	BASE BID 7c	ALTERNATIVES, OPTIONS, and/or UNIT PRICES 7d	ADDENDUMS ACKNOWLEDGED 7e			BOND GUARANTEE 7f	
				1	2	3	YES	NO

	Strip + Zone 2714 West Sherman GRAND PRAIRIE TEXAS 75051 972-647-2714	\$119,990 ⁰⁰	—	—	—	—	✓	
	MARK Cole Eagle Airport Marking Inc 5R66 FM 2007 Kilgore Tx 75662	\$64,668 ⁵⁰	—	—	—	—	✓	
	Dennis Hae-fner Hi-Lite Airfield Services LLC 18249 Hi-Lite Drive Adams Center NY 13606	\$56,450 ⁵⁰						

I certify that I have opened, read, and recorded on this abstract (and continuation sheets, if any) all offers received in response to the solicitation.	A. SIGNATURE OF OPENING OFFICIAL	DATE	B. SIGNATURE OF RECORDER	DATE
		10/12/16	 witnessed	10/12/16

Meeting Date: 11/15/2016

Submitted By: Alejandro Garcia, Public Works Director/City Engineer, Engineering Department

Information

SUBJECT:

O: 2016 - 148 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing City Manager Henry Arredondo to Issue Change Order No. 1 to the Contract with LBG-Guyton Associates for the Alternate Water Source - Alejandro Garcia, Public Works Director

SUMMARY:

The report presented by LBG-Guyton was discussed by the City Council on the October 11, 2016 and a decision was made to pursue the rehabilitation of the Agarita Well and to find prices for purchase/lease of water or water rights. The firm of LBG-Guyton Associates presented various options including rehabilitation of other wells or construction of a new well and now this change order is necessary to add the additional scope of work to the existing contract with LBG-Guyton Associates. Council direction can best be done by issuing this change order to LBG-Guyton Associates for this work since they are already under contract and best know what needs to be done on the rehab work..

BACKGROUND:

Sometime ago the City of Del Rio constructed the Hamilton Well but the water rights were not the City's. This well has not been used due to this reason. Water rights were never to this date negotiated for this well. Subsequently a piece of property for a new well was bought sometime in 2012/2013 and the CIP approved providing funds for an alternate water source. Some time later, it was decided to commission a study to evaluate the alternatives and LBG-Guyton was selected to prepare the study. This study was then finalized and presented to City Council on 11 October 2016 and Mr. Bill Stein was present at this meeting. Much discussion ensued on prices of the various options. Costs for all options were discussed and Council made its decision as stated above to rehabilitate Agarita Well and to obtain water rights prices on purchases/lease. The current contract can be modified to do this work using the remaining funds from the existing contract and adding another \$16,500.00 to the contract for a revised contract amount of \$99,000.00 total.

DISCUSSION:

The increase of another \$16,500.00 is 20% of the basic contract at \$82,500.00. The basic contract has funds unused in the amount of \$25,091.00 and the preparation of plans and specifications, and other related work for the rehabilitation of the Agarita Well are estimated at not more than \$41,591.00. Thus \$25,091.00 from the previous sum plus \$16,500.00 equals this amount. Note that the contract is increased to a maximum of \$99,000.00 but it is possible this revised contract sum could also have unused funds, dependent on the findings and billings. The revised amount is a not to exceed amount. Also, the basic contract had a time of completion to 31 December 2016 and this revision adds another 90 days for a completion of approximately 31 March 2016. This too could be less dependent on advertisements, selection of contractor, and performance of the work.

PROS:

It is necessary to determine if the Agarita Well can be a good source of water for the City of Del Rio, Texas or if not suitable, other options can be explored. If found to be acceptable, this well can supply sufficient water which can lessen the production of water from the Water Treatment Plant and thereby saving on the filters, membranes, strainers, and other components and likely lengthening the life of these components. Also, this will lessen the electrical usages at the WTP. Other savings are also possible on chemicals, etc. and even staff there can be directed at other problems. Hopefully this well rehabilitation will be found to be suitable..

CONS:

If Agarita Well is found to be unsuitable, then the costs will be lost and another option at additional expenses will have to be borne by the City of Del Rio, Texas

RECOMMENDATION:

Staff recommends issuance of this change order No. 1 to Lbg-Guyton Associates.

Fiscal Impact

FISCAL IMPACT:

The City of Del Rio will be impacted by the cost of this change order at \$16,500.00 additional plus later the costs of the rehabilitation work and any advertisements for this project. Funds are available from previous CO's for this work and project.

Attachments

O2016 change order 1 LBG
Change Order No. 1 - LBG-Guyton
Alternate Water Source Report

ORDINANCE NO. O: 2016 - 148

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING CITY MANAGER HENRY ARREDONDO TO ISSUE CHANGE ORDER NO. 1 TO THE CONTRACT WITH LBG-GUYTON ASSOCIATES FOR THE ALTERNATE WATER SOURCE.

WHEREAS, the City of Del Rio must issue Change Order No 1 to the contract with LBG-Guyton Associates for the additional scope of work for assisting with water cost estimating and preparation of plans and specifications; and

WHEREAS, the City of Del Rio has confirmed the need for the rehabilitation of the Agarita Well in order to provide an alternate water source and to evaluate costs of water leases and/or purchases; and

WHEREAS, the Del Rio City Council directed staff to proceed with the rehabilitation of Agarita Well as most viable first effort and to determine costs of water; and

WHEREAS, all other terms of the contract remain unchanged except that the contract price is increased by the sum of an additional amount of \$16,500.0 for a total contract price of \$99,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS THAT:

It hereby authorizes and directs City Manager Henry Arredondo to issue Change Order No. 1 to the contract with LBG-Guyton Associate for the Alternate Water Source, revising the contract price to the sum of \$99,000.00.

PASSED AND APPROVED on this the 15TH day of November 2016.

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM & LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

CITY OF DEL RIO, TEXAS

CHANGE ORDER

1. FILE NO.: _____ 2. CHANGE ORDER NO: 01

3. PROJECT NAME: Services Associated with City of Del Rio Alternate Water Source

4. CONTRACTOR: LBG-Guyton Associates

5. CONTRACT NO: _____

		CONTRACT CHANGE		
		AMOUNT	TIME	
ITEM 1 SCOPE:	Phase 2 Work at Agarita Well	\$16,500.00	90 days	
JUSTIFICATION:	Work to include assisting with water cost estimation, bid documents, construction oversight, well testing and sampling at Agarita Well with short report of findings. Billing will be on the basis of an hourly rates plus expenses not to exceed remainder of contract \$25,091.00 plus change order of \$16,500.00 for total of \$41,591.00.			
		Total	\$16,500.00	90 Days

7. AGREEMENT BY CONSULTANT: The undersigned Contractor agrees to perform this change in the amount and time indicated and in accordance with all terms and conditions of the Agreement only after approval of the Change Order by the Mayor. Change includes all cost associated with the Change Order; Contractor waives rights to further reimbursement associated with this change.

CONSULTANT [Signature] TITLE DATE

PRINT NAME: _____

8. RECOMMENDED:

9. ACCEPTANCE AND AUTHORIZATION FOR PAYMENT:

CONSTRUCTION MANAGER [Signature] DATE

DEPUTY DIRECTOR [Signature] DATE

PRINT NAME: _____

CHIEF ENGINEER / ARCHITECT [Signature] DATE

CITY ENGINEER [Signature] DATE

PRINT NAME: _____

ASSISTANT DIRECTOR [Signature] DATE

MAYOR - CITY OF Del Rio [Signature] DATE

CITY OF DEL RIO, TEXAS

CHANGE ORDER

CHANGE ORDER No.: 01 to CONTRACT NO: _____ FILE NO:

10. COST SUMMARY:	DOLLAR AMOUNT	PERCENT
Original Contract Price	\$82,500.00 total (\$57,409 billed)	100.00% (69.58 % billed)
Previous Change Orders	\$0.00	
This Change Order	\$16,500.00	
Revised Contract Price	\$99,000.00	120 %

11. SCHEDULE SUMMARY:	DURATION	COMPLETION DATE
Original Contract Schedule	Days	12/31/2016
Previous Time Extensions	0 Days	
This Change Order	90 Days	
Current Modified Contract	90 Days	3/31/2016

CITY PROJECT MANAGER [Signature] DATE

PRINT NAME: _____

LBG-GUYTON ASSOCIATES
PROFESSIONAL GROUNDWATER AND
ENVIRONMENTAL ENGINEERING

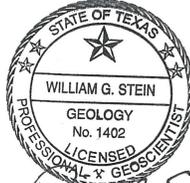


12702 Toepperwein Road
Suite 212
San Antonio, TX 78233
(210) 590-1331

www.lbgweb.com

MEMORANDUM

TO: Mr. Alejandro Garcia, P.E.
City Engineer - City of Del Rio



FROM: William G. Stein, P.G.

William G. Stein

SUBJECT: SUMMARY PHASE 1 REPORT ON WATER WELLS
FOR THE CITY OF DEL RIO

DATE: May 27, 2016

CC: Mr. Mitch Lomas
Mr. Mathew Rector
Mr. David Bennett, P.E

The City of Del Rio has historically been supplied water from San Felipe Springs. Currently, water is pumped from the springs to a micro-filtration plant then distributed to the City and Laughlin Air Force Base. Since the mid 1960's, the City of Del Rio diversified their water resources by utilizing wells completed into the Edwards Aquifer. The wells have not been used in recent years. The following text summarizes the history of the wells, current conditions and proposed additional work and estimated costs needed to be able to utilize these water resources.

Agarita Well

The Agarita Well (State ID# 70-33-904) was drilled in late 1964 by York and Coates. The well was originally drilled to 499 feet but was later plugged back to 445 feet due to poorer water quality at depth. A 28-inch diameter hole was initially drilled to 100 feet with 20-inch diameter surface casing cemented in place. An 18-inch diameter hole was then drilled to total depth below the surface casing and completed open hole. The well was acidized with 10,000 gallons of 15 percent hydrochloric acid. A 16-inch liner was then installed to protect the pump bowls to a depth of 300 feet, with slots in the liner from 100 to 300 feet.

After acid treatment in the mid 1960's, the maximum rate tested was 2,010 gallons per minute (gpm) for 4 hours with a drawdown of 115 feet, or a specific capacity of 17.5 gpm/ft. An extended test was performed for 23.5 hours at a rate of 1,751 gpm. The test resulted in about 90 feet of drawdown, which gives a specific-capacity of 19.5 gpm/ft. The original permanent pump was initially installed at a depth of 200 feet, with the flexibility of being lowered to 300 feet, if necessary, and to produce about 700 gpm.

During recent usage, water samples from the Agarita Well had bacterial detections. This has limited the well's use as a public water supply. Septic tanks have been utilized historically nearby to the well. Additionally, a known large cave is located across the highway from the well, which may allow surface contaminants to enter the shallow subsurface. All of these conditions may contribute to bacteria being observed in the produced water from the Agarita Well.

Current Conditions and Needs for Agarita Well

Alsay Inc. initially mobilized to the well on March 29, 2016, but was unable to get the pump pulling rig close enough to well to remove the existing well pump. An electrician was subcontracted to remove the control panel to allow better access to the well. Alsay then removed the existing pump on April 28, 2016. Alsay's report of findings with photos is included in Appendix 1. Alsay reports that the existing pump had a capacity of about 1,500 gpm. Site inspection indicated excessive deterioration of the castings for the bowl assembly (as can be seen in the photo in Appendix 1). Alsay's recommendation was that it would be more cost efficient to replace the complete bowl assembly than to try and replace all the castings and re-machine the impellers. All the components of the column assembly sustained considerable deterioration and will need to be replaced.

The pump motor might be salvaged with some additional work. This might save about \$10,000 over the cost of a new motor. However, the new motor would have manufacturer warranties, which may have advantages for the City through the warranty period.

The old 16-inch diameter liner was successfully removed from the well by Alsay on April 29, 2016. This allows for well completion modifications and installation of a smaller diameter deeper set casing string.

Our team proposes the following tasks for the next phase of work for the Agarita Well for new casing installation:

- 1) Fill the bottom of the well with gravel from total depth of 429 feet to 320 feet;
- 2) Add sand from 320 to 315 feet;
- 3) Install 14-inch diameter new casing from a depth of 315 feet to surface;
- 4) Pressure cement from 315 to surface;
- 5) Drill out cement and gravel in open-hole inter to a depth of 429 feet;
- 6) Install test pump and run pumping test and sample well.

Some contingency might be added for unforeseen conditions. With Alsay's estimated

costs plus contingency of 15-percent and efforts from LBG-Guyton Associates, we estimate total costs for next phase work at Agarita would be about **\$146,000**.

As part of Alsay’s proposal for the next phase of work, the well will be pump tested with temporary pump. During this testing, the well will be sampled for general chemistry and bacterial content after thorough well disinfection. This will give some indication if the past sources of bacterial contamination have been sealed off. **Conducting the next phase of investigation and well work to include installing deeper casing and testing is necessary to determine if the well is salvageable, but there are no guarantees that the bacterial contamination will be eliminated.**

A new pump will be needed and can be sized from the pumping test information. Several additional items will be needed to deliver water from Agarita. From our initial inspections, some of those include with rough estimates of possible costs:

Item	Estimated Cost
New 100 HP Turbine pump (up to 2,000 gpm)	\$ 90,000
New pipe to elevated storage tanks (1,300 feet estimated)	\$ 115,000
Piping for possible blow-off discharge (100 feet estimated)	\$10,000
New fencing around site	\$ 12,000
Site lighting	\$ 10,000
Recoating surface equipment	\$ 25,000
Reset electrical box	\$ 8,000
Test equipment	\$ 10,000
Sub-Total	\$ 280,000
25-percent contingency	\$ 70,000
Total	\$ 350,000

There may be some other additional unforeseen costs for repairs to appurtenances of the well to make the site fully functional. If the City decides to abandon the Agarita well site, the contractor costs are estimated at about \$30,000 to properly plug and abandon the Agarita Well with cement and bentonite.

Hackberry Well

The City’s second well known as the Hackberry Well (TWDB ID# 70-33-608) was constructed by Layne-Western Company, Inc. in August 1981. Their state well report indicates that the Hackberry Well was drilled 26-inch diameter to a depth of 256 feet with 22-inch diameter steel casing installed and cemented in place. The bottom of the well was drilled 20-inch diameter to a depth of 431 feet and completed open hole. Their initial pumping test

indicated 302 feet of drawdown after 24 hours of pumping at 460 gpm, which calculates to a specific capacity of 1.5 gpm/ft. According to available records, the well has not been acidized.

In 2010, LBG-Guyton Associates recommended deepening the Hackberry Well in order to potentially increase the well yield. LBG-Guyton Associates provided supervision and consulting to Alsay Incorporated of San Antonio, who was contracted by the City to perform the work on the Hackberry Well.

In July of 2010, Alsay began deepen the well past 431 feet. At a drill depth of 533 feet, the specific conductivity of the produced water during drilling was measured at 610 micromhos. Specific conductivity is a measure of the electrical conductance of water and is directly related to the total dissolved solids (TDS) in the water. During drilling, Alsay crew noted that the discharged water had a slight smell of hydrogen sulfide (H₂S), which is comparable to rotten egg odor. The H₂S smell seemed to become more intense after a depth of 552 feet. At a drill depth of 555 feet, the specific conductivity for the produced water was measured at 2,120 micromhos.

Drilling was stopped and a downhole video was then performed that indicated a layer of gypsum or anhydrite near the bottom of the borehole at a depth of 558 feet. As a result of this evaporite layer, the bottom of the borehole was plugged back using cement to a depth of about 550 feet bls, effectively covering the evaporate layer with 9 feet of cement.

Subsequent pumping tests on the Hackberry Well showed the productivity had greatly increased with the additional footage drilled. After deepening, the Hackberry Well was pumped in steps from 2,000 to 4,000 gpm with a specific capacity of about 24 to 37 gpm/ft as compared to the previous 200 to 300 gpm and 1.3 gpm/ft specific capacity. Water samples obtained from the well at that time indicate that all drinking water standards were met and the TDS was measured at 535 mg/l. However, the water had a H₂S smell.

Current Conditions and Needs for Hackberry Well

The Hackberry well has not been utilized since the late 1980's after a lightning strike burned out the controls. The well site was inspected by Mr. David Bennett (Freese and Nichols, Inc.) on April 26, 2016. The Freese and Nichols report, which includes information and cost estimates for the Hackberry Well, Hamilton Well and potential new well is included as Appendix 2. In general, the Hackberry Well will need all new infrastructure, controls, treatment for the H₂S, on-site storage and new piping back to elevated tanks to the west of the Agarita Well.

Hamilton Well

In 2001, LBG-Guyton provided specifications and construction oversight for a newer well initially known as the "Y" well, which was later called the Hamilton Well. This well is located about 3 miles north of town near the intersection of Highways 90 and 377. The well was drilled and constructed by T-Bar Drilling of Del Rio, Texas, as a subcontractor to MW Builders with LBG-Guyton providing design and construction oversight. T-Bar Drilling installed 20-inch diameter steel casing with 0.375-inch wall thickness to a total depth of 300 feet, which was pressure cemented in place by Dowell-Schlumberger. The well was drilled below the surface

casing at a diameter of 18-inches to a depth of about 535 feet and completed open hole.

An acid treatment was performed with 10,000 gallons of 15-percent hydrochloric acid injected into the well. After acid treatment, a step pumping test was made with rates ranging from 535 to 3,230 gpm and specific capacities ranging from 71 to 93 gpm/ft. A long-term pumping test was conducted at an average rate of 2,882 gpm for 36 hours.

The Hamilton well was never brought into production because a lawsuit settlement indicated the City did not own rights to the water produced from this well. It is our understanding that some negotiations have occurred with the Hamilton family regarding a potential agreement for payment from the City based on volume pumped from the well, but no details are known at this time.

Current Conditions and Needs for Hamilton Well

Alsay has visually inspected the Hamilton Well and did not find any visual issues with the well. Alsay reported that the drive shaft of the pump spun freely and was not frozen. The estimated capacity of the existing pump is about 1,800 gpm. The power had been disconnected to the well site, so further inspection was not possible. Mr. Bennett's inspection found that the site was missing chlorination and fluorination components. The details on the Hamilton Well can be found in the Freese and Nichols' report in Appendix 2.

At this time, our team has not heard of any offers with costs for water rights from the Hamilton Well. For comparison purposes, water rights in the San Antonio portion of the Edwards Aquifer have recently ranged from \$120 to \$160 per acre-foot per year (\$0.36 to \$0.49 per thousand gallons). An acre-foot is equivalent to about 325,850 gallons. If a well that was capable of running 1,800 gpm was utilized seventy-percent of time, then the annual volume equates to about 2,030 acre-feet per year. These projections are just for preliminary comparison and can be adjusted based on projected utilization of the well and actual lease rate determined at a later date.

If the Hamilton lease rate were similar to those seen in the San Antonio region, then this might equate to from \$243,000 to \$325,000 additional costs per year to produce water from the Hamilton Well depending on exact utilization and negotiated cost for leasing the water. This is in addition to normal operation and maintenance of the well. These estimated lease costs do not account for any inflation or escalation costs that might be incurred as part of the agreement. At these lease rates, the construction costs of a new well site could be exceeded in five to seven years of lease payments.

New Well

The City has purchased a new site with water rights north of Del Rio near the intersection of Highway 277 and Highway 90. For estimation purposes, the proposed new well would likely be constructed with 20-inch diameter new steel casing to an estimated depth of about 300 feet. The well will be completed with an 18-inch diameter open hole to an estimated depth of 550 feet. An acid treatment of the open-hole interval might be advisable depending on well capacity. The

site will require infrastructure, piping, controls and treatment. The cost estimates are described and tabulated in the Freese and Nichols' report in Appendix 2.

Cost Comparison

The following table summarizes the projected costs for each well as estimated by the team to date:

Well	Description	Estimated Costs
Agarita	New casing and other identified items described above	\$146,000 + \$350,000 = \$ 496,000
Hackberry	New pump, appurtenances, treatment, pipeline and infrastructure	\$ 1,463,000 to \$ 1,829,000
Hamilton	Treatment and estimated annual lease costs	\$ 214,000 to \$ 267,000 plus an estimated \$ 243,000 to \$ 325,000 annual for lease
New Well	New well, appurtenances and infrastructure	\$ 1,411,000 to \$ 1,764,000

If equipment were salvaged from Hamilton Well to be used in new well, the cost savings are estimated at about \$100,000. However, no guarantees or warranties would be available for the equipment moved from one well to another well.

APPENDIX 1

ALSAY REPORT ON AGARITA AND HAMILTON WELLS



ALSAYWATER.COM

May 26, 2016

LBG-Guyton Associates
12702 Toepperwein Rd. Suite 212
San Antonio, TX. 78233

Attn: Bill Stein

Re: City of Del Rio, Agarita and Hamilton Water Well Inspections

Bill,

This letter is confirming the results of the services and inspections performed on the above referenced water wells for the City of Del Rio.

As directed, we mobilized to the Agarita well on April the 27th and after the electrician removed the electrical box we were able to rig up and remove the 300' of 10" product lubricated well pump and bowl assembly. The removal was completed on the 28th of April in which time we hauled the pump bowl assembly back to our facility for inspection. On the 29th of April we were able to remove the 300' of 16" steel liner which included 107' of 16" blank steel casing and 193' of slotted 16" steel casing. A television survey was performed after removal of the liner.

The bowl assembly was received at our shop (see attached pictures) where it was disassembled and inspected. Indications are that this bowl assembly was originally designed for approximately 1,500 GPM. The bowl had suffered severe deterioration and would need to be replaced. The 10" column assembly was visually inspected onsite to determine condition. The column assembly had also sustained considerable damage due to deterioration (see attached pictures) and would need to be replaced as well.

During our time in Del Rio we were taken to the Hamilton well in an effort to determine whether the well pump was usable. We were unable to mobilize the service rig to the location due to access but we were able to turn the shaft on the pump, by hand, which indicates that it was not seized and most likely could be utilized.

Alsay appreciates the opportunity to provide these services to the City of Del Rio and if we can answer any questions please give me a call.

Sincerely

Steve Bell
General Manager



Agarita Well with corrosion (4/28/16)



Agarita Pump (4/28/16)

APPENDIX 2

**FREESE AND NICHOLS REPORT ON
HACKBERRY, HAMILTON AND NEW WELL OPTIONS AND COSTS**

TO: Bill Stein
FROM: David Bennett, P.E., Coby Gee, P.E.,
Michael Sherer, E.I.T.
SUBJECT: Del Rio Wells
DATE: May 20, 2016
PROJECT: GUT16270

DRAFT
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF DAVID T. BENNETT, P.E., TEXAS NO. 101935 ON MAY 20, 2016. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES. FREESE AND NICHOLS, INC. TEXAS REGISTERED ENGINEERING FIRM F- 2144

DRAFT
THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF INTERIM REVIEW UNDER THE AUTHORITY OF COBY C. GEE, P.E., TEXAS NO. 118865 ON MAY 20, 2016. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES. FREESE AND NICHOLS, INC. TEXAS REGISTERED ENGINEERING FIRM F- 2144

FNI was contracted by LBG-Guyton to provide treatment recommendations and cost estimates for three well sites in Del Rio, Texas.

Hackberry Well Site

The Hackberry site includes an abandoned well site that was previously pumped via an 8-inch asbestos cement pipeline into the existing Agarita storage tank. The well at the Hackberry site has not been used since the early 1980s, when it was abandoned due to a lightning strike that disabled the well controls. The static water level is at approximately 100-ft below grade according to the City of Del Rio (the City), and the expected capacity is approximately 1,800 – 2,000 gallons per minute (gpm). The Hackberry Well was initially constructed by Lane Western. Alsay Inc. deepened the well in an attempt to increase the well’s capacity. During drilling elevated hydrogen sulfide and total dissolved solids (TDS) were encountered. An attempt to plug back was made that helped with the TDS. However, hydrogen sulfide was still observed during subsequent pumping tests. When the site was abandoned, the well pump and all associated equipment were removed, with only the capped well, concrete pad and the shell of the electrical building remaining. The equipment is not salvageable, so all new components will need to be added, including a well pump, piping, valves, electrical equipment, controls, SCADA, disinfection equipment, aeration for treating hydrogen sulfide, booster pump, site work, etc. The existing asbestos concrete water line discharge that runs from the well site to the Agarita tank would also be replaced. The existing building could be salvaged. It includes a partition with two rooms that could be used for electrical/chlorine, but the partition wall, ventilation, and other components would need to be evaluated and potentially upgraded to prevent corrosion and meet safety regulations. Additional upgrades to fencing, site access, and lighting would be needed to bring the site into compliance with current Texas Commission on Environmental Quality (TCEQ) requirements.

Treatment Requirements

The following assumptions were used when evaluating the treatment needs at the Hackberry site:

Assumptions

- Well capacity: 2,000 gpm (2.88 Million Gallons per Day [MGD])
- Treatment for hydrogen sulfide needed at this site
- Target fluoride concentration: 0.7 mg/L

- Free chlorine will be used for disinfection
- Maximum chlorine injection dose: 4 mg/L
- Existing building size: 14-ft x 15-ft (based on aerial measurement; may be smaller). Assume half of this building can house disinfection equipment.

Hydrogen Sulfide Treatment

Hydrogen sulfide has been detected in water produced from the Hackberry Well in the past. Hydrogen sulfide is a compound that imparts a rotten egg odor to water that is detectable at very low concentrations. Hydrogen sulfide can be imparted into groundwater by sulfur- or sulfate-reducing bacteria. Per 30 TAC §290.105(b), TCEQ has established a secondary constituent limit (SCL) of 0.05 mg/L due to the taste and odor concerns caused by hydrogen sulfide. Additionally, hydrogen sulfide can cause corrosion issues in the drinking water distribution system, especially in storage tanks.

Hydrogen sulfide can be treated through chlorine addition or some form of aeration depending on the concentrations expected. The Florida Department of Environmental Protection (FDEP) has developed guidelines for the treatment of total sulfides, of which hydrogen sulfide is a subset. Total sulfides are considered in these regulations because hydrogen sulfide is a difficult compound to measure due to its volatility. At typical pH levels, a conservative estimate is to assume that the majority of the total sulfides measured is in the form of hydrogen sulfide. The following FDEP guidelines should be considered for treatment of total sulfides:

- < 0.3 mg/L – Chlorination only
- 0.3 mg/L to 0.6 mg/L – Conventional aeration
- 0.6 mg/L to 3.0 mg/L – Forced draft aeration
- 3.0 mg/L – Packed tower aeration

Chlorination by itself can provide a sufficient level of treatment for low concentrations (< 0.3 mg/L) of hydrogen sulfide. At higher concentrations, some form of aeration (conventional, forced draft, or packed tower) is needed to reduce hydrogen sulfide below the SCL concentration of 0.05 mg/L. Depending on the concentration of hydrogen sulfide and the pH of the water, pH adjustment may also be required to convert the hydrogen sulfide into a gaseous form that can be easily removed through aeration. Previous water quality data on the Hackberry well (included in Appendix B) indicates that total sulfides are less than 1.0 mg/L. Hydrogen sulfide concentrations above 0.05 mg/L require treatment, and as discussed above, the recommended method of treatment is dependent on the amount of hydrogen sulfide present in the water. In order to develop an accurate treatment recommendation for hydrogen sulfide, water quality sampling is recommended.

For the purpose of this memo, it was assumed that hydrogen sulfide was in the range that can be treated by forced draft aeration (0.6 to 3 mg/L). It should be noted that if hydrogen sulfide concentrations exceed 3.0 mg/L, packed tower aeration may be needed, which would lead to a cost increase of approximately \$15,000 - \$20,000 for the aeration equipment. Chlorination is often needed following aeration to oxidize any remaining hydrogen sulfide, and filtration may be necessary to remove insoluble elemental sulfur, which would increase costs substantially. Due to the near proximity of property owners to the Hackberry well, some form of odor control may also be required. For cost estimating purposes, it was assumed that forced draft aeration and pH adjustment before and after the aerator will provide a sufficient level of treatment, but the most effective method of treatment and its associated cost cannot be accurately determined until the concentration of hydrogen sulfide in the Hackberry well water is known.

Fluoridation

Based on water quality data from 1999 (Appendix B), fluoride concentration in the Hackberry well water is 1.34 mg/L, which is above the target concentration of 0.7 mg/L and below the SCL of 2.0 mg/L established by TCEQ. For this reason, FNI recommends testing the water to see if fluoride concentrations are consistent. If fluoride levels are above 0.7 mg/L and less than the SCL of 2 mg/L, no fluoride injection equipment is recommended for this site. If fluoride levels are above 2 mg/L, treatment options would include reverse osmosis and ion exchange, which would increase the cost significantly.

Turbidity

Turbidity is a reduction in the clarity of water caused by suspended particles. In groundwater, the particles that make up turbidity are mostly inorganic and vary in size. Turbidity is measured by passing light through a water sample and measuring the degree to which the light scatters. The higher the turbidity, the more the light scatters. The units for measuring turbidity are nephelometric turbidity units (NTU). Although turbidity is not regulated by TCEQ for groundwater sources, high turbidity can cause cloudiness and discoloration, which can lead to customer complaints. Additionally, high turbidity can increase chlorine demand, resulting in disinfection issues.

The following thresholds can be used to evaluate the potential impacts of turbidity:

- < 3 NTU – Generally acceptable
- 3 to 10 NTU – Marginal, color may begin to be noticed and may not be acceptable to customers
- > 10 NTU – Requires treatment

Previous water quality data for the Hackberry well (Appendix B) showed a turbidity of 12.4 NTU, which would require treatment to be acceptable to customers. Turbidity can be treated through sedimentation and filtration. Turbidity levels below 15 NTU can generally be treated by filtration only, but this would add significant capital and operational costs. If the well was unused for an extended period of time prior to sampling, then it is possible that the turbidity levels were elevated at the time of sampling and would decrease to acceptable levels once the well is used consistently. FNI recommends flushing the well for several hours and then testing the water to determine if water from the Hackberry well will require treatment for turbidity. For the OPCC, it was assumed that turbidity treatment would not be required.

Disinfection

It is assumed that chlorine gas will be used for disinfection, and a maximum dose of 4.0 mg/L (TCEQ MCL) was used to size the chlorine system. Based on an expected capacity of 2,000 gpm (2.88 MGD), automatic chlorinators with a feed rate of 200 pounds per day (ppd) would be needed to chlorinate the water. Additional equipment required for the disinfection system includes two ejectors, two vacuum regulators, a dual scale, an automatic switchover module, two booster pumps, and a gas detector. Chlorine can be stored in ten 150-lb cylinders or a single 1-ton cylinder to meet the 15-day storage requirement mandated by TCEQ. 150-lb cylinders are recommended due to smaller storage space requirements and ease of maneuverability. For cost estimating purposes, it is assumed that 150-lb cylinders will be used. The cylinders would be connected to the chlorinators through two 3-cylinder manifolds, so four additional cylinders will need to be stored to meet TCEQ requirements. For the cost estimate, it was assumed that the City would not want an online chlorine residual analyzer, but one can be added for an additional cost of approximately \$5,000.

Based on examination of an aerial photograph, the dimensions of the existing building are approximately 14-ft x 15-ft of which half should provide sufficient space to be used for chlorine disinfection equipment. However, the building will likely require modifications to provide the proper separation, ventilation and safety equipment as required by TCEQ regulations and building codes. If a new building is needed, then it should be at least 8-ft x 8-ft to hold the required disinfection equipment. The building may need to be larger if excess storage space for electrical equipment is required. For cost estimating purposes, it was assumed that the existing building would be used to house the disinfection equipment.

Recommendation

FNI recommends sampling the Hackberry well water to obtain updated water quality data. This data can be used to confirm that no fluoridation is needed, establish treatment goals for hydrogen sulfide, and ensure that there are no other constituents of concern in the well water that require treatment. Based on the previously stated assumptions, FNI recommends the following equipment and components for the Hackberry well site:

Site Improvements

- Flex base access road
- 6-ft chain link fence with barbed wire
- Site lighting improvements
- Existing building rehabilitation and improvements

Transmission and Treatment Equipment

- 2,000 gpm well pump
- 4,200 lf of 12-inch PVC pipe
- Pipe fittings, valves, and appurtenances
- One (1) forced draft aerator unit
- Two (2) 200 ppd automatic chlorinators and ejectors
- One (1) dual cylinder scale
- Two (2) 3 – 150 lb cylinder manifolds
- Two (2) vacuum regulators, one per manifold
- Required chlorine storage: ten (10) 150-lb cylinders
- Two (2) booster pumps
- One (1) gas detector
- Electrical, instrumentation and controls
- SCADA

The estimated cost for the Hackberry well is \$1,828,800. The detailed OPCC can be seen in Appendix A.

The Opinion of Probable Construction Cost (OPCC) developed based on the above assumptions does not include the cost associated with bringing the well into compliance with TCEQ, including permitting (interim and final well approval) and update of the sanitary sewer survey. It also does not include costs associated with the acquirement of necessary property or easements.

Hamilton Well Site and New Well Site

In the early 2000s, CDM/CH2M assisted the City with design and construction of a new well site on the Hamilton property, including the well, pump, chlorine and fluoride system, controls, piping, valves, building, site work, and other associated facilities. Prior to testing and startup, the City discovered that the purchased property did not include the water rights. The City has negotiated a lease rate to pay for water from the original owner, but the life cycle costs of the lease option will be compared to the life cycle costs of installing a new well at a new site to determine the most cost effective option.

The well at the Hamilton site was never fully tested or permitted with TCEQ. Design and construction was completed at the same time as the Agarita well improvements, and therefore has the same design setup as that well. The well pump is 1,800 gpm, 1770 rpm, 5 stages, 300 HP, 460V. The pump should be tested to ensure it is in working order, and it may require some maintenance after being out of service for an extended period of time. There are two buildings at the site; a small building that was intended to house chemical injection equipment and a larger building for electrical and controls. The electrical building includes two sides, one for electrical/pump/valve controls and another for chemical controls. The City noted that the SCADA system needs to communicate with the water treatment plant. Prime Controls did the work on the instrumentation/controls under the CDM project. All electrical gear, pump and valve controls, and chlorine/fluoride controls are installed, but they need to be tested to determine if they are in working order. It is assumed that all new disinfection and fluoridation equipment will be provided. For costing purposes, it is assumed that the well pump is in working order, but it will need to be inspected with likely some minor maintenance and rehabilitation required. Additional upgrades to fencing, site access, and lighting would be needed to bring the site into compliance with current TCEQ requirements.

The City is also considering installation of a new well at a new site. The City purchased property just west of the Hamilton site that includes water rights. This site would be utilized if the cost of leasing water rights and required upgrades to the existing Hamilton well is higher than construction of a new well and appurtenances. A small well (8-inch casing) is capped on the new site. This well could be used as a test well for a bigger production well. If the new site is chosen, full site development would be required for the project. It may be possible to salvage equipment from the Hamilton site (pump, valves, piping, electrical equipment, chlorine/fluoride controls, etc.) and install them at the new site, which would save some cost.

Treatment Requirements

The treatment needs at the Hamilton well site and the new well site will be addressed together, as the new well site will be used if the cost of leasing water and upgrading the Hamilton site is determined to be too high. The following assumptions were used when evaluating the treatment needs of the Hamilton site and the new site:

Assumptions

- Well capacity: 1,800 gpm (2.59 MGD)
- No treatment needed other than disinfection and fluoridation
- Influent fluoride concentration: 0.2 – 0.5 mg/L
- Target fluoride concentration: 0.7 mg/L
- Chlorine injection dose: 4.0 mg/L

- Existing building sizes at Hamilton site (based on aerial measurement; may be smaller):
 - Small building: 8-ft x 8-ft
 - Large building: 11.5-ft x 20-ft

Fluoridation

Existing water quality data for the Hamilton well (included in Appendix B) indicates that fluoride concentrations range from 0.2 – 0.5 mg/L. For sizing fluoridation equipment, it was assumed that water from these sites contained 0.2 – 0.5 mg/L of fluoride and that the target fluoride dose is 0.7 mg/L. Based on these assumptions, a 150-gallon double-walled bulk storage tank with secondary containment is recommended to provide 15 days of storage for hydrofluorosilicic acid (HFSA), which is a chemical commonly used to fluoridate drinking water. A metering pump will also be needed to inject HFSA into the water at the desired rate.

It should be noted that if naturally occurring fluoride concentrations are higher than assumed and similar to concentrations at the Hackberry well site (1.34 mg/L), fluoride injection equipment may not be needed. Water quality testing is recommended to confirm naturally occurring levels of fluoride at the selected site. If fluoride equipment is needed, FNI recommends coordinating with the Texas Fluoridation Program (TFP). TFP has grants available to assist municipalities with the cost of fluoridating their drinking water, so the City may be able to get some of the costs of fluoridation equipment funded through this organization.

Disinfection

It is assumed that chlorine gas will be used for disinfection, and a maximum dose of 4.0 mg/L was used to size the chlorine system. Based on a flow rate of 1,800 gpm (2.59 MGD), the required disinfection equipment is similar to the Hackberry site, which includes two 200 ppd automatic chlorinators, two ejectors, two 3-cylinder manifolds, two vacuum regulators, a dual scale, an automatic switchover module, two booster pumps, and a gas detector. As with the Hackberry site, 150-lb cylinders are recommended due to smaller storage space requirements and ease of maneuverability. Nine 150-lb cylinders will be needed to meet the 15-day storage requirement mandated by TCEQ. For cost estimating purposes, it is assumed that 150-lb cylinders will be used for storing chlorine. The cylinders would be connected to the chlorinators through two 3-cylinder manifolds, so three additional cylinders will need to be stored to meet TCEQ requirements. Additionally, it was assumed that the City would not want an online chlorine residual analyzer, but one can be added for an additional cost of approximately \$5,000.

One important consideration for disinfection is chlorine contact time. TCEQ offers three different monitoring options for disinfection systems, but the least stringent monitoring option requires providing 4-log inactivation of viruses. Providing 4-log inactivation requires using a long run of pipe or a detention tank to provide the necessary chlorine contact time before water reaches the first customer in the distribution system. While this should not be an issue for the Hackberry well (2,700 lf feeding into an elevated storage tank should provide ample contact time), it could be an issue for the Hamilton well or the new well. For the purpose of this memo and cost estimate, it will be assumed that no detention tank is required, but this is an item that should be discussed with the City during planning and preliminary design.

Based on examination of an aerial photograph of the Hamilton well site, the dimensions of the existing buildings are approximately 8-ft x 8-ft for the smaller building and 11.5-ft x 20-ft for the larger building. If the Hamilton site is used, these buildings should provide sufficient storage space for the required disinfection and fluoridation

equipment. The smaller building appears to be outfitted with some of the safety features required for housing chlorine gas, including a ventilation system, gas detector and alarm, an emergency shower/eyewash station, and a breathing apparatus. This equipment should be tested to ensure it is functioning properly, but if it is, this building could be used to house the chlorine disinfection equipment. Fluoridation and disinfection equipment must be stored separately to comply with TCEQ regulations, so the fluoridation equipment would need to be housed in the larger building. The Hamilton site cost estimate will assume that the existing building and pump can be used following testing and minor maintenance.

If the new site is used, a new building will be required. A new building should have approximately 8-ft x 10-ft of space for disinfection equipment and 6-ft x 8-ft of space for fluoridation equipment. As previously discussed, if a single building is used, a partition will need to separate the fluoridation equipment from the disinfection equipment to comply with TCEQ regulations. The building may need to be larger if storage space for electrical equipment is needed.

Recommendations

Once the well site is chosen, FNI recommends sampling to obtain water quality data. This data can be used to determine if fluoridation is needed and ensure that there are no other constituents of concern in the well water that require treatment. Based on the previously stated assumptions, FNI recommends the following equipment for fluoridation and disinfection at the Hamilton site or the new site:

Hamilton Site

Site Improvements

- 6-ft chain link fence with barbed wire
- Site lighting improvements
- Recoating/painting of exposed above grade piping, valves, pump, etc.

Treatment Equipment

- Two (2) 200 ppd automatic chlorinators and ejectors
- One (1) dual cylinder scale
- Two (2) 3 – 150 lb cylinder manifolds
- Two (2) vacuum regulators, one per manifold
- Required chlorine storage: nine (9) 150-lb cylinders
- Two (2) booster pumps
- One (1) gas detector
- One (1) 150-gallon HFSA bulk storage tank with secondary containment
- One (1) 150-gallon tank scale
- One (1) HFSA solenoid metering pump

The estimated cost for the Hamilton well is \$266,500. The detailed OPCC can be seen in Appendix A.

New Site

Site Improvements

- Flex base access road

- 6-ft chain link fence with barbed wire
- Site lighting
- 8-ft x 17-ft building
- Installation of new well

Transmission and Treatment Equipment

- 1,800 gpm well pump (if Hamilton well pump cannot be reused)
- 650 lf of 12-inch PVC pipe
- Pipe fittings, valves, and appurtenances
- Two (2) 200 ppd automatic chlorinators and ejectors
- One (1) dual cylinder scale
- Two (2) 3 – 150 lb cylinder manifolds
- Two (2) vacuum regulators, one per manifold
- Required chlorine storage: nine (9) 150-lb cylinders
- Two (2) booster pumps
- One (1) gas detector
- One (1) 150-gallon HFSA bulk storage tank with secondary containment
- One (1) 150-gallon tank scale
- One (1) HFSA solenoid metering pump
- Electrical, instrumentation and controls
- SCADA

The estimated cost for the new well with salvage of equipment from the Hamilton well is \$1,665,800, and without salvage is \$1,763,300. The detailed OPCCs can be seen in Appendix A.

The OPCCs developed based on the above assumptions do not include the cost associated with bringing the wells into compliance with TCEQ, including permitting (interim and final well approval) and update of the sanitary sewer survey. They also do not include costs associated with the acquirement of necessary property or easements.

APPENDIX A

OPINION OF PROBABLE CONSTRUCTION COSTS



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OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT TITLE	Del Rio - Alternate Water Source: Hackberry Well	DATE	5/20/2016
CLIENT	City of Del Rio	GROUP	1147
% OF SUBMITTAL	Conceptual	PM	David Bennett, P.E.

ESTIMATOR	QC CHECKED BY	FNI PROJECT NO.
MS/SC	BTB/DTB	GUT16270

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Flex Base Site Access Road	350	SY	\$ 50.00	\$17,500
2	6' Chain Link Fence w/ Barbed Wire	1	LS	\$ 12,000.00	\$12,000
3	Site Building Rehabilitation	1	LS	\$ 72,000.00	\$72,000
4	Concrete Slab on Grade	15	CY	\$ 600.00	\$9,000
5	2,000 GPM @ 150' TDH Vertical Well Pump w/ 100 HP Motor	1	EA	\$ 90,000.00	\$90,000
6	60,000 Gallon Tank	1	EA	\$ 120,000.00	\$120,000
7	Concrete Slab for Tank	10	CY	\$ 600.00	\$6,000
8	12" PVC Pipe	2,700	LF	\$ 85.00	\$229,500
9	1" PVC Pipe for Chlorine System	100	LF	\$ 5.00	\$500
10	Trench Safety	2,700	LF	\$ 2.00	\$5,400
11	Connection to Existing System	1	LS	\$ 50,000.00	\$50,000
12	Miscellaneous Valves, Fittings and Appurtenances	1	LS	\$ 58,000.00	\$58,000
13	Site Lighting	1	LS	\$ 10,000.00	\$10,000
14	Electrical Instrumentation and Controls	1	LS	\$ 154,000.00	\$154,000
15	SCADA	1	LS	\$ 50,000.00	\$50,000
16	Chlorine Disinfection System	1	LS	\$ 55,200.00	\$55,200
17	Forced Draft Aerator	1	LS	\$ 96,000.00	\$96,000
18	Chemical Feed Equipment for pH Adjustment	1	LS	\$ 54,000.00	\$54,000
19	2,000 GPM @ 150' TDH Booster Pump w/ 100 HP Motor	1	EA	\$ 78,000.00	\$78,000
20	Storm Water Pollution Prevention Plan Implementation & Maintenance	1	LS	\$ 20,000.00	\$20,000
21	Site Seeding and Restoration	16,000	SY	\$ 2.00	\$32,000

SUBTOTAL:		\$1,219,100
OH & P	15%	\$182,900
SUBTOTAL:		\$1,402,000
MOBILIZATION	5%	\$61,000
SUBTOTAL:		\$1,463,000
CONTINGENCY	25%	\$365,800

PROJECT TOTAL **\$1,828,800**

NOTES:

- All costs are based on 2016 dollars.
- Contingency costs account for additional construction items, quantities, and details that may not be specifically included in the construction item breakdowns.
- Equipment and material budget pricing quotes obtained May 2016.
- Cost for easement acquisition or property acquisition is not included in this estimate.
- Cost for engineering, surveying, and geotechnical work is not included in this estimate.



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OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT TITLE	Del Rio - Alternate Water Source: Hamilton Well	DATE	5/20/2016
CLIENT	City of Del Rio	GROUP	1147
% OF SUBMITTAL	Conceptual	PM	David Bennett, P.E.

ESTIMATOR	QC CHECKED BY	FNI PROJECT NO.
MS/SC	BTB/DTB	GUT16270

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	6' Chain Link Fence w/ Barbed Wire	1	LS	\$ 12,000.00	\$12,000
2	Site Lighting	1	LS	\$ 10,000.00	\$10,000
3	Storm Water Pollution Prevention Plan Implementation & Maintenance	1	LS	\$ 10,000.00	\$10,000
4	Test Pump, Valves, and Piping	1	LS	\$ 10,000.00	\$10,000
5	Test Electrical Instrumentation and Controls	1	LS	\$ 10,000.00	\$10,000
6	Chlorine Disinfection System	1	LS	\$ 55,200.00	\$55,200
7	Fluoridation System	1	LS	\$ 14,400.00	\$14,400
8	1" PVC Pipe for Chlorine System	200	LF	\$ 5.00	\$1,000
9	Recoating of Above Grade Equipment and Piping	1	LS	\$ 25,000.00	\$25,000
10	SCADA	1	LS	\$ 30,000.00	\$30,000

SUBTOTAL:	\$177,600
OH & P	15% \$26,700
SUBTOTAL:	\$204,300
MOBILIZATION	5% \$8,900
SUBTOTAL:	\$213,200
CONTINGENCY	25% \$53,300

PROJECT TOTAL **\$266,500**

NOTES:

1. All costs are based on 2016 dollars.
2. Contingency costs account for additional construction items, quantities, and details that may not be specifically included in the construction item breakdowns.
3. Equipment and material budget pricing quotes obtained May 2016.
4. This estimate assumes that all site piping and equipment will be found to be in working order upon testing.
5. Cost for easement acquisition or property acquisition is not included in this estimate.
6. Cost for engineering, surveying, and geotechnical work is not included in this estimate.



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OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT TITLE	Del Rio - Alternate Water Source: New Well (Salvage Equipment from Hamilton Site)	DATE	5/20/2016
CLIENT	City of Del Rio	GROUP	1147
% OF SUBMITTAL	Conceptual	PM	David Bennett, P.E.

ESTIMATOR	QC CHECKED BY	FNI PROJECT NO.
MS/SC/BTB	BTB/DTB	GUT16270

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Flex Base Site Access Road	500	SY	\$ 50.00	\$25,000
2	6' Chain Link Fence w/ Barbed Wire	1	LS	\$ 12,000.00	\$12,000
3	Electrical/Chlorine Building	1	LS	\$ 96,000.00	\$96,000
4	Concrete Slab on Grade	20	CY	\$ 600.00	\$12,000
5	Drilling of Well	1	LS	\$ 521,000.00	\$521,000
6	12" PVC Pipe	800	LF	\$ 85.00	\$68,000
7	1" PVC Pipe for Chlorine System	200	LF	\$ 5.00	\$1,000
8	Trench Safety	650	LF	\$ 2.00	\$1,300
9	24" Casing Pipe and Bore	150	LF	\$ 250.00	\$37,500
10	Connection to Existing System	1	LS	\$ 50,000.00	\$50,000
11	Miscellaneous Valves, Fittings and Appurtenances	1	LS	\$ 12,000.00	\$12,000
12	Site Lighting	1	LS	\$ 10,000.00	\$10,000
13	Relocate Hamilton Equipment to New Site (Pump, Above-Grade Piping, Valves, Fittings, Electrical, Instrumentation and Controls, Etc.)	1	LS	\$ 50,000.00	\$50,000
14	Refurbish Hamilton Site Equipment	1	LS	\$ 10,000.00	\$10,000
15	Electrical Instrumentation and Controls	1	LS	\$ 75,000.00	\$75,000
16	SCADA	1	LS	\$ 30,000.00	\$30,000
17	Chlorine Disinfection System	1	LS	\$ 55,200.00	\$55,200
18	Fluoridation System	1	LS	\$ 14,400.00	\$14,400
19	Storm Water Pollution Prevention Plan Implementation & Maintenance	1	LS	\$ 20,000.00	\$20,000
20	Site Seeding and Restoration	5,000	SY	\$ 2.00	\$10,000

SUBTOTAL:	\$1,110,400
OH & P	15% \$166,600
SUBTOTAL:	\$1,277,000
MOBILIZATION	5% \$55,600
SUBTOTAL:	\$1,332,600
CONTINGENCY	25% \$333,200

PROJECT TOTAL	\$1,665,800
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NOTES:

1. All costs are based on 2016 dollars.
2. Contingency costs account for additional construction items, quantities, and details that may not be specifically included in the construction item breakdowns.
3. Equipment and material budget pricing quotes obtained May 2016.
4. This estimate assumes that salvaged equipment from Hamilton site will be found to be in working order upon testing.
5. Cost for easement acquisition or property acquisition is not included in this estimate.
6. Cost for engineering, surveying, and geotechnical work is not included in this estimate.



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OPINION OF PROBABLE CONSTRUCTION COSTS

PROJECT TITLE	Del Rio - Alternate Water Source: New Well (All New Equipment)	DATE	5/20/2016
CLIENT	City of Del Rio	GROUP	1147
% OF SUBMITTAL	Conceptual	PM	David Bennett, P.E.

ESTIMATOR	QC CHECKED BY	FNI PROJECT NO.
MS/SC	BTB/DTB	GUT16270

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1	Flex Base Site Access Road	500	SY	\$ 50.00	\$25,000
2	6' Chain Link Fence w/ Barbed Wire	1	LS	\$ 12,000.00	\$12,000
3	Electrical/Chlorine Building	1	LS	\$ 96,000.00	\$96,000
4	Concrete Slab on Grade	20	CY	\$ 600.00	\$12,000
5	Drilling of Well	1	LS	\$ 521,000.00	\$521,000
6	1,800 GPM @ 200' TDH Pump Bowl Assembly w/ 100 HP Motor	1	EA	\$ 90,000.00	\$90,000
7	12" PVC Pipe	800	LF	\$ 85.00	\$68,000
8	1" PVC Pipe for Chlorine System	200	LF	\$ 5.00	\$1,000
9	Trench Safety	650	LF	\$ 2.00	\$1,300
10	24" Casing Pipe and Bore	150	LF	\$ 250.00	\$37,500
11	Connection to Existing System	1	LS	\$ 50,000.00	\$50,000
12	Miscellaneous Valves, Fittings and Appurtenances	1	LS	\$ 17,000.00	\$17,000
13	Site Lighting	1	LS	\$ 10,000.00	\$10,000
14	Electrical Instrumentation and Controls	1	LS	\$ 85,000.00	\$85,000
15	SCADA	1	LS	\$ 50,000.00	\$50,000
16	Chlorine Disinfection System	1	LS	\$ 55,200.00	\$55,200
17	Fluoridation System	1	LS	\$ 14,400.00	\$14,400
18	Storm Water Pollution Prevention Plan Implementation & Maintenance	1	LS	\$ 20,000.00	\$20,000
19	Site Seeding and Restoration	5,000	SY	\$ 2.00	\$10,000

SUBTOTAL:		\$1,175,400
OH & P	15%	\$176,400
SUBTOTAL:		\$1,351,800
MOBILIZATION	5%	\$58,800
SUBTOTAL:		\$1,410,600
CONTINGENCY	25%	\$352,700

PROJECT TOTAL **\$1,763,300**

NOTES:

1. All costs are based on 2016 dollars.
2. Contingency costs account for additional construction items, quantities, and details that may not be specifically included in the construction item breakdowns.
3. Equipment and material budget pricing quotes obtained May 2016.
4. Cost for easement acquisition or property acquisition is not included in this estimate.
5. Cost for engineering, surveying, and geotechnical work is not included in this estimate.

APPENDIX B
WATER QUALITY DATA

HACKBERRY WELL DATA



FINAL ANALYSIS REPORT

LAB ID: 9905601 SAMPLE DESCRIPTION: Groundwater
 COMPANY: LBG-Guyton Associate SAMPLE DATE: 03/11/99
 ACCT NO: SAMPLE TIME: 1545
 REQUISITION No.: R10369 DATE RECEIVED: 03/12/99
 LOCATION ID: Hackberry Well REPORT DATE: 03/26/99
 70-33-608

PARAMETER	RESULTS	UNITS	METHOD #	PQL in WATER	DATE ANALYZED
Chloride	63.2	mg/L	EPA300.0	1.5	03/12/99
Fluoride	1.34	mg/L	EPA300.0	0.01	03/23/99
Nitrogen, Nitrate	0.075	mg/L	EPA300.0	0.010	03/12/99
Nitrogen, Nitrite	<0.010	mg/L	EPA300.0	0.010	03/12/99
Potassium, Dissolved	1.91	mg/L	EPA200.7	0.20	03/17/99
Sulfate	67.60	mg/L	EPA300.0	1.50	03/12/99
Aluminum, Dis. ICPMS	<4.0	ug/L	EPA200.8	4.0	03/18/99
Arsenic, Diss. ICPMS	<2.0	ug/L	EPA200.8	2.0	03/18/99
Barium, Diss. ICPMS	101.0	ug/L	EPA200.8	1.0	03/18/99
Calcium, Dissolved	75.10	mg/L	EPA200.7	0.20	03/17/99
Chromium, Diss ICPMS	14.9	ug/L	EPA200.8	1.0	03/18/99
Copper, Diss. ICPMS	2.3	ug/L	EPA200.8	2.0	03/18/99
Iron, Dissolved	0.16	mg/L	EPA200.7	0.01	03/17/99
Lead, Diss. ICPMS	8.1	ug/L	EPA200.8	1.0	03/18/99
Magnesium, Dissolved	15.70	mg/L	EPA200.7	0.20	03/17/99
Manganese, Dis ICPMS	12.7	ug/L	EPA200.8	1.0	03/18/99
Selenium, Dis. ICPMS	<4.0	ug/L	EPA200.8	4.0	03/18/99
Silver, Diss. ICPMS	<1.0	ug/L	EPA200.8	1.0	03/18/99
Sodium, Dissolved	40.50	mg/L	EPA200.7	0.20	03/17/99
Beryllium, Dis ICPMS	<1.0	ug/L	EPA200.8	1.0	03/18/99
Zinc, Diss. ICPMS	10.3	ug/L	EPA200.8	2.0	03/18/99
Alkalinity, Total	195	mg/L	EPA310.1	1	03/16/99
Alkalinity, bicarb.	195	mg/L	SM2320B	0	03/16/99
Residue, Filt. - TDS	376	mg/L	EPA160.1	5	03/12/99

Field pH 7.2
 Field Cond. 725 μ mho
 Field Temp 25.0°C

Sampled by W.G. Stein

Pump started 1415 on 3/10/99
 at a rate of 460 gpm
 then down to 320 gpm
 near sample time

70-33-608

Final Analysis Report

LCRA Environmental Laboratory Services

Date: 03-Aug-10

CLIENT: LBG-Guyton Associates
Lab Order: 1007918
Project: Del Rio Hackberry
Lab ID: 1007918-001

Client Sample ID: Del Rio Hackberry
Collection Date: 7/22/2010 1:10:00 PM
Matrix: DRINKING WATER
Tag No:

Analyses	Result	PQL	Qual	Units	DF	Date Analyzed
ICP METALS IN DRINKING WATER			E200.7		Analyst: MV	
Calcium	136	0.200	A	mg/L	1	7/29/2010 12:52:35 PM
Iron	0.116	0.0500		mg/L	1	7/29/2010 12:52:35 PM
Magnesium	10.8	0.200		mg/L	1	7/29/2010 12:52:35 PM
Potassium	1.82	0.200		mg/L	1	7/29/2010 12:52:35 PM
Sodium	29.7	0.600		mg/L	1	7/29/2010 12:52:35 PM
ICPMS METALS IN DRINKING WATER			E200.8		Analyst: SW	
Aluminum	< 0.0100	0.0100		mg/L	1	7/28/2010 6:42:25 PM
Arsenic	< 0.00200	0.00200		mg/L	1	7/28/2010 6:42:25 PM
Copper	< 0.00200	0.00200		mg/L	1	7/28/2010 6:42:25 PM
Manganese	0.00467	0.00100		mg/L	1	7/28/2010 6:42:25 PM
Zinc	< 0.00500	0.00500		mg/L	1	7/28/2010 6:42:25 PM
ANIONS BY ION CHROMATOGRAPHY			E300.0		Analyst: WR	
Chloride	59.7	5.00		mg/L	5	7/23/2010 7:35:00 PM
Fluoride	1.15	0.050		mg/L	5	7/23/2010 7:35:00 PM
Nitrogen, Nitrate (As N)	< 0.050	0.050		mg/L	5	7/23/2010 7:35:00 PM
Nitrogen, Nitrite	< 0.050	0.050		mg/L	5	7/23/2010 7:35:00 PM
Sulfate	156	5.00		mg/L	5	7/23/2010 7:35:00 PM
ALKALINITY			SM2320 B		Analyst: JB	
Alkalinity, Bicarbonate (As CaCO3)	195	2	A	mg/L CaCO3	1	7/29/2010
Alkalinity, Total (As CaCO3)	195	2	A	mg/L CaCO3	1	7/29/2010
PH			SM4500-H+-B		Analyst: JB	
pH @ 25°C [for information only]	7.5	0	A	pH Units	1	7/26/2010
SULFIDE			SM4500-S2-D		Analyst: JB	
Sulfide	< 1.0	1.0	A	mg/L	1	7/23/2010
TOTAL DISSOLVED SOLIDS			SM2540C		Analyst: ZP	
Total Dissolved Solids (Residue, Filterable)	535	25.0		mg/L	10	7/27/2010
TURBIDITY			SM 2130 B		Analyst: KK	
Turbidity	12.4	0.100	A	NTU	1	7/23/2010 10:25:00 AM

Qualifiers:

A Not Available for Accreditation
E Value Above Quantitation Range
N Not Accredited
X Value Exceeds Maximum Contaminant Level (MCL)

B Analyte Detected in Method Blank
H Holding Time Exceeded
S Spike Recovery Outside Recovery Limits

PQL: Practical Quantitation Limit

Sampling Point: 1007919-001A

PWS ID: Not Supplied

Radionuclides									
Analyte ID #	Analyte	Method	Reg Limit	DL**	Result	Units	Preparation Date	Analyzed	UL ID #
7440-61-1	Uranium	200.8	20.1 *	0.67	0.23 ± 0.03	pCi/L	08/11/10 13:00	08/11/10 16:41	2304761
---	Gross Alpha	7110 B	15 *	1.7	3.6 ± 1.2	pCi/L	08/04/10 06:50	08/10/10 14:54	2304761
---	Gross Beta	7110 B	---	1.2	3.3 ± 1.1	pCi/L	08/04/10 06:50	08/10/10 14:54	2304761
13982-63-3	Radium-226	7500-Ra B	---	0.26	0.83 ± 0.32	pCi/L	08/02/10 08:12	08/09/10 07:07	2304762
15262-20-1	Radium-228	7500-Ra D	---	0.64	0.43 ± 0.41	pCi/L	08/02/10 08:12	08/06/10 11:52	2304762
---	Combined Radium	calc.	5 *	---	1.26 ± 0.52	pCi/L	08/02/10 08:12	08/09/10 07:07	2304762

** Detection Limit (DL) shall be that concentration which can be counted with a precision of plus or minus 100% at the 95 % confidence level.

† UL has demonstrated it can achieve these report limits in reagent water, but can not document them in all sample matrices.

Reg Limit Type:	MCL	SMCL	AL
Symbol:	*	^	!

HAMILTON WELL DATA



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling, Inc.
Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760

Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** 12/27/01 @ 1230
Collected By: Roy Hutto **Delivered By:** Roy Hutto
Comments: City of Del Rio

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>Units</u>
Lead	EPA 7421	<0.010	mg/l
Total Hardness	SM 2340 C	210	mg/l
Bicarbonate Alkalinity	SM 2320 B	180	mg CaCO ₃ /l
Calcium	EPA 7140	75.6	mg/l
Magnesium	EPA 7450	7.08	mg/l
Potassium	EPA 7610	<10.0	mg/l
Conductivity	SM 2510 B	489	umhos/cm
Turbidity	SM 2130 B	0.40	NTU
Gross alpha	SW-846 9310	3.4 +/- 1.0	pci/l
Gross beta	SW-846 9310	2.3 +/- 0.9	pci/l
Radium 226	EPA 600 901 1M	1.4 +/- 0.1	pci/l
Radium 228	EPA 600 901 1M	0.3 +/- 0.2	pci/l
Radon 222	SM 7500 Ra C	121 +/- 6	pci/l
Color	EPA 110.2	8	Pt co

Log In Number: 44353



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling, Inc.
Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760

Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** _____
Collected By: _____ **Delivered By:** _____
Comments: _____

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>per volume of measure</u>
Arsenic	EPA 7060	<0.010	mg/l
Barium	EPA 7080	0.5	mg/l
Beryllium	EPA 7091	<0.001	mg/l
Chromium	EPA 7190	<0.005	mg/l
Nickel	EPA 7520	<0.05	mg/l
Selenium	EPA 7740	<0.010	mg/l
Aluminum	EPA 202.2	<0.010	mg/l
Copper	EPA 7210	<0.25	mg/l
Iron	EPA 7380	<0.1	mg/l
Manganese	EPA 7460	<0.02	mg/l
Silver	EPA 7760	<0.05	mg/l
Zinc	EPA 7950	<0.5	mg/l
Sulfate	H 8051	<10	mg/l
Chloride	SM 4500 B	26	mg/l
Fluoride	H 8029	0.5	mg/l
pH	SM 4500-H B	7.2	Std. Units
Nitrate	H 8171	0.8	mg/l
Nitrite	H 8507	<0.1	mg/l
Total Dissolved Solids	SM 2540 C	232	mg/l

Log In Number: 44189



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760

Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** 12/27/01 @ 1230
Collected By: Roy Hutto **Delivered By:** Roy Hutto
Comments: City of Del Rio

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>per volume of measure</u>
Lead	EPA 7421	<0.010	mg/l
Total Hardness	SM 2340 C	210	mg/l
Bicarbonate Alkalinity	SM 2320 B	180	mg CaCO ₃ /l
Calcium	EPA 7140	75.6	mg/l
Magnesium	EPA 7450	7.08	mg/l
Potassium	EPA 7610	<10.0	mg/l
Conductivity	SM 2510 B	489	umhos/cm
Turbidity	SM 2130 B	0.40	NTU
Gross alpha+Gross beta		Incomplete	
Radium 226		Incomplete	
Radium 228		Incomplete	
Radon 222		Incomplete	
Color	EPA 110.1	Incomplete	

Log In Number: 44353



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760
Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** _____
Collected By: _____ **Delivered By:** _____
Comments: _____

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>per volume of measure</u>
Arsenic	EPA 7060	<0.010	mg/l
Barium	EPA 7080	0.5	mg/l
Beryllium	EPA 7091	<0.001	mg/l
Chromium	EPA 7190	<0.005	mg/l
Nickel	EPA 7520	<0.05	mg/l
Selenium	EPA 7740	<0.010	mg/l
Aluminum	EPA 202.2	<0.010	mg/l
Copper	EPA 7210	<0.25	mg/l
Iron	EPA 7380	<0.1	mg/l
Manganese	EPA 7460	<0.02	mg/l
Silver	EPA 7760	<0.05	mg/l
Zinc	EPA 7950	<0.5	mg/l
Sulfate	H 8051	<10	mg/l
Chloride	SM 4500 B	26	mg/l
Fluoride	H 8029	0.5	mg/l
pH	SM 4500-H B	7.2	Std. Units
Nitrate	H 8171	0.8	mg/l
Nitrite	H 8507	<0.1	mg/l
Total Dissolved Solids	SM 2540 C	232	mg/l

Log In Number: 44189



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling
PO BOX 420877
Del Rio, TX 78842-1760

Phone: (830) 774-7287
Fax: (830) 774-7487

Point of Collection: Y Well – City of Del Rio **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** 2/21/2002 @ 1530
Collected By: _____ **Delivered By:** _____
Comments: _____

Analysis or Service

Public Well Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>per volume of measure</u>
Dissolved Arsenic	EPA 7060	<0.010	mg/l
Dissolved Barium	EPA 7080	0.5	mg/l
Dissolved Beryllium	EPA 7091	<0.001	mg/l
Dissolved Chromium	EPA 7190	<0.005	mg/l
Dissolved Nickel	EPA 7520	<0.05	mg/l
Dissolved Selenium	EPA 7740	<0.010	mg/l
Dissolved Aluminum	EPA 202.2	<0.010	mg/l
Dissolved Copper	EPA 7210	<0.25	mg/l
Dissolved Iron	EPA 7380	<0.1	mg/l
Dissolved Manganese	EPA 7460	<0.02	mg/l
Dissolved Silver	EPA 7760	<0.05	mg/l
Dissolved Zinc	EPA 7950	<0.5	mg/l
Sulfate	H 8051	11	mg/l
Chloride	SM 4500 B	63	mg/l
Fluoride	H 8029	0.2	mg/l
pH	SM 4500-H B	7.0	Std. Units
Nitrate	H 8171	1.0	mg/l
Nitrite	H 8507	0.2	mg/l
Total Dissolved Solids	SM 2540 C	317	mg/l



**UPPER GUADALUPE RIVER AUTHORITY
ENVIRONMENTAL LABORATORY**

Request for Analysis or Service

RESULTS TO: T-Bar Drilling
PO BOX 420877
Del Rio, TX 78842-1760
Phone: (830) 774-7287
Fax: (830) 774-7487

Point of Collection: Y Well – City of Del Rio **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** 2/21/2002 @ 1530
Collected By: _____ **Delivered By:** _____
Comments: _____

Analysis or Service

Public Well Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>Units</u>
Dissolved Lead	EPA 7421	<0.010	mg/l
Total Hardness	SM 2340 C	292	mg/l
Bicarbonate Alkalinity	SM 2320 B	192	mg CaCO ₃ /l
Sulfide	H 8131	<0.01	mg/l
Sodium	EPA 7770	12.7	mg/l
Calcium	EPA 7140	101	mg/l
Magnesium	EPA 7450	7.77	mg/l
Potassium	EPA 7610	<10.0	mg/l
Conductivity	SM 2510 B	653	umhos/cm
Turbidity	SM 2130 B	0.30	NTU
Gross alpha	SW-846 9310	4.7 +/- 1.3	pci/l
Gross beta	SW-846 9310	5.2 +/- 1.2	pci/l
Radium 226	EPA 600 901.1M	2.3 +/- 0.2	pci/l
Radium 228	EPA 600 901.1M	0.1 +/- 0.4	pci/l
Radon 222	SM 7500 Ra C	115 +/- 6	pci/l
Color	EPA 110.2	16	Pt co



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling
PO BOX 420877
Del Rio, TX 78842-1760
 Phone: (830) 774-7287
 Fax: (830) 774-7487

Point of Collection: Y Well – City of Del Rio Water Source: _____
 Chlorinated: Yes _____ No _____ Date & Time of Collection 2/21/2002 @ 1530
 Collected By: _____ Delivered By: _____
 Comments: _____

Balance equations

TDS equation:

$$\text{TDS} = (.6) \text{Alkalinity} + \text{Na}^+ + \text{Ca}^{2+} + \text{K}^+ + \text{Mg}^{2+} + \text{Cl}^- + \text{SO}_4^{2-} + \text{NO}_3^- + \text{F}^{-(1)}$$

$$317 \text{ (measured)} = (.6) 192 + 12.7 + 101 + (5.0) + 7.77 + 63 + 11 + 1.0 + 0.2$$

$$317 \text{ (measured)} = 316.87$$

Anion-Cation balance:

	<u>Sum cations – sum anions</u>						
% difference = (100)	Sum cations + sum anions ⁽¹⁾						Sums are in equivalents.
Cations:	Ca ²⁺ 50.5	Na ⁺ 12.7	Mg ²⁺ 3.89	K ⁺ (5)	Ba ²⁺ .25	= 72.34	
Anions:	SO ₄ ²⁻ 5.5	Cl ⁻ 63	F ⁻ 0.2	NO ₃ ⁻ 1.0		= 69.7	

$$\% \text{ difference} = 100 \times ((72.34 - 69.7) / (72.34 + 69.7))$$

$$\% \text{ difference} = 1.86$$

Acceptable percent difference: Anion sum 10 – 800 eq/L 5% ⁽¹⁾

Log In Number: 44353

Page 3 of 3

1. Standard Methods for the Examination of Water and Wastewater. (19th ed.). American Public Health Association (APHA, AWWA, WEF). 1995. pg. 1-12.



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling, Inc.
Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760

Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** _____
Collected By: _____ **Delivered By:** _____
Comments: _____

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>per volume of measure</u>
Arsenic	EPA 7060	<0.010	mg/l
Barium	EPA 7080	0.5	mg/l
Beryllium	EPA 7091	<0.001	mg/l
Chromium	EPA 7190	<0.005	mg/l
Nickel	EPA 7520	<0.05	mg/l
Selenium	EPA 7740	<0.010	mg/l
Aluminum	EPA 202.2	<0.010	mg/l
Copper	EPA 7210	<0.25	mg/l
Iron	EPA 7380	<0.1	mg/l
Manganese	EPA 7460	<0.02	mg/l
Silver	EPA 7760	<0.05	mg/l
Zinc	EPA 7950	<0.5	mg/l
Sulfate	H 8051	<10	mg/l
Chloride	SM 4500 B	26	mg/l
Fluoride	H 8029	0.5	mg/l
pH	SM 4500-H B	7.2	Std. Units
Nitrate	H 8171	0.8	mg/l
Nitrite	H 8507	<0.1	mg/l
Total Dissolved Solids	SM 2540 C	232	mg/l

Log In Number: 44189



UPPER GUADALUPE RIVER AUTHORITY ENVIRONMENTAL LABORATORY

Request for Analysis or Service

RESULTS TO: T-Bar Drilling, Inc.
Hutto Drilling Co., Inc.
PO BOX 421760
Del Rio, TX 78842-1760

Phone: (830) 775-3670
Fax: (830) 774-7487

Point of Collection: New Public well **Water Source:** _____
Chlorinated: Yes _____ No _____ **Date & Time of Collection** 12/27/01 @ 1230
Collected By: Roy Hutto **Delivered By:** Roy Hutto
Comments: City of Del Rio

Analysis or Service

Standard Water Analysis

<u>Test</u>	<u>Method</u>	<u>Result</u>	<u>Units</u>
Lead	EPA 7421	<0.010	mg/l
Total Hardness	SM 2340 C	210	mg/l
Bicarbonate Alkalinity	SM 2320 B	180	mg CaCO ₃ /l
Calcium	EPA 7140	75.6	mg/l
Magnesium	EPA 7450	7.08	mg/l
Potassium	EPA 7610	<10.0	mg/l
Conductivity	SM 2510 B	489	umhos/cm
Turbidity	SM 2130 B	0.40	NTU
Gross alpha	SW-846 9310	3.4 +/- 1.0	pci/l
Gross beta	SW-846 9310	2.3 +/- 0.9	pci/l
Radium 226	EPA 600 901.1M	1.4 +/- 0.1	pci/l
Radium 228	EPA 600 901.1M	0.3 +/- 0.2	pci/l
Radon 222	SM 7500 Ra C	121 +/- 6	pci/l
Color	EPA 110.2	8	Pt co

Log In Number: 44353

Meeting Date: 11/15/2016

Submitted By: Mario Garcia, Purchasing Agent, Finance

Information

SUBJECT:

O: 2016 - 149 An Ordinance by the City Council of the City of Del Rio, Texas Authorizing and Directing the City Manager Henry Arredondo, to Award a contract for the professional services with AECOM Engineering to oversee completion of construction, installation, testing, and implementation of the new the new International Toll Bridge Toll Plaza software and hardware system. - Margie Montez, International Bridge Superintendent

SUMMARY:

Discussion and possible action on a resolution authorizing and directing the City Manager Henry Arredondo to award a contract for services with AECOM Engineering to oversee completion of construction, installation, testing, and implementation of the new the new International Toll Bridge Toll Plaza software and hardware system. This is to ensure that the awarded contractor is timely and keeps within all specifications as proposed.

BACKGROUND:

As the procurement phase for the new International Toll Plaza collection software and hardware system to make a complete facility, has been awarded. There remains a need to ensure that all aspects of the work to be completed by the contractor, are done timely and within the specifications of the contract. As such, the technical skills and knowledge for this type of system is outside of any city staff professional abilities. Therefore, staff is recommending to the city council to authorized the City Manager to negotiate a contract with AECOM Engineering to oversee completion of the awarded contract of the new International Toll Plaza software and hardware, from start up, to completion.

DISCUSSION:

After discussion and negotiation with AECOM Engineering. Staff have come to a decision to recommend to council to award a contract with AECOM Engineering, as the best qualified firm for the project, and so as to provide the assistance of a professional and knowledgeable consultant will provide for the proper equipment and installation required.

PROS:

Passage of this ordinance will allow the City to continue to move forward with its project of providing a completely new and functional Toll Plaza and toll collection system.

CONS:

The capital expenditure to contract AECOM Engineering to oversee the construction, installation, testing and implementation of the new toll plaza software and hardware systems.

RECOMMENDATION:

Staff recommends that the City Council of the City of Del Rio, Texas, discuss and consider authorizing and directing City Manager Henry Arredondo, to award a contract for the professional services with AECOM Engineering to oversee completion of construction, installation, testing, and implementation of the new the new International Toll Bridge Toll Plaza software and hardware system- Margie Montez, International Bridge Superintendent

Fiscal Impact

FISCAL IMPACT:

The fiscal impact to award the professional contract with AECOM Engineering to oversee the construction, installation, testing and implementation, is the capital cost for the procurement. This is at the proposed amount of \$186,164.42 and is funded by the available funds allocated for this capital project in the Bridge Fund.

Attachments

Ordinance O 2016 - 149

Proposal_AECOM

ORDINANCE NO. O: 2016 - 149

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS AUTHORIZING AND DIRECTING THE CITY MANAGER HENRY ARREDONDO, TO AWARD A CONTRACT FOR THE PROFESSIONAL SERVICES WITH AECOM ENGINEERING TO OVERSEE COMPLETION OF CONSTRUCTION, INSTALLATION, TESTING, AND IMPLEMENTATION OF THE NEW INTERNATIONAL TOLL BRIDGE TOLL PLAZA SOFTWARE AND HARDWARE SYSTEM

WHEREAS, the City of Del Rio is required to procure professional services that are based on demonstrated competence and qualifications in accordance with State of Texas Government Code, Chapter 2254; and

WHEREAS, the City of Del Rio is in the process of the construction of new Toll Plaza and Administration building, awarded a construction contract for the Toll Plaza software and hardware package for the new facility; and

WHEREAS, City Staff have determined that in order to assure properly specified equipment and installation is procured, that a professional engineering services be obtained; and

WHEREAS, as was authorized by the City Council to negotiate with the firm of AECOM Engineering professional services for the oversite of the Toll Collection System construction, installation, testing, and implementation, and it is in the best interest of the City of Del Rio to move forward as quickly as possible to be able to procure a fully functional Toll Plaza with all of the necessary hardware and software for the toll collection.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS THAT:

Authorizes and directs the City Manager Henry Arredondo to award a contract for the professional service with AECOM Engineering to oversee the construction, installation, testing, and implantation of the new International Bridge Toll Collection software and hardware system with;

**AECOM ENGINEERING
9400 AMBER BLVD
AUSTIN, TEXAS 78840**

AMOUNT = \$186,164.42

PASSED AND APPROVED on this 15th day of NOVEMBER 2016.

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM & LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

Task Order 2

Scope of Work

1. Project Management

Project Management

Overall Project Management will be provided through project Go-Live for each task defined within the Scope of Work. This includes internal and external coordination, internal project meetings, and invoicing will be provided as part of project management. Our Project Manager will work on behalf of the City to coordinate all project phases, manage schedule, identify and help mitigate risks and coordinate between the City and contractors to assure all project objectives are met.

Progress Reports

Monthly Progress Reports and meeting minutes prepared by the Contractor for the Progress Meetings scheduled from December 2016 through August 2017 will be reviewed and commented on prior to those Progress Meetings. Comments will be provided to the City prior to the meeting via e-mail. Special attention will be given to the Contractor's updated project schedules and identification of all variances from previous schedule submittals.

Progress Meetings

Project Progress meetings with the Contractor and City will be attended via phone monthly beginning in December and in person quarterly at the CITY office beginning in February 2017. Meetings attended via conference call will include up to two (2) AECOM representatives, with no representation in person. Only one (1) AECOM representative will be onsite for the quarterly meetings. The purpose of these meetings will be to monitor progress, discuss design issues and plan for system installation, testing, transition and go-live.

Deliverables:

- Conference call coordination
- Monthly project report reviews (9)
- Project progress meeting attendance (3 in person)
- Risk tracking and mitigation
- Management of City deliverables through completion
- Invoices

2. Kick-Off Meeting

Meeting Preparation/Attendance

AECOM will assist the City in scheduling and coordinating the Kick-Off meeting. Two AECOM representatives will attend the Kick-Off meeting remotely via conference call. Pricing reflects attendance at a one (1) day meeting and one (1) day preparation anticipated to be scheduled in November 2016.

Project Schedule

The Contractor's Project Schedule, which is to be submitted seven business (7) days prior to this meeting, will be reviewed with comments to be addressed during the meeting.

Deliverables:

- Coordination Conference Call
- Meeting Materials (agenda, sign in sheet, and review of post meeting minutes prepared by the Contractor).
- Project Schedule Review Comments
- Attendance at one (1) meeting remotely via conference call with two (2) AECOM representatives

3. Design Reviews/Comments

Documentation

AECOM will review and comment on documents provided by the Contractor during the Design process as listed below. Document Reviews for the documents listed will include a total of three (3) reviews per document. Two (2) reviews will be of the Draft document submitted and the third review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be reviewed include:

- Detail Design Document
- Business Rules-Requirements Traceability Matrix
- Hard Cut Sheets

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Design meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a two (2) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in December 2016. The two day meeting will include both Roadside (Vehicular) TCS and Customer Service Center System.

Deliverables:

- Two (2) Draft reviews for documents listed above
- One (1) Final review for documents listed above
- Two (2) Conference Calls for Draft documents listed above
- Attendance at one (1) meeting in person with two (2) AECOM representatives to finalize the Detail Design document listed above.

4. Factory Acceptance

Documentation

AECOM will review and comment on documents provided by the Contractor during the Factory Acceptance process as listed below. Document Reviews for the documents listed will include a total of three (3) reviews per document. Two (2) reviews will be of the Draft document submitted and the third review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Test Plan-Procedures-Scripts
- Discrepancy Reports

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Factory Acceptance Test (FAT) meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a two (2) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in December 2016. The two day meeting will include both Roadside (Vehicular) TCS and Customer Service Center System.

Deliverables:

- Two (2) Draft reviews for documents listed above
- One (1) Final review for documents listed above
- Two (2) Conference Calls for Draft documents listed above
- Attendance at a two (2) day FAT meeting by two (2) AECOM representatives

5. Installation/Site Acceptance

Installation Oversight

AECOM will participate (in person) in the following installation activities providing oversight:

- Monitor installation procedures to ensure compliance to "best practices"
- Assure system installation conforms with the approved designs
- Review installation drawings during onsite participation
- Participate in schedule discussions and provide updates to Del Rio in regards to progress and schedule adherence.
- Provide a daily Installation Report while on site
- Participate in weekly status meetings
- Ensure the installation subcontractors area is kept in a safe and hazard free state.
- Ensure that proper maintenance and Protection of Traffic is present while working in live traffic environments
- Ensure that all on-site personnel are wearing safety vests and hard hats while out in the toll lanes

Please note that any trips required to support the plaza buildout prior to the toll system installation period it would need to be approved in advance and will be charged to The City of Del Rio on a time and material basis.

Site Acceptance Participation

AECOM will participate (in person) in both the CSC and TCS site testing. Site tests will include end to end testing adhering to the site acceptance test scripts. AECOM will witness all testing and compliance with testing expected results. All anomalies will be documented and tracked through to resolution. Daily site testing meetings will be conducted at the end of each day to review the progress and discuss any items that need to be addressed before site acceptance.

Documentation

AECOM will review and comment on documents provided by the Contractor during installation and site acceptance process as listed below. Document Reviews for the documents listed will include a total of two (2) reviews per document. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Installation Plans/Procedures for Host and Field (shop drawings and punch list)
- Site Acceptance Test Plan
- CSC User Manual
- Toll Collector Manual/Training Materials
- TCS System Administration/User Manual
- Maintenance Manual/Training Materials
- Training Program Materials (Schedule/Course Syllabus, Session Content, Training Manual, Maintenance Training Plan)

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Drafts for documents listed above
- One (1) Final for documents listed above
- One (1) Conference Calls for Draft documents listed above
- In person participation of one (1) AECOM representative for installation support for a maximum of 10 business days
- Attendance at Site Acceptance testing by two (2) AECOM representatives

Other Optional Services

Should the City of Del Rio need further support after Site Acceptance has been completed AECOM can also provide the following services:

1. Transition Support

Documentation

AECOM will review and comment on the Transition Plan provided by the Contractor. The Review will consist of a total of two (2) reviews. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments resulting from draft reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

RFID Conversion

AECOM will work with the City to prepare the conversion plan for transitioning customers from the current bar code stickers to the RFID transponders. This plan will cover the following:

- Development of communication materials to customers
- Development of procedures to manage the transponder exchange
- Assisting with the implementation of the initial transponder inventory
- Assist with staff training during the transition process

Conference Calls

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Drafts for documents listed above
- One (1) Final for documents listed above
- One (1) Conference Calls for Draft Transition Plan

2. Final Acceptance (Go Live Support)

Monitoring

Upon completion of the transition period, a three (3) month period of observation and evaluation of the new system running concurrently with the current system (dual systems for the CSC) under actual use will commence and be monitored by the CONTRACTOR. AECOM will oversee the 3 month period on behalf of the City. We will review Discrepancy Reports resulting from any problems detected during the monitoring of the new toll system.

At the end of the 3 month period, AECOM will confirm if the Contractor has successfully completed Final Acceptance by validating that the new system functioned for a continuous thirty (30) calendar day period with no "major failures" and all reports are generating accurately.

Documentation

AECOM will review and comment on reports provided by the Contractor during the Final Acceptance period as listed below. Reviews for the reports listed will include a total of one (1) review per report submittal. Reviews for the documents listed will include a total of two (2) reviews per document. The first review will be of the Draft document submitted and the second review will be of the final document to ensure all comments have been address satisfactorily. Comments will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Discrepancy Reports
- System Reports
- As built Drawings
- Disaster Recovery Manual
- Operations Manual

Conference Calls/Meeting Attendance

Comments will be discussed with the City via conference calls after comment submittal. Up to two AECOM representative will participate in the conference calls.

Two AECOM representatives will attend a Final Acceptance meeting at the direction of the City. The date and location of the testing will be specified by the City. Pricing reflects attendance at a one (1) day meeting, two (2) travel days and one (1) day preparation anticipated to be scheduled in August 2017.

Deliverables:

- One review per report
- Two (2) Drafts for documents listed above
- One (1) Final for documents listed above
- Conference Calls (up to 6 over the 3 month period)
- Attendance at a one (1) day Final Acceptance meeting by two (2) AECOM representatives

3. Close –Out Documentation Reviews

Documentation

AECOM will review and comment on documents provided by the Contractor for project close-out as listed below. These documents will only consist of one (1) review submission. Comments resulting from the reviews will be provided either through a comment form or redline of the document via e-mail. This will depend on the document being reviewed and the City's preference.

Documents to be submitted for review include:

- Project Closeout
- Final Acceptance – DRs, Reports
- Operator and Reports Manuals
- Installed Equipment List
- Spare Parts List
- Final Software Documentation

- Final As-Built Drawings, Revised Cut Sheets, Equipment Inventory
- Disaster Recovery Manual
- Security and Disaster Recovery Plan

Conference Calls

Comments pertaining to all of the documents will be discussed with the City via a conference call after comment submittal. Up to two AECOM representative will participate in the conference calls.

Deliverables:

- One (1) Review of documents listed above
- One (1) Conference Call

Schedule

Scope and pricing is based on an anticipated 10-month schedule beginning with Notice to Proceed on **November xx, 2016** and concluding on **August 30, 2017**. Extension of the schedule or deviation from the defined months beyond August 30, 2017 will warrant a price reevaluation which may result in an increase in labor and/or direct costs for additional project management and/or changes in labor rates. Any change in Scope of Work, including AECOM deliverables, requested and authorized by the City will require a separate Change Order. The schedule as presented below is based on the Contractor's Contract Project Schedule approved by the City.

Schedule		
Task No	Task	Contract Task Completion Date
	Notice to Proceed	November xx, 2016
1	Project Management	August 14, 2017
2	Kick Off Meeting	November xx, 2016
3	Design Reviews/Comments - Detail Design Document - Business Rules-Requirements Traceability Matrix - Hard Cut Sheets	December 22, 2016
4	Factory Acceptance - Test Plan-Procedures-Scripts Reviews/Comments - Discrepancy Report Reviews/Comments - Roadside (Vehicular) TCS FAT Participation - Customer Service Center System FAT Participation	March 17, 2017
5	Installation/Site Acceptance - Installation Oversight - Installation Support - First Lane Installed-Site Testing Participation - Site Acceptance Participation - CSC Site Testing Participation - Document Reviews - Installation Plans/Procedures for Host and Field - CSC User Manual - Toll Collector Manual/Training Materials - TCS System Administration/User Manual - Maintenance Manual/Training Materials - Training Program Materials	May 8, 2017
6	Transition Support (Optional) - Transition Plan Review/Comment	April 19, 2017
7	Final Acceptance - Go Live Support (Optional) - Monitoring	July 17, 2017
8	Close-Out Documentation Reviews (Optional) - Project Closeout - Final Acceptance – DRs, Reports - Operator and Reports Manuals - Installed Equipment List - Spare Parts List - Final Software Documentation - Final As-Built Drawings, Revised Cut Sheets, Equipment Inventory - Disaster Recovery Manual - Security and Disaster Recovery Plan	August 30, 2017 (Contractor submittal date: August 14, 2017)

Fees

This Price is based on the Schedule, Scope of Work and Deliverables defined in this Task Order. AECOM provides two pricing options. The first option includes overall Project Management and additional resources for all of the scope of work items. In Option 1 Project Management will be billed on a monthly basis for actual hours provided not exceed the total amount shown below. All other items will be billed lump sum upon completion. Option 2 is priced as 'a la cart' where the City will provide the overall Project Management may select which tasks AECOM will be asked to complete. Note that Option 2 does not include Project Management as defined within the scope of work.

A travel estimate is provided. **This is only an estimate as all direct costs will be billed for reimbursement at actual cost, supported by receipts.**

Labor			TRAVEL
Task	Option 1	Option 2	
Project Management	\$ 107,373.09	NA	NA
Kick Off Meeting	\$ 4,146.91	\$ 9,799.64	\$ -
Design	\$ 20,734.56	\$ 44,114.11	\$ 3,480.00
Factory Acceptance	\$ 20,734.56	\$ 45,911.62	\$ 3,480.00
Install/Site Acceptance	\$ 33,175.30	\$ 45,763.83	\$ 8,820.00
Total	\$ 186,164.42	\$ 145,589.20	\$ 15,780.00
Other Optional Services (Not Included in Scope)			
Transition	NA	\$ 20,352.18	NA
Final Acceptance	NA	\$ 27,341.20	\$ 3,070.00
Close-Out Documents	NA	\$ 28,884.48	NA
Total		\$ 76,577.86	\$ 3,070.00

Hourly labor rates are provided in the table below for calendar year 2016. These rates and new 2017 rates will be used in estimating pricing for any Change Orders if required.

2016 Hourly Labor Billing Rates for Tasks		
Name		Billing Rate
Stephen	Hamilton	\$ 235.62
Jeffrey	O'Neill	\$ 262.72
Anna	Salvagin	\$ 233.83

Meeting Date: 11/15/2016

Submitted By: Amelia Moreno, Executive Secretary, Administration

Information

SUBJECT:

R: 2016 - 071 A Resolution by the City Council of the City of Del Rio, Authorizing and Directing the City Manager Henry Arredondo to Advertise for Bids for the Selection of a General Contracting Firm for New Construction of T-6 Prefabricated Aircraft Sun Shades at Laughlin Air Force Base Funded Through the Defense Economic Adjustment Assistance Grant from the Office of the Governor, Texas Military Preparedness Commission. – Alejandro Garcia, Public Works Director

SUMMARY:

Discussion and possible action of a resolution to authorize the City Manager to advertise for bids for the selection of a general contracting firm for the construction of new T-6 prefabricated aircraft sun shades at Laughlin Air Force Base.

BACKGROUND:

The office of the Governor Texas Military Preparedness Commission has provided communities the opportunity to apply for a grant to assist military bases in, or around, their community in funding needed projects to support and sustain their mission. Laughlin Air Force Base identified the need to construct sun shades to protect the T-6 aircraft from the sun and weather on the flight line. In an effort to assist Laughlin AFB on this identified need, the Mayor and City Council passed a resolution on February 23, 2016 to authorize the City Manager to apply for the grant. The City Manager, Henry Arredondo, received a letter from the Texas Military Preparedness Commission offering the award of a Defense Economic Adjustment Assistance Grant (DEAAG) in the amount of \$3,339,513 for the construction of aircraft shades at Laughlin AFB.

In July of 2016 the Mayor and City Council authorized the City Manager to execute Work Order #22 with Bain Medina Bain for engineering and surveying portion of the Laughlin AFB sunshade project. Bain Medina Bain has completed the plans, had them reviewed by Laughlin AFB staff and City of Del Rio staff and are now ready to advertise for bids for the selection of a contracting firm for the construction of the sun shades. This item is time sensitive as there is a requirement in the grant that the construction needs to be completed by October of 2017.

DISCUSSION:

City staff is requesting the Mayor and Council reinstate the Policy Committee with new appointees selected by the Mayor and Council that will be responsible for reviewing and commenting on the type and extent of the new regulations and the policies that apply to the subdivision and land development ordinances. It is recommended that there be two members appointed to this committee by each of the City Council members and Mayor. Once appointed, staff will get with the new members to determine a meeting date and location.

PROS:

Adopting this resolution will allow city staff to advertise for bids for the selection of general contracting firm to construct the new sun shades at Laughlin Air Force Base and in turn will allow enough time for the project to be completed by the October 2017 deadline.

CONS:

There is not a "con" associated with this agenda item.

RECOMMENDATION:

Staff recommends approval of the resolution for Mayor and Council to authorizing and directing the City Manager to advertise for bids for the selection of a general contracting firm for the construction of T-6 Sun Shades at Laughlin Air Force Base.

Fiscal Impact

FISCAL IMPACT:

There is no fiscal impact since the project is 100% grant funded. The City will pay upfront costs and request reimbursement through the grant on a Quarterly basis.

Attachments

R2016-071 Request for bids Laughlin Sun Shades

RESOLUTION NO. R: 2016 – 071

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DEL RIO, AUTHORIZING AND DIRECTING THE CITY MANAGER HENRY ARREDONDO TO ADVERTISE FOR BIDS FOR THE SELECTION OF A GENERAL CONTRACTING FIRM FOR NEW CONSTRUCTION OF T-6 PREFABRICATED AIRCRAFT SUN SHADES AT LAUGHLIN AIR FORCE BASE FUNDED THROUGH THE DEFENSE ECONOMIC ADJUSTMENT ASSISTANCE GRANT FROM THE OFFICE OF THE GOVERNOR, TEXAS MILITARY PREPAREDNESS COMMISSION

WHEREAS, the office of the Governor Texas Military Preparedness Commission has provided communities the opportunity to apply for a grant to assist military bases in, or around, their community in funding needed projects to support and sustain their mission; and

WHEREAS, Laughlin Air Force Base has identified the need to construct sun shades to protect the T-6 aircraft from the sun and weather on the flight line; and

WHEREAS, the Del Rio City Council passed a Resolution on February 23, 2016 authorizing and directing the City Manager to apply for this grant for the construction of the aircraft shades; and

WHEREAS, the City Manager, Henry Arredondo, received a letter from the Texas Military Preparedness Commission offering the award of a Defense Economic Adjustment Assistance Grant (DEAAG) \$3,339,513 for the construction of aircraft shades at Laughlin AFB; and

WHEREAS, Work Order #22 passed on July 12, 2016 authorized Bain Medina Bain to provide engineering and surveying services for the design of this sun shades project for the City of Del Rio and as such the plans have been reviewed and are ready to be released for bids; and

WHEREAS, it is important to move forward in the process of advertising for bids for this project in a timely manner in order to meet the required deadlines for the Texas Military Preparedness Commission grant for the project completion no later than October 1, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

City Manager Henry Arredondo is hereby authorized and directed to advertise and to receive bids for the selection of a general contracting firm for new construction of T-6 prefabricated aircraft sun shades at Laughlin Air Force Base funded through the Defense Economic Adjustment Assistance Grant from the Office of the Governor, Texas Military Preparedness Commission.

PASSED AND APPROVED on this 15th day of November 2016.

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

HENRY ARREDONDO
City Manager

**REVIEWED AS TO FORM AND
LEGALITY:**

SUZANNE WEST
City Attorney

Meeting Date: 11/15/2016

Submitted By: Mary Canales, Human Resources Director, Human Resources

Information

SUBJECT:

R: 2016 - 072 A Resolution by the City Council of the City of Del Rio, Texas Granting Recognition to the Del Rio Police Officers' Association as the Sole and Exclusive Bargaining Agent for all Eligible Employees of the Del Rio Police Department as per the Provisions of Chapter 174, Texas Local Government Code for the Collective Bargaining Process - Mary Canales, Human Resources Director

SUMMARY:

Discussion and possible action on a resolution granting recognition to the Del Rio Police Officers Association as the sole and exclusive bargaining agent for all eligible employees of the Del Rio Police Department and approving negotiations between the Del Rio Police Officers Association and the City of Del Rio.

BACKGROUND:

Citizens of Del Rio voted for Collective Bargaining in 2010. The City of Del Rio and the Del Rio Police Officers' Association previously entered into an agreement. This agreement covered many topics that affect the employment of Police Officers for the City of Del Rio. The agreement was set to expire at the end of fiscal year 2015-2016.

Henry Arredondo, City Manager, has received notification from the Del Rio Police Officers' Association of their intent to begin negotiations for a new collective bargaining agreement as required through Chapter 174 of the Texas Local Government Code.

DISCUSSION:

This resolution does not take any action on any particular issue in negotiation. It is making a record that the negotiations are ready to begin.

PROS:

This resolution will acknowledge the Del Rio Police Officers Association request to begin deliberations.

CONS:

None. The final agreement must be approved by City Council.

RECOMMENDATION:

City Administration recommends the passage of this resolution.

Fiscal Impact

FISCAL IMPACT:

None. This resolution is for the purpose of acknowledging and beginning negotiations.

Attachments

R2016-072 DR Police - Collective Bargaining

Police Association Letter Intent to Negotiate

RESOLUTION NO. R: 2016 - 072

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, GRANTING RECOGNITION TO THE DEL RIO POLICE OFFICERS ASSOCIATION AS THE SOLE AND EXCLUSIVE BARGAINING AGENT FOR ALL ELIGIBLE EMPLOYEES OF THE DEL RIO POLICE DEPARTMENT AS PER THE PROVISIONS OF CHAPTER 174, TEXAS LOCAL GOVERNMENT CODE FOR THE COLLECTIVE BARGAINING PROCESS

WHEREAS, on or about October 20, 2016, City Manager Henry Arredondo, received notice from the Del Rio Police Officers' Association of its intent to negotiate a new collective bargaining agreement for the fiscal year beginning October 1, 2016 under the provisions of Chapter 174, Texas Local Government Code "(TLGC)"; and

WHEREAS, The City Council of the City of Del Rio, Texas, hereby grants recognition to the Del Rio Police Officers Association as the sole and exclusive bargaining agent for all eligible employees of the Del Rio Police Department as per the provisions of Chapter 174, TLGC for the collective bargaining process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS, THAT:

- 1) The City Council of the City of Del Rio, Texas, hereby grants recognition to the Del Rio Police Officers Association as the sole and exclusive bargaining agent for all eligible employees of the Del Rio Police Department as per the provisions of Chapter 174, TLGC for the collective bargaining process.

PASSED AND APPROVED on this the 15th day of November 2016.

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION: REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

October 20, 2016

Mr. Henry Arredondo
City Manager
City of Del Rio
109 W. Broadway Street
Del Rio, Texas 78840

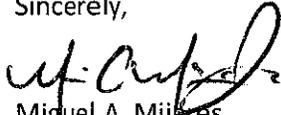
Re: Notice of Intent to Negotiate a New Collective Bargaining Agreement

Dear Mr. Arredondo

Please consider this letter as notification by the Del Rio Police Officers' Association of its intent to negotiate a new collective bargaining agreement beginning for the fiscal year beginning October 2016. This notification is submitted pursuant to Article 174.107, Texas Local Government Code.

The Association is prepared to meet at your earliest convenience to discuss ground rules. Please contact me to discuss mutually agreeable dates for our initial discussions. We are looking forward to productive negotiations to improve the quality of policing in the City of Del Rio.

Sincerely,



Miguel A. Mijares
President
Del Rio Police Officers Association

Cc: Ernesto Flores
CLEAT
1939 W. Owassa Rd
Edinburg, TX 78539

Meeting Date: 11/15/2016

Submitted By: Amelia Moreno, Executive Secretary, Administration

Information

SUBJECT:

R: 2016 - 073 A Resolution by the City Council of the City of Del Rio, Providing for Mayor Robert Garza's Appointment and City Council Confirmation to Fill a Vacancy to the International Airport Commission, Places 4 and 6- Robert Garza, Mayor

SUMMARY:

Discussion and possible action on a resolution by the City Council of the City of Del Rio, providing for the appointment of two citizens to fill the International Airport Commission, Places 4 and 6.

BACKGROUND:

The City Code provides for the Mayor's appointment of the members to the Del Rio International Airport Commission, subject to confirmation by the City Council.

DISCUSSION:

Del Rio Code of Ordinances, Chapter 7, Article IV, Section 7-123 of the City Code provides for the Mayor's appointment of the members to the Del Rio International Airport Commission, subject to confirmation by the City Council. Dr. Susan J. Taylor resigned from Place 4 of the International Airport Commission and Mr. Leslie A. Sanders's term expired on September 2016.

PROS:

By passing this resolution and appointing a member to the International Airport Commission, Place 4 and Place 6, the Airport Commission will gain dedicated members that will provide invaluable advice concerning Del Rio International Airport matters.

CONS:

None

RECOMMENDATION:

Staff recommends the approval of a resolution by the City Council of the City of Del Rio, providing for the appointment of two citizens as members to the International Airport Commission, Places 4 and 6.

Fiscal Impact

FISCAL IMPACT:

There is no fiscal impact to the City of Del Rio associated with the passing of this Resolution.

Attachments

Resolution IAC appointmens

RESOLUTION NO. R: 2016 – 073

A RESOLUTION BY THE CITY COUNCIL OF DEL RIO, TEXAS PROVIDING FOR MAYOR ROBERT GARZA'S APPOINTMENT AND CITY COUNCIL CONFIRMATION TO FILL A VACANCY TO THE INTERNATIONAL AIRPORT COMMISSION, PLACE 4 AND PLACE 6

WHEREAS, Section 7-123 of the City of Del Rio Code provides for the Mayor's appointment of the members to the Del Rio International Airport Commission, subject to confirmation by the City Council; and

WHEREAS, Commissioner Susan Taylor resigned her position of Place 4 on the Commission; and,

WHEREAS, Commissioner Leslie Sanders term for Place 6 on the Commission expired on September 2016; and,

WHEREAS, the City Council of the City of Del Rio does desire to appoint _____ & _____ to Place 4 and Place 6 of the International Airport Commission as an advisor to City Council and Staff concerning the operations of the Del Rio International Airport.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS THAT:

The appointments of members of the International Airport Commission, Place 4 and Place 6, term set to expire in two years from November 15th, 2016 through November 15th, 2018 is hereby confirm.

PASSED AND APPROVED on this the 15th day of November 2016.

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM AND LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

Meeting Date: 11/15/2016

Submitted By: Gilbert Sanchez, Finance Director, Finance

Information

SUBJECT:

R: 2016 - 074 A Resolution by the City Council of the City of Del Rio, Texas Adopting a Revised Financial Investment Policy in Accordance with the Public Funds Investment Act (PFIA) as Approved by the State of Texas - Gilbert E. Sanchez, Finance Director

SUMMARY:

Discussion and possible action on a resolution adopting a revised financial investment policy in accordance with the Public Funds Investment Act.

BACKGROUND:

The City Council on June 22, 1999 adopted the investment policy by Resolution No. R: 99-72 and made revisions on December 16, 2003 by Resolution No. R: 2003-169 on October 25, 2005 by Resolution No. R: 2005-172 on September 12, 2006 by Resolution No. R: 2006-110 on October 9, 2007 by Resolution No. R: 2007-164 on September 9, 2008 by Resolution No. R: 2008-160 on September 22, 2009 by Resolution No. R: 2009-166 on August 24, 2010 by Resolution No. R:2010-140 on September 27, 2011 by Resolution No. R:2011-130 and on September 25, 2012 by Resolution No. R:2012-167.

The policy states:

The City of Del Rio investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review these investment policies and strategies not less than annually.

DISCUSSION:

In order to comply with this requirement, Mr. Richard Long, from Valley View Consulting, L.L.C., investment advisors for the City of Del Rio, reviewed the policy and made recommendations for revisions.

The Investment Committee met on November 8, 2016 to review the revision. Present at the meeting were Gilbert E. Sanchez, Finance Director, Patricia Molina, Assistant Finance Director, Sally Devan, Chief Accountant, Roxy Granados, Budget Analyst, and Manuel Chavez, Interim Assistant City Manager. The investment advisor, via telephone conference call discussed the proposed changes with the committee members. The committee elected to accept the recommendations.

The Investment Committee also reviewed the Investment Brokerage Firms and the Independent Training Sources and recommended/approved no changes.

PROS:

If this resolution is passed the City of Del Rio meets the annual review requirements as stipulated by the Public Funds Investment Act. It also allows the City of Del Rio to work with the latest revised investment policy.

CONS:

If this resolution is passed the City of Del Rio will have to comply with the investment policy and requirements from the Public Funds Investment Act.

RECOMMENDATION:

Staff recommends the approval of a resolution to adopt a revised financial investment policy in accordance with the Public Funds Investment Act.

Fiscal Impact

FISCAL IMPACT:

There is no direct fiscal impact associated with this resolution.

Attachments

Investment Policy Reso

Investment Policy 2016

Investment Brokerage Firms

Independent Training Sources

RESOLUTION NO. R: 2016 - 074

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS ADOPTING A REVISED FINANCIAL INVESTMENT POLICY IN ACCORDANCE WITH THE PUBLIC FUNDS INVESTMENT ACT (PFIA) AS APPROVED BY THE STATE OF TEXAS.

WHEREAS, the State of Texas has adopted the Public Funds Investment Act requiring Texas Municipalities to review an investment policy on an annual basis; and

WHEREAS, the City of Del Rio is required to comply with the Public Funds Investment Act as adopted and enacted by the State of Texas; and

WHEREAS, the City of Del Rio adopted a Financial Investment Policy on June 22, 1999 by resolution no. R: 99-72; and

WHEREAS, the City Council has adopted revisions to the Financial Investment Policy every year from 2003-2013.

WHEREAS, it is the desire of the City Council and in the best interest of the citizens of the City of Del Rio to adopt a revised Financial Investment Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS THAT:

The attached revised provisions of the City's Financial Investment Policy are hereby adopted by the City of Del Rio, Texas

PASSED AND APPROVED on this 15th day of November 2016

ROBERT GARZA
Mayor

ATTEST:

ALMA LEVRIE
City Secretary

REVIEWED FOR ADMINISTRATION:

REVIEWED AS TO FORM & LEGALITY:

HENRY ARREDONDO
City Manager

SUZANNE WEST
City Attorney

EXHIBIT

“A”

CITY OF DEL RIO, TX

INVESTMENT POLICY

Revised
September 24, 2013

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Del Rio, TX (the “City”) in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or Strategy. This Policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act (the “Act”)) to define, adopt and review a formal investment strategy and policy.

INVESTMENT STRATEGY

The City’s basic investment strategy is to utilize investment options that represent suitable risk/return alternatives based on the overall objectives of safety of principal and maintenance of liquidity. Therefore, all financial assets shall seek to preserve principal by restricting the authorized investment instruments to those with suitable and limited credit and market risk.

The objective of liquidity stems from the need of the City to maintain available cash balances sufficient to cover financial outlays. Since the timing and amount of some financial disbursements are not predictable, fund-type strategies shall adjust for the certainty of projected cash flows.

Security marketability will be maintained based on the fund-type strategies to sufficiently and reasonably assure that investments could be liquidated prior to the maturity, if cash needs dictate.

It is the also the Policy of the City to diversify its investment portfolio. Whenever practical, assets held in the investment portfolio shall be diversified to minimize the risk of loss resulting from concentration of assets in a specific maturity, a specific issuer, or a specific class of investment.

The City will group investment instruments into “fund-type investment groups.” These groups will reflect similar needs as to maturity limits, diversity, and liquidity.

City funds shall seek to achieve a competitive yield appropriate for each strategy. A comparably structured treasury security portfolio shall represent the minimum yield objective.

Yield objectives shall at all times be subordinate to the objectives of safety and liquidity. Tax-exempt debt proceeds shall be invested to maximize the interest earnings retained by the City, while at the same time fully complying with all applicable State laws and federal regulations, including the arbitrage rebate regulations.

All Policy restrictions or requirements shall be measured at the time of purchase and based on portfolio book value.

The City maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure that will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short to medium-term investments that will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each investment.

B. Investment strategies for debt service funds shall have as the primary objective assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments purchased shall not have a stated final maturity date which exceeds the next unfunded debt service payment date.

C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from investments with a low degree of volatility. Investments should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short-to-intermediate term maturities.

D. Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in cash equivalent investments to allow for flexibility and unanticipated project outlays. The stated final maturity date of investments held should not exceed the estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This Investment Policy applies to all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- All Other Funds

II. OBJECTIVES

The City shall manage and invest its cash with four objectives, listed in order of priority: Safety, Liquidity, Public Trust, and Yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum interest earnings on short-term investment of pooled idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from defaults or erosion of market value.

Liquidity

The City's investment portfolio shall be structured such that the City is able to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements, by investing in securities with active secondary markets, and by utilizing cash equivalent investments.

Public Trust

All participants in the City's investment process shall act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction which might impair public confidence in the City's ability to govern effectively.

Yield

The City's investment portfolio shall be designed with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the City Manager, an Assistant City Manager, the Director of Finance, the Assistant Director of Finance, and the Chief Accountant shall meet periodically to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity

structure, potential risk to the City's funds, authorized brokers and dealers, independent training sources, and the target rate of return on the investment portfolio.

Delegation of Authority and Training

The Director of Finance and Assistant Director of Finance are designated as Investment Officer(s) of the City and are responsible for investment decisions and activities. The Director of Finance shall establish written procedures for the operation of the investment program, consistent with this Investment Policy.

In order to ensure qualified and capable investment management the Investment Officer(s) shall attend periodic training in investments through courses and seminars offered by professional organizations and associations as required by the Act. The training shall be conducted by independent training sources approved by the Investment Committee at least annually.

Internal Controls

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The Internal Control Structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The results of this review shall be reported to the City Council. The internal controls shall address the following points:

- A. Control of collusion
- B. Separation of transaction authority from accounting and record keeping.
- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments.

Prudence

The standard of prudence to be applied by the Investment Officer(s) shall be the "prudent person" rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written Investment Policy.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

IV. REPORTING

Quarterly Reporting

The Director of Finance shall submit a quarterly investment report signed by all Investment Officers that complies with the requirements of the Act, summarizes current market conditions, economic developments, and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investments, maturities, risk characteristics, and shall explain the total interest income for the quarter. This Investment Policy establishes "weighted average yield to maturity" as the standard portfolio performance measurement.

Annual Report

The Director of Finance shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter investment report to the Assistant City Manager, City Manager and City Council. At least annually and in conjunction with the annual audit, the City's independent auditor shall formally review each quarterly investment report and report the results of that review to the City Council.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Manager, Assistant City Manager, and City Council. The report will include the following:

- A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled fund group for which each individual investment was acquired.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period. Market values shall be obtained from independent sources.
- C. Fully accrued interest for the reporting period.
- D. Average weighted yield to maturity of portfolio as compared to applicable benchmarks.
- E. Listing of investments by maturity date.
- F. The percentage of the total portfolio which each type of investment represents.
- G. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

V. INVESTMENT PORTFOLIO

Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officer(s) will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments

Assets of the City may be invested in the following instruments, provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. Investment ratings of investments shall be monitored on a routine basis from independent sources. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

I. Authorized

- A. Obligations of the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value.
- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the states, agencies, counties, cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of Deposit, and other forms of deposit, placed with a depository institution that: a) has its main office or branch office in this State and is guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, b) secured by obligations described in Section VII SAFEKEEPING AND CUSTODY, or c) is executed through a broker or depository institution that has its main office or a branch office in this State and meets the requirements of the Act.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities deposited at the time of investment with a third party, selected by the Director of Finance, other than the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement, or similar agreement, must be signed by the bank/dealer prior to investment in a repurchase agreement transaction.
- G. Joint local government investment pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by the Act. A pool must be continuously rated no lower than AAA or AAAM or at an equivalent rating by a least one nationally recognized rating service.
- H. A no-load government money market mutual fund registered with and regulated by the Securities and Exchange Commission with a stated objective of a stable net asset value of \$1.00 for each share and a rating no lower than AAA or AAAM or at an equivalent rating by a least one nationally recognized rating service.

II. Not authorized

The City's authorized investments options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Maturity

The City intends to match the maturity of invested funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed three years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve month period.

Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity, and avoidance of over-concentration of assets in specific instruments, where and when appropriate.
- C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.

VI. SELECTION OF BANKS AND DEALERS

Primary Depository

The Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal Request for Application (RFA) issued in compliance with applicable State law. This contract can be extended as per the RFA specifications. In selecting a primary depository, the credit worthiness of institutions shall be considered.

All primary and non-primary depository deposits shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as City depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with federal and State regulations, specifically:

- The agreement must be in writing;
- The agreement has to be executed by the depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or authorized committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the depository’s “official record” continuously since its execution.

Certificates of Deposit

Banks seeking to establish eligibility for the City’s competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance.

Securities Dealers

For brokers and dealers of government securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the “Primary Government Security Dealers”, unless analysis reveals that other firms are adequately positioned to conduct public business. Only brokers and dealers with a Texas office shall be selected. All securities dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified brokers authorized to engage in investment transactions with the City.

All investment providers who desire to become qualified for investment transactions may be required to supply the following, as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City’s Investment Policy signed by a qualified representative of the organization
- Acknowledgement that the organization has implemented reasonable procedures and controls in an effort to preclude impudent investment activities arising out of investment transactions conducted between the City and the organization

Qualified representative means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- A. For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of FINRA;

- B. For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- C. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

Investment Pools

A thorough investigation of the pool is required prior to investing, and on a periodic basis. All investment pools must supply, at a minimum, the information required by the Act in order to be eligible to receive funds.

VII. SAFEKEEPING AND CUSTODY

Insurance or Collateral

With the exception of deposits secured with irrevocable letters of credit at 100% of principal and interest, all deposits of City funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits, less any amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the “purchased securities” in each agreement. Collateral pledged and purchased securities shall be held at an independent custodian or safekeeping agent approved by the City. The Director of Finance shall maintain evidence of the held securities. The market value of said securities shall be reviewed at least monthly to assure their value equals or exceeds the related City investment.

Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by an independent custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City’s funds are in jeopardy. The custodian shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

Collateral Defined

The City shall accept only the following securities as pledged collateral:

- A. U.S. Treasury securities;
- B. Obligations of U.S. Government Agencies and Instrumentalities, including letters of credit, but excluding principal-only and interest-only mortgage backed securities;
- C. Federal Deposit Insurance Corporation (FDIC) coverage;
- D. Direct or unconditionally guaranteed obligations of the State of Texas and its agencies;
- E. Obligations of states, state agencies, counties, cities, or political subdivisions naturally rated “A” or higher and have a final maturity less than or equal to ten years.

Subject to Audit

All collateral shall be subject to inspection and audit by the Director of Finance and the City's independent auditors.

Delivery vs. Payment

All securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City's safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VIII. INVESTMENT POLICY ADOPTION

The Investment Policy shall be adopted by resolution of the City Council. The Policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review the Investment Policy (including the incorporated Strategies) not less than annually and shall adopt a written instrument stating that it has reviewed and adopted the Policy.

EXHIBIT

“B”

CITY OF DEL RIO, TX

INVESTMENT POLICY

Revised
November 15, 2016

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Del Rio, TX (the “City”) in order to achieve the goals of safety, liquidity, public trust, and yield for all investment activity. The City Council of the City shall review and adopt, by resolution, its investment strategies and policy not less than annually. The resolution shall include a record of changes made to either the Investment Policy or Strategy. This Policy serves to satisfy the statutory requirement (specifically the Public Funds Investment Act (the “Act”)) to define, adopt and review a formal investment strategy and policy.

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include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, independent training sources, and the target rate of return on the investment portfolio.

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- C. Custodial safekeeping.
- D. Avoidance of physical delivery securities.
- E. Clear delegation of authority to subordinate staff members.
- F. Written confirmation for telephone (voice) transactions for investments.

Prudence

The standard of prudence to be applied by the Investment Officer(s) shall be the "prudent person" rule, which states, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- A. The investment of all funds, or funds under the City’s control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- B. Whether the investment decision was consistent with the written Investment Policy.

An Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be personally responsible for a specific investment’s credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City’s portfolio. City staff shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An Investment Officer who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

IV. REPORTING

Quarterly Reporting

The Finance Director shall submit a quarterly investment report signed by all Investment Officers that complies with the requirements of the Act, summarizes current market conditions, economic developments, and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investments, maturities, risk characteristics, and shall explain the total interest income for the quarter. This Investment Policy establishes “weighted average yield to maturity” as the standard portfolio performance measurement.

Annual Report

The Finance Director shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter investment report to the Assistant City Manager, City Manager and City Council. At least annually and in conjunction with the annual audit, the City’s independent auditor shall formally review each quarterly investment report and report the results of that review to the City Council.

Methods

The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner consistent with requirements of the Act that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Manager, Assistant City Manager, and City Council. The report will include the following:

- A. A listing of individual investments held at the end of the reporting period. This list will include the name of the fund or pooled fund group for which each individual investment was acquired.
- B. Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of investments for the period. Market values shall be obtained from independent sources.
- C. Fully accrued interest for the reporting period.
- D. Average weighted yield to maturity of portfolio as compared to applicable benchmarks.
- E. Listing of investments by maturity date.
- F. The percentage of the total portfolio which each type of investment represents.
- G. Statement of compliance of the City's investment portfolio with State Law and the Investment Strategy and Policy approved by the City Council.

V. INVESTMENT PORTFOLIO

Active Portfolio Management

The City shall pursue an active versus a passive portfolio management philosophy. That is, investments may be sold or redeemed before they mature if market conditions present an opportunity for the City to benefit from the trade. The Investment Officer(s) will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments

Assets of the City may be invested in the following instruments, provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended. The City is not required to liquidate investments that were authorized investments at the time of purchase. Investment ratings of investments shall be monitored on a routine basis from independent sources. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

I. Authorized

- A. Obligations of the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value.
- B. Direct obligations of the State of Texas and agencies thereof.
- C. Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- D. Obligations of the states, agencies, counties, cities, and other political subdivisions of any state having been rated as investment quality by a nationally recognized investment rating firm, and having received a rating of not less than "A" or its equivalent.
- E. Certificates of Deposit, and other forms of deposit, placed with a depository institution that: a) has its main office or branch office in this State and is guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor, b) secured by obligations described in Section VII SAFEKEEPING AND CUSTODY, or c) is executed through a broker or depository institution that has its main office or a branch office in this State and meets the requirements of the Act.
- F. Fully collateralized direct repurchase agreements with a defined termination date secured by cash or obligations of the United States or its agencies and instrumentalities deposited at the time of investment with a third party, selected by the Finance Director, other than the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement, or similar agreement, must be signed by the bank/dealer prior to investment in a repurchase agreement transaction.
- G. Joint local government investment pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by the Act. A pool must be continuously rated no lower than AAA or AAAM or at an equivalent rating by a least one nationally recognized rating service.
- H. A no-load government money market mutual fund registered with and regulated by the Securities and Exchange Commission with a stated objective of a stable net asset value of \$1.00 for each share and a rating no lower than AAA or AAAM or at an equivalent rating by a least one nationally recognized rating service.

II. Not authorized

The City's authorized investments options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- A. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.

- D. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Maturity

The City intends to match the maturity of invested funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed three years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve month period.

Risk and Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

- A. Risk of issuer default is controlled by limiting investments to those instruments allowed by the Act, which are described herein.
- B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity, and avoidance of over-concentration of assets in specific instruments, where and when appropriate.
- C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.

VI. SELECTION OF BANKS AND DEALERS

Primary Depository

The Primary Depository shall be selected through the City's banking services procurement process, which shall include a formal Request for Application (RFA) issued in compliance with applicable State law. This contract can be extended as per the RFA specifications. In selecting a primary depository, the credit worthiness of institutions shall be considered.

All primary and non-primary depository deposits shall be insured or collateralized in compliance with applicable State law. The City reserves the right, in its sole discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits. Financial institutions serving as City depositories will be required to sign a depository agreement with the City. The collateralized deposit portion of the agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with federal and State regulations, specifically:

- The agreement must be in writing;
- The agreement has to be executed by the depository and the City contemporaneously with the acquisition of the asset;
- The agreement must be approved by the Board of Directors or authorized committee of the depository and a copy of the meeting minutes must be delivered to the City; and
- The agreement must be part of the depository’s “official record” continuously since its execution.

Certificates of Deposit

Banks seeking to establish eligibility for the City’s competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Finance Director.

Securities Dealers

For brokers and dealers of government securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the “Primary Government Security Dealers”, unless analysis reveals that other firms are adequately positioned to conduct public business. Only brokers and dealers with a Texas office shall be selected. All securities dealers shall provide the City with references from public entities which they are currently serving. The Investment Committee shall adopt and annually review a list of qualified brokers authorized to engage in investment transactions with the City.

All investment providers who desire to become qualified for investment transactions may be required to supply the following, as appropriate:

- Audited financial statements
- Proof of Financial Industry Regulatory Authority (FINRA) certification
- Proof of state registration
- Completed broker/dealer questionnaire
- Certification of having read the City’s Investment Policy signed by a qualified representative of the organization
- Acknowledgement that the organization has implemented reasonable procedures and controls in an effort to preclude impudent investment activities arising out of investment transactions conducted between the City and the organization

Qualified representative means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- A. For a business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of FINRA;
- B. For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or
- C. For an investment pool, the person authorized by the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

Investment Pools

A thorough investigation of the pool is required prior to investing, and on a periodic basis. All investment pools must supply, at a minimum, the information required by the Act in order to be eligible to receive funds.

VII. SAFEKEEPING AND CUSTODY

Insurance or Collateral

With the exception of deposits secured with irrevocable letters of credit at 100% of principal and interest, all deposits of City funds with eligible depositories shall be secured by pledged collateral with a market value equal to or greater than 102% of the deposits, less any amount insured by the FDIC. Repurchase agreements shall be documented by a specific agreement noting the “purchased securities” in each agreement. Collateral pledged and purchased securities shall be held at an independent custodian or safekeeping agent approved by the City. The Finance Director shall maintain evidence of the held securities. The market value of said securities shall be reviewed at least monthly to assure their value equals or exceeds the related City investment.

Custodial Agreement

Collateral pledged to secure deposits of the City shall be held by an independent custodian institution in accordance with a Custodial Agreement which clearly defines the procedural steps for gaining access to the collateral should the City determine that the City’s funds are in jeopardy. The custodian shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral.

Collateral Defined

The City shall accept only the following securities as pledged collateral:

- A. U.S. Treasury securities;
- B. Obligations of U.S. Government Agencies and Instrumentalities, including letters of credit, but excluding principal-only and interest-only mortgage backed securities;
- C. Federal Deposit Insurance Corporation (FDIC) coverage;
- D. Direct or unconditionally guaranteed obligations of the State of Texas and its agencies;

- E. Obligations of states, state agencies, counties, cities, or political subdivisions naturally rated “A” or higher and have a final maturity less than or equal to ten years.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director and the City’s independent auditors.

Delivery vs. Payment

All securities shall be purchased using the delivery versus payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the City’s safekeeping agent. The security shall be held in the name of the City or held on behalf of the City. The safekeeping agent’s records shall assure the notation of the City’s ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VIII. INVESTMENT POLICY ADOPTION

The Investment Policy shall be adopted by resolution of the City Council. The Policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review the Investment Policy (including the incorporated Strategies) not less than annually and shall adopt a written instrument stating that it has reviewed and adopted the Policy.



City of Del Rio

Finance Department

www.cityofdelrio.com

November 9, 2016

To: Investment Committee

Fr: Gilbert E. Sanchez, Finance Director

Re: Investment Brokerage Firms

The Investment Policy requires the Investment Committee to approve investment providers at least annually. The following list was approved by the Committee:

<u>Firm</u>	<u>Contact</u>	<u>Office</u>	<u>Status</u>
Wells Fargo Securities	Andrea L. Burch	Houston, TX	Primary
Coastal Securities	Tony Sekaly	Houston, TX	Primary
First Southwest/ Hilltop Securities	Linda K. Callaway-Gusnowski	Austin, TX	Secondary



City of Del Rio

Finance Department

www.cityofdelrio.com

November 9, 2016

To: Investment Committee

Fr: Gilbert E. Sanchez, Finance Director

Re: Independent Training Sources

Your Investment Policy requires the Investment Committee to approve independent training sources at least annually. No changes are suggested to the list by the Committee:

Independent training sources:

- Government Finance Officers' Association
- Government Finance Officers' Association of Texas
- Government Treasurers' Organization of Texas
- City Managers' Association
- Texas Municipal League
- Council of Governments
- University of North Texas Center for Public Management
- American Institute of Certified Public Accountants

City Council Regular

11. a.

Meeting Date: 11/15/2016

Submitted By: Sheris Moreno, Executive Secretary

Information

Subject

Discussion and possible action on contribution increase from the City of Del Rio to Val Verde Loaves and Fishes Food Pantry - Gisela Lenz, Val Verde Loaves and Fishes Director

Attachments

Contribution Support

October 10, 2016

City of Del Rio

City Manager, Mr. Henry Arredondo

For the past 4 years, the City of Del Rio has been a faithful contributor to Val Verde County Loaves and Fishes Food Pantry. Your generous donation of \$10,000 is greatly appreciated and has helped us provide food to many of our needy citizens.

All food is acquired from the South Texas Food Bank in Laredo, at shipping cost only. However, for the past 5 months the Laredo Food Bank has not had any canned vegetables at all. Therefore, we were forced to purchase canned vegetables from local stores. The extra cost of those items had a devastating effect on our budget.

Val Verde County has supported Loaves and Fishes with \$18,000 a year for the last 4 years. We humbly come to the City of Del Rio to challenge you to match Val Verde County's \$18,000.

Our goal is to continue serving our needy community with nutritious food for many years to come and an increase in your donation would certainly help us meet our goal.

Thank you for considering our need.

Gisela Lenz

Director

(830) 719-0122

Loaves and Fishes 2015 Report

From January 2015 through December 2015, Loaves and Fishes has distributed nutritious food to 17593 families, which includes 29334 adults and 16538 children for a total of 45872 individuals. As we divide these numbers by 12, we see that we were able to help 8.35 % of our community.

All food is acquired with donated money only. 313417 pounds of food was acquired from the Laredo South Texas Food Bank, at a shipping cost of \$54,137.01.

Our only fund raiser is the 5 & 10 K run organized by Laughlin Air Force Base volunteers. Sponsors towards this event include Val Verde County, City of Del Rio, San Felipe Del Rio CISD, local and out of town businesses, 8 churches, and many individual donors.

Food drives are also a big help towards bringing in more food. The biggest food drive comes from "Feds Feed Families" participated by Laughlin Air Force Base volunteers, Border Patrol agents, customs agents and immigration agents.

Other food collections were received from Sacred Heart School, Sacred Heart Church, Boy Scouts, Whitehead Museum, Laughlin Moms Club, Del Rio Host Lions, Del Rio Bible Church and many more.

All Loaves and Fishes volunteers promise to do their very best to continue in helping the needy families of Del Rio.

Meeting Date: 11/15/2016

Submitted By: Janice Pokrant, City Planner, Engineering Department

Information

SUBJECT:

Discussion of Cost/Benefit Analysis for Proposed Annexation Areas - Janice Pokrant, City Planner

SUMMARY:

Discussion of the cost benefit analysis for the proposed areas for annexation.

BACKGROUND:

The Mayor and City Council voted for city staff to move forward in producing a cost benefit analysis for the annexation of three areas being: The Industrial areas, the Bolner Lane South area and the area by Laughlin AFB. Staff has met and developed a cost associated with the annexation of these areas for the Mayor and City Council to review and compare with the planned revenue for the various areas.

DISCUSSION:

It is important as we move forward that the Mayor and City Council have an understanding of the costs associated with the annexation of the various areas as we proceed with the annexation process. The Planning and Zoning Division has been working with the Public Works Department, the Water Department, the Waste Water Department, Fire Department and Police Department to get a firm cost associated with providing services to the three proposed areas for annexation. We have also coordinated with the Legal Department to ensure we understood the exact requirements the city must adhere to when annexing both developed and undeveloped areas.

PROS:

Not applicable to this agenda item.

CONS:

Not applicable to this agenda item.

RECOMMENDATION:

Not applicable to this agenda item.

Fiscal Impact

FISCAL IMPACT:

There is not a fiscal impact associated with this agenda item.

Attachments

AnnexationPresentation
Annexation Maps



Annexation

Janice Pokrant
City Planner

City Council Meeting
November 15, 2016

Overview

- History
- Cost Benefit Analysis
- Timeline



History

- August 28, 2016 – Mayor and City Council briefing. Direction was given to staff to review areas pertaining to:

Projects

Qualia Relief Route

Alderete Ln

2nd International Bridge

Other Areas

Los Compos

Industrial Park

Pecan Estates

Val Verde Park Estates

Cienegas Terrace

Protection

Laughlin AFB

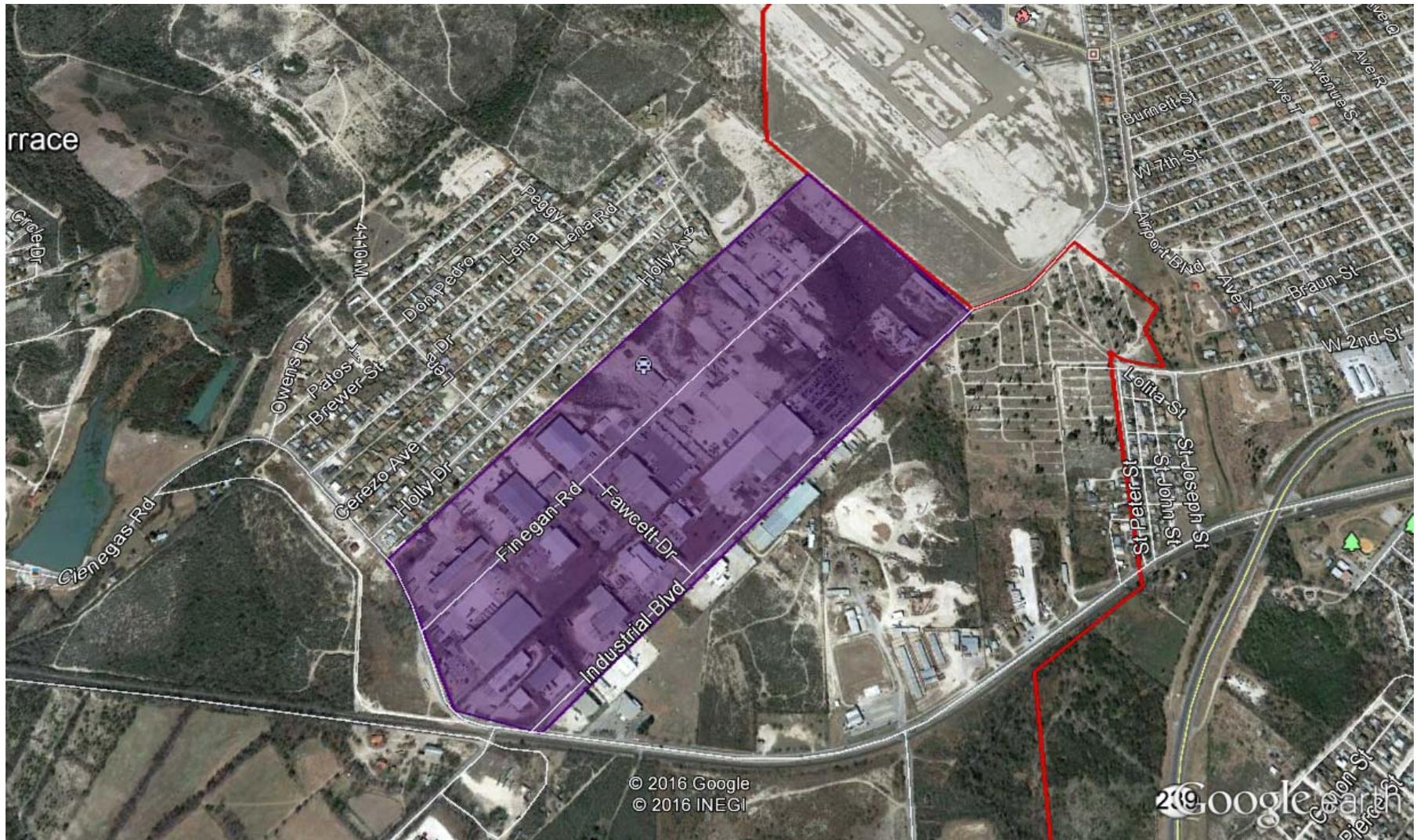
Del Rio International Airport

- October 11, 2016 – Mayor and Council briefing. Vote to move forward with the annexation process for 4 areas:

Industrial Park I, Industrial Park II, Bolner Lane and Loop 79



Industrial Park I

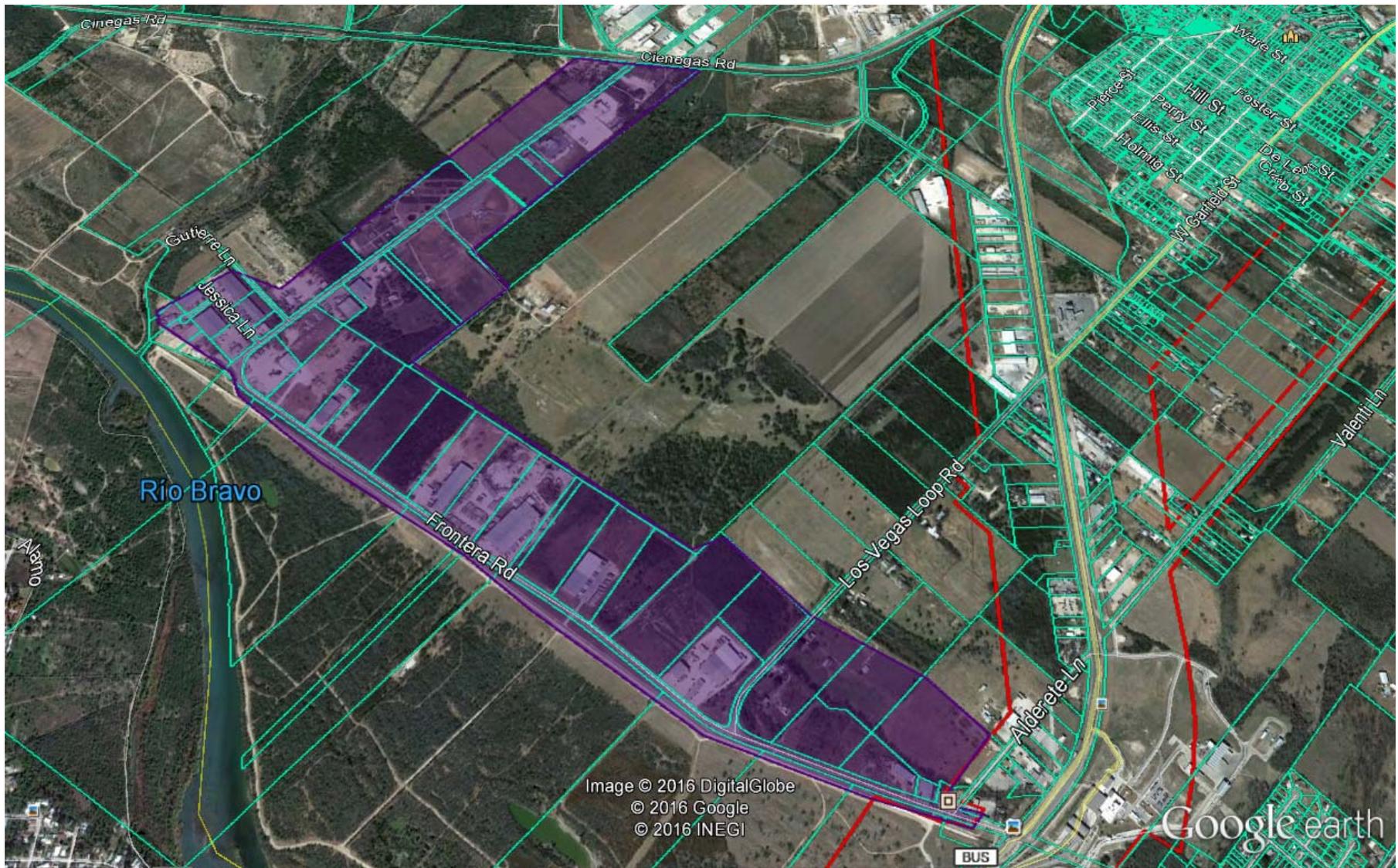


Industrial Park I

	One-time Expense Equipment	One-time Expense Buildings	One-time Expense Infrastructure	Additional Annual Operating Expense	Total
Water	\$ -	\$ -	\$ -	\$ -	
Sewer	\$ -	\$ -	\$ -	\$ -	
Streets & Drainage	\$ -	\$ -	\$ -	\$ -	
Police	\$ (158,000.00)	\$ -	\$ -	\$ (275,000.00)	\$ (433,000.00)
Fire	\$ -	\$ -	\$ -	\$ -	
Projected Revenue				\$ 128,300.08	\$ 128,300.08
Total	\$ (158,000.00)	\$ -	\$ -	\$ (146,699.92)	\$ (304,699.92)

* The Police expense of a total of \$433,000.00 will be required if you annex any of the following areas individually: Industrial Park I, Industrial Park II and Loop 79. The same \$433,000.00 will cover the police expenses to annex all of the proposed areas.

Industrial Park II



Industrial Park II

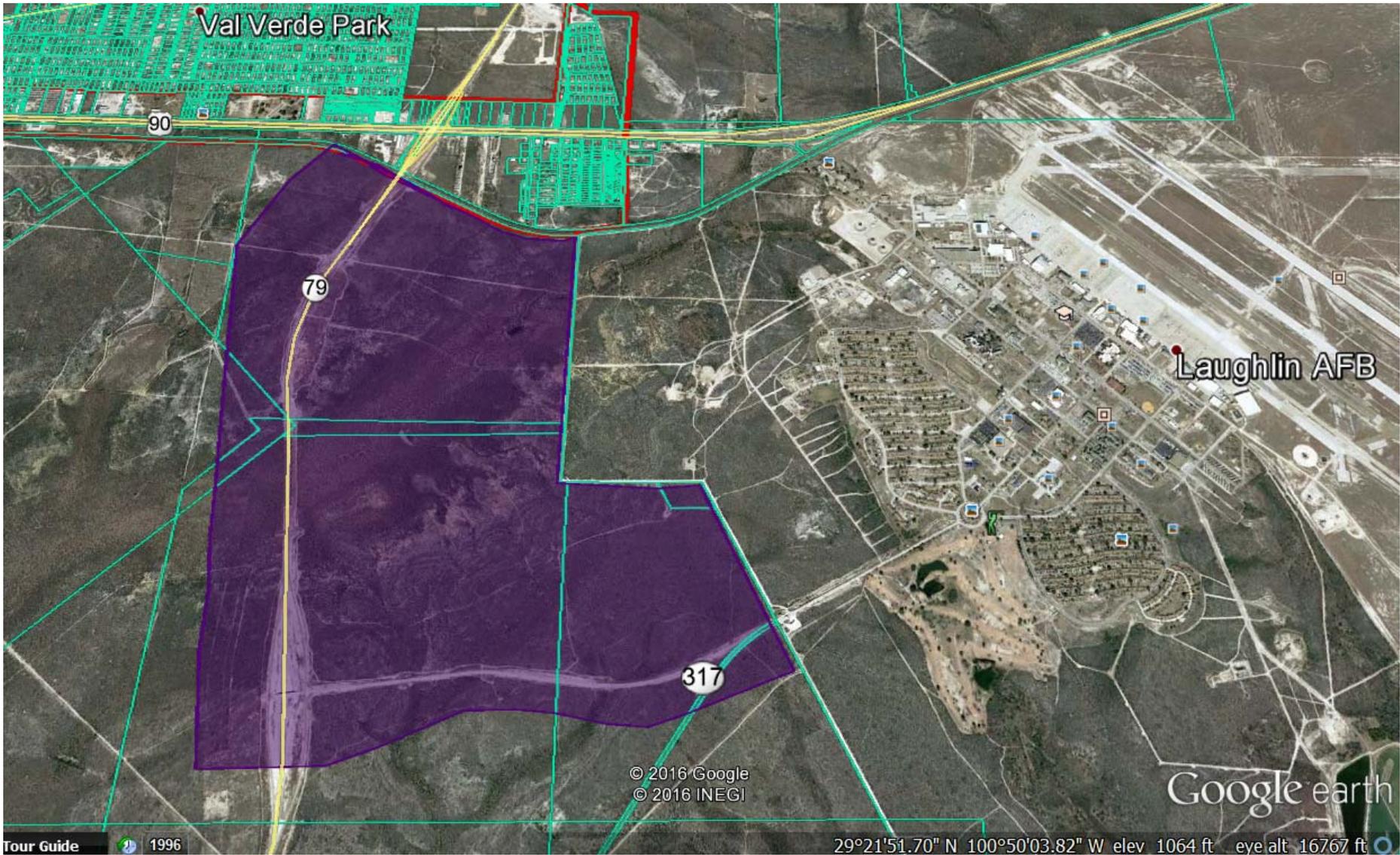
	One-time Expense Equipment	One-time Expense Buildings	One-time Expense Infrastructure	Additional Annual Operating Expense	Total
Water	\$ -	\$ -	\$ -	\$ -	\$ -
*Sewer	\$ -	\$ -	\$ (359,753.42)	\$ -	\$ (359,753.42)
Streets & Drainage	\$ -	\$ -	\$ (470,233.99)	\$ -	\$ (470,233.99)
**Police	\$ (158,000.00)	\$ -	\$ -	\$ (275,000.00)	\$ (433,000.00)
Fire	\$ (1,050,000.00)	\$ (1,500,000.00)	\$ (50,000.00)	\$ (982,569.00)	\$ (3,582,569.00)
Projected Revenue				\$ 64,857.46	\$ 64,857.46
Total	\$ (1,208,000.00)	\$ (1,500,000.00)	\$ (879,987.41)	\$ (1,192,711.54)	\$ (4,780,698.95)

* The sewer estimate does not include the two lift stations that would be required to be installed to service the area

** The Police expense of a total of \$433,000.00 will be required if you annex any of the following areas individually:
Industrial Park I, Industrial Park II and Loop 79. The same \$433,000.00 will cover the police expenses to annex all of
the proposed areas.



Loop 79



Loop 79

	One-time Expense Equipment	One-time Expense Buildings	One-time Expense Infrastructure	Additional Annual Operating Expense	Total
Water	\$ -	\$ -	\$ -	\$ -	
Sewer	\$ -	\$ -	\$ -	\$ -	
Streets & Drainage	\$ -		\$ -	\$ -	
Police	\$ (158,000.00)	\$ -	\$ -	\$ (275,000.00)	\$ (433,000.00)
Fire	\$ -	\$ -	\$ -	\$ -	
Projected Revenue				\$ 340.70	\$ 340.70
Total	\$ (158,000.00)	\$ -	\$ -	\$ (274,659.30)	\$ (432,659.30)

* The Police expense of a total of \$433,000.00 will be required if you annex any of the following areas individually: Industrial Park I, Industrial Park II and Loop 79. The same \$433,000.00 will cover the police expenses to annex all of the proposed areas.



Bolner Lane



Bolner Lane

	One-time Expense Equipment	One-time Expense Buildings	One-time Expense Infrastructure	Additional Annual Operating Expense	Total
Water	\$ -	\$ -	\$ -	\$ -	\$ -
*Sewer	\$ -	\$ -	\$ (48,057.52)	\$ -	\$ (48,057.52)
Streets & Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
Police	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Revenue				\$ 35,141.22	\$ 35,141.22
Total	\$ -	\$ -	\$ (48,057.52)	\$ 35,141.22	\$ (12,916.30)
*Sewer estimate does not include the cost of a lift station that would be required to service this area.					

All Annexation Areas

Location	Number of Properties	Number of Acres	Property Value	One-time Expense	Additional Annual Operating Expense	Est Annual Property Tax	Annual Revenue with Annual Operating Expense
Industrial Park I	45	174.63	\$ 18,741,540.00	\$ (158,000.00)	\$ (275,000.00)	\$ 128,300.08	\$ (146,699.92)
Industrial Park II	45	440.58	\$ 9,474,106.00	\$ (2,300,000.00)	\$ (982,569.00)	\$ 64,857.46	\$ (917,711.54)
Bolner Lane South	28	89.78	\$ 5,133,282.00	\$ (48,057.52)	\$ -	\$ 35,141.22	\$ 35,141.22
Loop 79	4	1,117.93	\$ 49,690.00	\$ -	\$ -	\$ 340.70	\$ 340.70
Total	122	1822.92	\$ 33,398,618.00	\$ (2,506,057.52)	\$ (1,257,569.00)	\$ 228,639.46	\$ (1,028,929.54)

***Property Tax** - The annual property tax does not include any exemptions on the properties

** The Police expense of a total of \$433,000.00 is included only on the Industrial Park I estimate.

***The sewer estimates do not include the cost for the two lift stations for Insutrial Park II and the one list station for Bolner Lane that are required to service the areas.



Annexation Capacity and Timeline

Annexation Capacity

City Limits = 10, 240 acres

10% = 1,024 acres

30% = 3,072 acres

Possible Timeline

Exempted Areas:

- October 11th – City Council Vote to begin Annexation proceedings
- November 2nd – Letter to property owners (at least 30 days before the 1st public hearing)
- November 19th – Notice in Paper for 1st Public Hearing (11-20 days before public hearings)
- November 26th – Notice in Paper for 2nd Public Hearing (11-20 days before public hearings)
- **December 7th** – 1st Public Hearing (21-40 days before ordinance)
- **December 8th** – 2nd Public Hearing (21-40 days before ordinance)
- **December 29th** – City Council Adoption Annexation Ordinance



Annexation

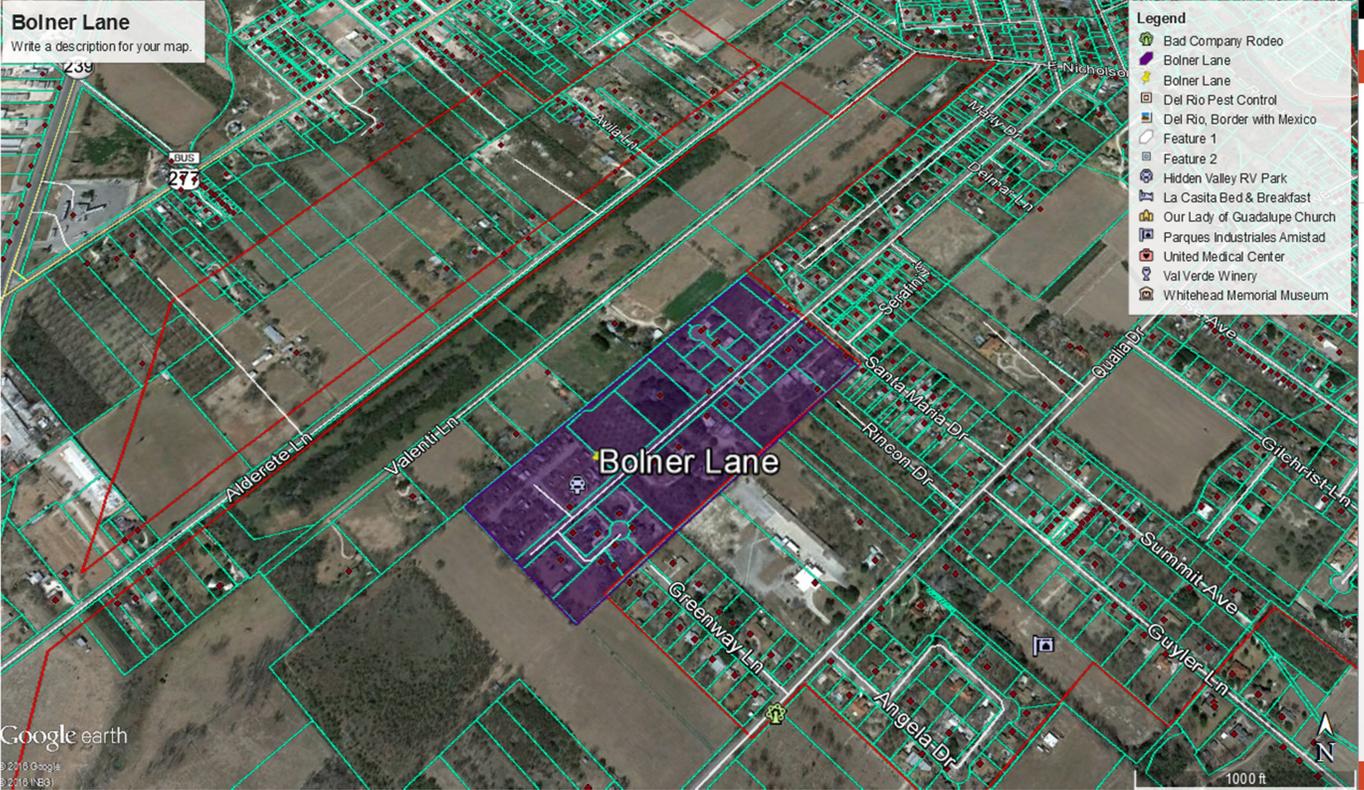
Questions?



Annexation Analysis

Revised South Del Rio – Bolner Lane

Size: 89.78 Acres

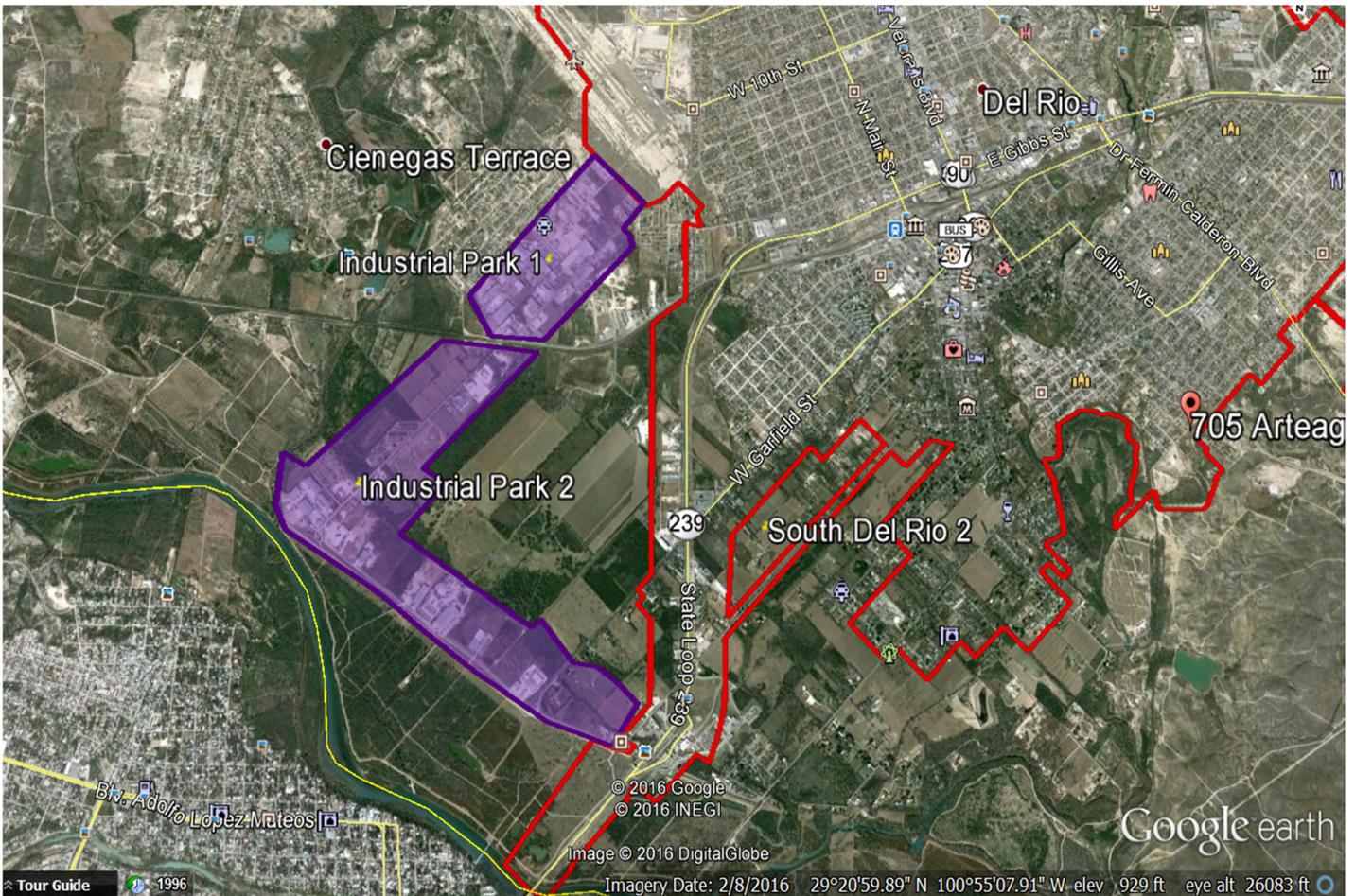


Industrial Park 1 & 2

Location: Off of Cienegas Road south of the Airport, the annexation would encompass a Portion of Industrial Blvd, Finegan Rd, Fawcett Dr. and Frontera

Size: 174.63 Acres & 440.58 Acres

Development: There is Industrial Development in this area

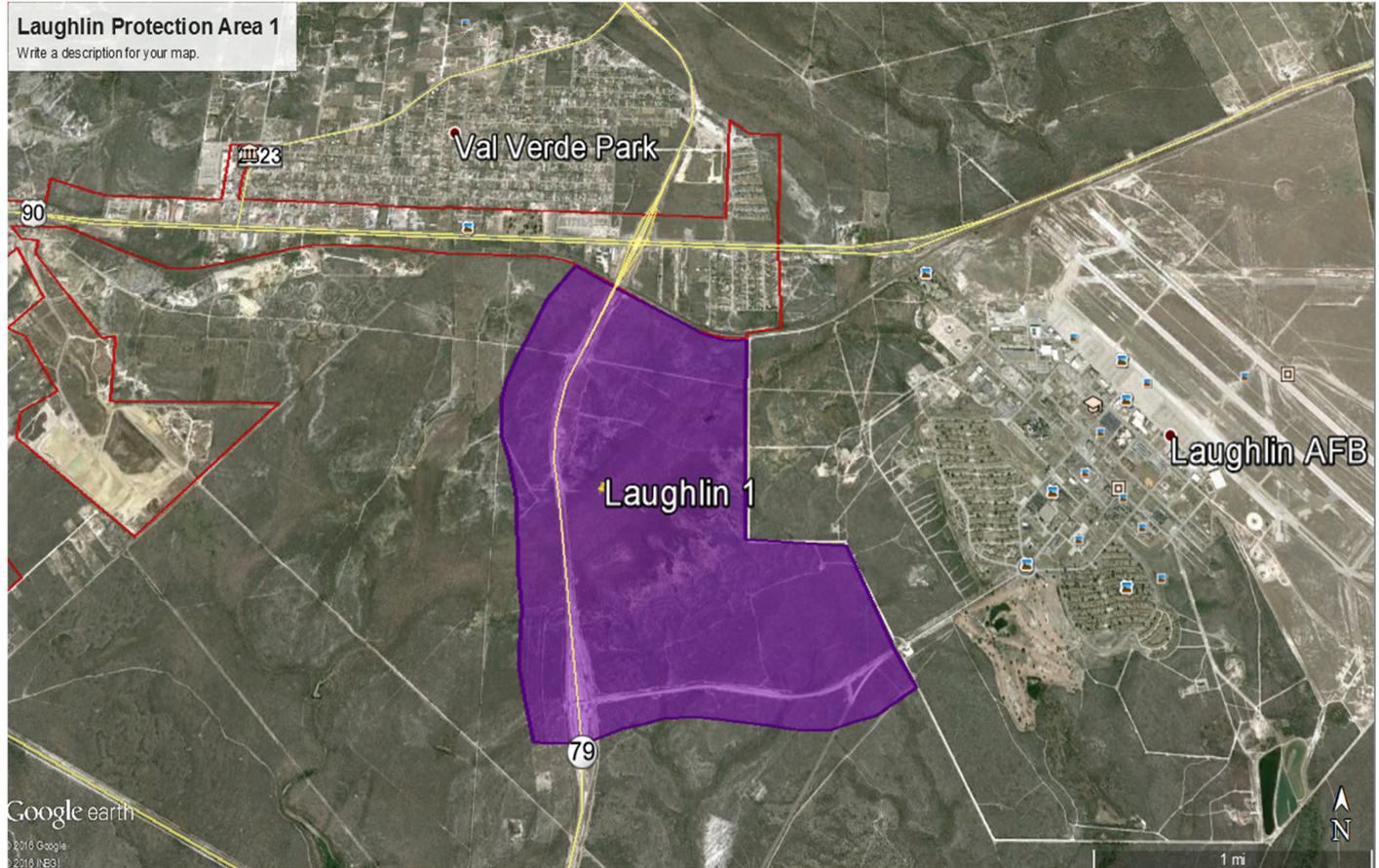


Laughlin AFB 1

Location: Along Loop 79 and Hwy 90 adjacent to Laughlin AFB

Size: 1,117.93 Acres

Development: Property is currently undeveloped



Meeting Date: 11/15/2016

Submitted By: Esmeralda Meza, Community Services Director, COMMUNITY SERVICE

Information

SUBJECT:

Upcoming Community Services Events - Esmeralda Meza, Community Service Director

SUMMARY:

Planned schedule of upcoming events for Community Services:

-Monday, November 28th Parade Deadline

-Friday, December 2nd Light Up Del Rio begins 6 PM and application deadline to participate in the contest

- Friday, December 2nd Winter Wonderland Christmas Light Parade 6 PM

8 PM Lighting of the tree at Greenwood Park

- Tuesday, January 10th announce the winner's of Light up Del Rio at the City Council Meeting. People's Choice, Mayor's Choice, Best Use of Space, Best Lighting Display of Building, Best Lighting of Store Front, Best Decorations

Need Council's Guidance on how to proceed with the following:

New Year's Dance

4th of July 2017

BACKGROUND:

The Community Services Department along with other City Departments (Parks, Civic Center, City Secretary, Finance, Paul Poag, Economic Development, Purchasing, Administration, Streets, Police, Fire, Engineering, Fleet) and the Special Events Committee (Andrew Scarbo, Mary Mota, Joe and Tina Martinez) have been working on the Annual Christmas Parade and tree lighting ceremony following the parade at Greenwood Park.

A new idea added to this year's festivities is a competition between stores to decorate business store fronts. This will be referred to as "Light Up Del Rio". Light up Del Rio will have the following award categories: People's Choice Award, Mayor's Choice Award, Best Use of Space, Best Lighting Display of Building, Best Lighting of Store Front, Best Decorations. There will be an online survey on the City's webpage that the community can cast their vote for the above mentioned awards.

DISCUSSION:

Does the Council want a New Year's Dance this year? Currently there is \$10,000 budgeted.

How would the Council like to guide staff for the 4th of July for 2017? There is \$12,500 budgeted and this is used for fireworks. The fireworks contract will need to be secured as soon as possible.

July 4, 2017 will be on a Tuesday. What time would council like staff to begin the celebration?

The 4th of July Parade is typically in the morning.

PROS:

Council will provide staff with guidance on how to proceed.

CONS:

NA

RECOMMENDATION:

Staff recommends Council direct staff on how to proceed with upcoming events.

Fiscal Impact

FISCAL IMPACT:

Additional Funds needed:

Lights for Greenwood Park

Garland and lights for the tree at the Civic Center.

New Year's Eve Dance (if approved to move forward)

4th of July Event (if approved to move forward)

Attachments

Parade Flyer

Light Up Del Rio



City of Del Rio's
Winter Wonderland
CHRISTMAS
light parade

Friday, December 2, 2016
6:00pm

STARTS
ENDS



South Main & Ogden St.
South Main & Nicholson St.

We encourage the community to dress up in Christmas spirit.



**2016 CHRISTMAS NIGHT PARADE
WINTER WONDERLAND CHRISTMAS
RULES & REGULATIONS
Parade-Friday December 2, 2016 @ 6:00 p.m.**

Parade Entry/Information

NO ENTRY FEE

PARADE THEME: WINTER WONDERLAND CHRISTMAS The deadline for submitting a parade entry is Monday, November 28, 2016. Applications are located at the following locations:

City Hall Administration Office 109 W. Broadway– Amelia/Sheris – 774-8616

Community Services/WIC Office 200 Bridge St. - Esme 309-9212

Please submit applications to 109 W. Broadway St.– Attn: Esme Meza or email to emeza@cityofdelrio.com

Forming Areas

All entries are expected to arrive at the parade site at 5:00 PM; any entry not arriving by 5:30 PM will be restricted from entering the forming area. Parade promptly begins at 6:00 P.M. **Numbers** will be assigned for the parade line up.

Spacing of Entries

All parade entries will be properly spaced by parade officials at the starting point (Ogden and Main). Please stay close to the entry in front of you until spaced by the parade officials at that time. While on the parade route, a distance of five (05) feet must be strictly maintained by each unit throughout the parade. This spacing will be strictly monitored to help eliminate “gaps”. Parade officials on the route have the authority to order entries to speed up or slow down. All marching and performing units must maintain a constant forward moving direction while on the parade route. Please help us to avoid “gaps” or “bunching” along the parade route.

Throwing or Distribution of Items during the Parade

In the interest of safety, no articles should be distributed along the parade route. It is unlawful and strictly forbidden by City Ordinance for parade participants to throw, distribute, or give away any coins, candy, balloons, flyers, souvenirs or any other items. In addition, there should be no loud noises caused by discharging of firearms, cannons, fireworks, etc.

Floats

Appearance:

All vehicles, flatbeds (for the use of bands), and floats should be decorated with skirting, flowers (silk, paper, etc.), streamers, crepe paper and lights. If the use of poster board is necessary, we ask that colored poster board be used. Entries should avoid using marker on poster board; writing should be done in glitter, etc. Only **ONE SANTA** will be allowed in the parade which will be on the official City of Del Rio vehicle.

Size:

All entries must not exceed twelve (12) feet in height and must be twelve (12) feet in length and width in order to maneuver the entries on the width of downtown city streets.

Parade Route Rules

No one is permitted to disembark from the float or tow vehicle until they reach the designated disbanding area. All floats must stay in their assigned parade line up position until completing the entire route. At the discretion of the Parade Officials, any entry unable to move or maintain its assigned position will be removed from the parade line-up or reassigned to the end of the parade.

Marching/Cheering Units

Appearance:

All marching/cheering units are encouraged to actively participate in the parade. It is recommended that participants be in good physical condition. We encourage all units to march, walk, dance, and cheer in the parade. Use of flatbeds of any kind to represent these organizations are not permitted unless they are fully decorated as a float (see float appearance requirements).

Multiple Groups:

Bands wishing to march with their Pep Squads/Drill Teams or vice versa should attach both entry forms together when submitting the fees so that they may be assigned in sequential order in the parade line-up.

Semi-Trucks/Tow Vehicles

The use of tow vehicles/semi-trucks is discouraged. Tow vehicles/semi-trucks must be completely decorated in coordination with the float.

Advertising/Banners

Any elected official, organization or business is allowed to participate in the parade but should have decorations. See Floats/Appearance above.

Music/PA Systems

Float entries with live music or PA systems must indicate so on the entry. Failure to do so may result in repositioning in the line-up.

Conduct of Participants

Irresponsible or unsafe conduct, either before or during the parade, will be grounds for removal from participation. Any regulations and rules that are not adhered to will result in similar action.

Judging & Awards

Floats, Vehicles & Marching/Cheering Units

All judging for floats and vehicle entries will be judged promptly during the parade. Winners will be announced at Greenwood Park after the parade where Mayor Robert Garza will present the awards.

Disbanding Area

Parade entries must not remove any decorations until they reach the official disbanding area (South Main & Nicholson Streets). Bands, marching units, etc. should wait until they have reached the buses.

If you have any additional questions about your entry into the Christmas Night Parade, please contact Esme at emeza@cityofdelrio.com or (830)309-9212.

2016 Christmas Tree Lighting Parade

**Friday, December 2, 2016
Downtown Del Rio – 6:00 PM**

OFFICIAL ENTRY FORM

NAME OF GROUP: _____

NUMBER OF PEOPLE _____ **MUSIC** _____

(YES OR NO)

TYPE OF ENTRY _____

(FLOAT, MARCHING BAND, CAR, TRUCK, ETC)

Line-up @ Ogden NLT 5:30 P.M.

PERSON IN CHARGE _____

E-MAIL ADDRESS _____

TELEPHONE NUMBER _____

DEADLINE FOR ENTRY: (Monday) November 28, 2016

ENTRY FEE:

PLEASE SUBMIT APPLICATION TO:

Esme Meza-Community Services Director

City Hall, 109 W Broadway, Del Rio, Texas 78840

Phone Number: (830) 309-9212

Media Narration Information: Please provide all information that merits announcing (i.e., major awards, titles, drummajors, mascot, school colors, fund raisers...etc.). IT IS NECESSARY TO COMPLETE THIS INFORMATION TO BE RECOGNIZED AT THE GRAND STAND OTHERWISE WE DO NOT KNOW WHO YOU ARE!!

Although, safety is a major concern of the City of Del Rio, we will not assume any liabilities due to injuries in conjunction with the parade. I have received, read and agreed to comply with all the rules and regulations that govern our participation. I understand that violation of these rules will forfeit our participation. The undersigned agrees to participate in the City of Del Rio Christmas Light Parade to be held on Friday, December 2, 2016 @ 6:00 pm in Del Rio, Texas.

Signature: _____ Date: _____

2016 Light Up Del Rio Official Contest Rules

The goal of Light Up Del Rio is to have as many buildings and businesses lit up to create an illuminated view throughout the holiday season. This is an opportunity to showcase the city to our locals and visitors and to create a new holiday experience throughout Del Rio.

Participants will receive official recognition from the City for participating in the contest and can win prizes in several categories:

People's Choice:

Best Use of Space

Best Lighting Display of Building

Best Lighting of Store Front

Best Decorations

Mayor's Choice:

Best Use of Space

Best Lighting Display of Building

Best Lighting of Store Front

Best Decorations

Contest is open to all businesses and buildings. Contest winners will only be determined based upon their EXTERIOR displays. The use of LED lights is encouraged, but not required for participation.

- Registration begins November 14, 2016 and ends December 2, 2016.

Participants will showcase the EXTERIORS of their buildings with creative holiday lighting displays and compete to win honors and recognition at the January 10th City Council Meeting.

- The use of LED lights is encouraged, but not required for participation.

- Light Up Del Rio contest will begin on Friday, December 2, 2016 and ends December 30, 2016.

- The general public can vote for their favorite lighting displays online through the Official City of Del Rio webpage. www.cityofdelrio.com

- Displays will be lit through January 8, 2017.

- Contest Voting begins December 2nd and ends December 30, 2016

- Winners will be notified on January 5, 2017 via phone call.

- Winners will be publicly announced and awards will be presented at the City Council Meeting on January 10, 2017

Any questions contact Esme Meza, Community Services Director (830)309-9212 or

emeza@cityofdelrio.com

Light Up Del Rio Official Registration Form

- **Name of Building/Business:** _____
- **Address:** _____
- **Property Manager/Owner:** _____
- **Contact Name and Phone:** _____ (____) _____
- **Email:** _____
- **Category** (please check all that apply):
 - Best Use of Space
 - Best Lighting Display of Building
 - Best Lighting of Store Front
 - Best Decorations

- **Description of Proposed Lighting Display** (for more space, please use back of page)

Meeting Date: 11/15/2016

Submitted By: Esmeralda Meza, Community Services Director, COMMUNITY SERVICE

Information

SUBJECT:

Update on Casa Del Rio Children's Shelter - Esmeralda Meza, Community Service Director

SUMMARY:

Council had authorized staff to submit an application for the Children's shelter, aka Casa Del Rio. Unfortunately the facility being proposed to be used as the shelter does not meet the minimum requirements for square footage. The total building square footage is 2,700 square feet. Licensing standards changed in June 2015 which is after the last time that the building had been used as a shelter.

BACKGROUND:

Kimberly Maradiaga, RCCL Inspector IV Department of Family and Protective Services(DFPS) reviewed the floor plans of the building being proposed as the shelter. The licensing standards for General Residential Operations (GRO) changed June 2015 and the 309 E 14th building does not meet the square footage minimum requirements.

According to the following minimum standards below this is the square footage needed at a GRO,

748.3351 (4) At least 40 square feet per child, including adult residents and children of caregivers residing at the operation, of indoor activity space, excluding bedrooms, halls, kitchens, bathrooms, and any other space not regularly available to a child.

748.3357 (b) You must provide comfortable sleeping arrangements that meet one of the following:

(1) A single occupancy bedroom with at least 80 square feet of floor space; or

(2) A bedroom with at least 60 square feet of space for each occupant and no more than four occupants per bedroom are permitted even if the square footage of the room would accommodate more than four occupants. The four-occupant restriction does not apply to children receiving treatment services for primary medical needs.

DISCUSSION:

Council had authorized staff to submit an application for the Children's shelter, aka Casa Del Rio. Unfortunately the facility being proposed to be used as the shelter does not meet the minimum requirements for square footage. The total building square footage is 2,700 square feet. Licensing standards changed in June 2015 which is after the last time that the building had been used as a shelter.

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PROS:

NA

CONS:

NA

RECOMMENDATION:

Staff recommends no further action. City of Del Rio does not currently have a building to meet the licensing minimum guidelines for General Residential Operations (GRO).

Fiscal Impact

FISCAL IMPACT:

\$74 Application Fee

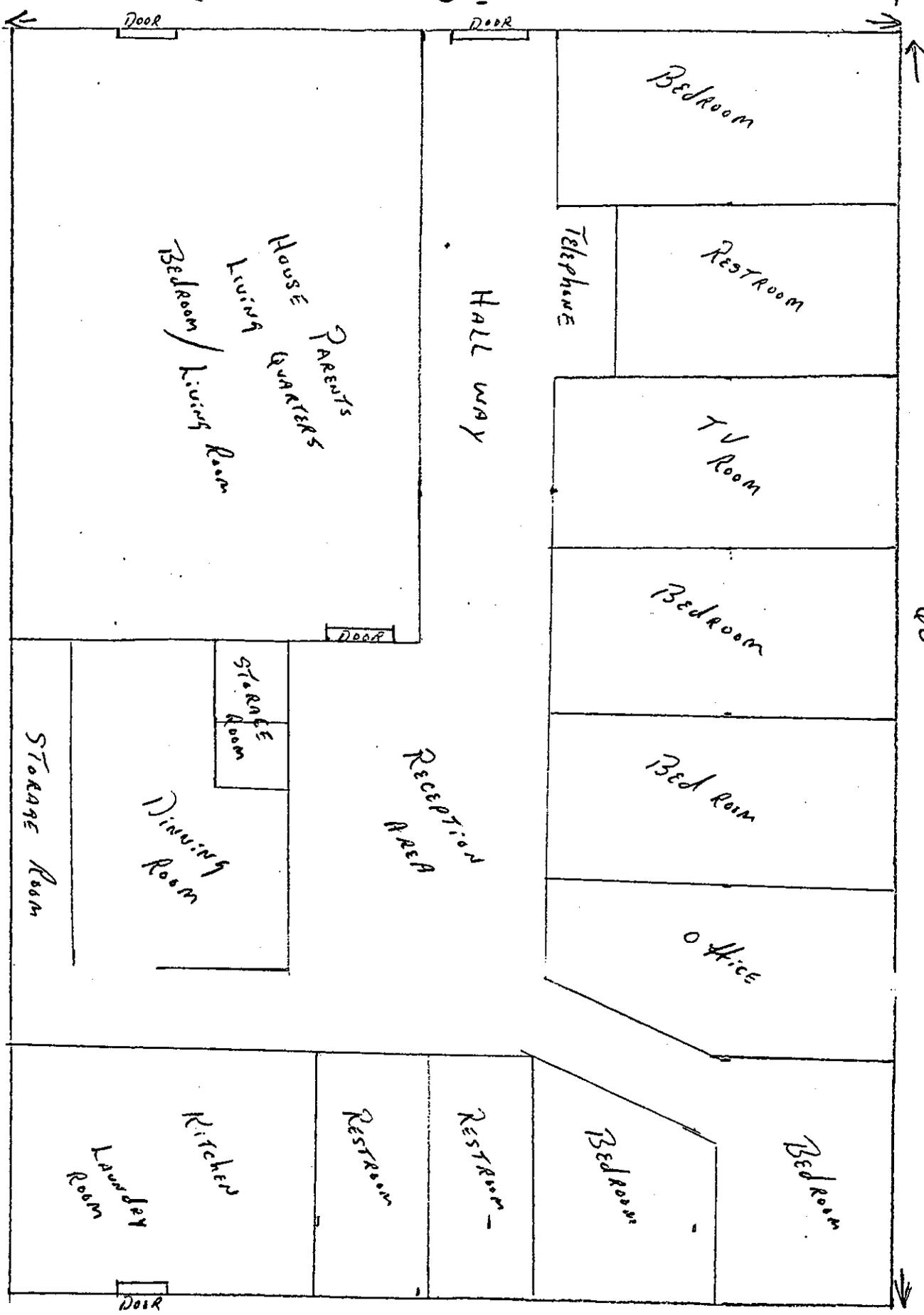
Attachments

Floor Plans

(FRONT)

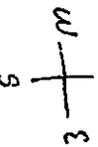
E. 14TH ST.

45'



Ave. E

60'



(REAR)

House Parents
 309 N. 1st St. Palo Alto, CA

VAN VERDE Cm. Family Shelter (2,700 Sq. Ft.)
 309 E. 14th St.

Meeting Date: 11/15/2016

Submitted By: Aida Garcia, Administrative Assistant, Legal Department

Information

SUBJECT:

Discussion and Possible Action on Method to Purchase / Negotiate Water Offers - Suzanne West, City Attorney

SUMMARY:

N/A

BACKGROUND:

N/A

DISCUSSION:

N/A

PROS:

N/A

CONS:

N/A

RECOMMENDATION:

N/A

Fiscal Impact

FISCAL IMPACT:

N/A

Attachments

No file(s) attached.

Meeting Date: 11/15/2016

Submitted By: Aida Garcia, Administrative Assistant, Legal Department

Information

SUBJECT:

Discussion and Possible Action on Proposed City of Del Rio Charter Amendments - Rowland Garza, Councilperson-at-Large, Place B

SUMMARY:

The charter may be amended every two years. The last amendment was in 2014. In order to add or change charter language, an election would have to be called pursuant to election law deadlines and occur on uniform election dates next spring or fall, at the council's preference. The attached draft language are examples for the beginnings of discussion.

BACKGROUND:

N/A

DISCUSSION:

N/A

PROS:

N/A

CONS:

N/A

RECOMMENDATION:

N/A

Fiscal Impact

FISCAL IMPACT:

N/A

Attachments

Draft Measures Charter Amendment

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF DEL RIO, TEXAS PROVIDING FOR MEASURES AND PROPOSITIONS TO BE PLACED ON THE BALLOT FOR THE SPECIAL ELECTION TO BE HELD ON *** FOR THE PURPOSE OF SUBMITTING TO THE QUALIFIED VOTERS, FOR ADOPTION OR REJECTION, PROPOSED AMENDMENTS TO THE EXISTING CHARTER OF THE CITY OF DEL RIO, TEXAS.**

WHEREAS, the City Council of the City of Del Rio, Texas, in the exercise of the discretion reposed in it by the laws of this State, and in accordance with the provisions of Chapter 9 of the Texas Local Government Code, has determined to submit the following proposed amendments to the existing Charter of the City of Del Rio at a special election to be held on *****, and

WHEREAS, the City Council appointed persons to a Charter Review Committee (“CRC”), and charged the CRC with reviewing and proposing amendments to the Del Rio Charter; and OR ****the City Council, on its own motion, hereby submits proposed charter amendments to the municipality’s qualified voters for their approval at an election; and

WHEREAS, following a series of public meetings, held pursuant to and in compliance with the Texas Open Meetings Act, the CRC presented its Report of proposed Charter amendments to City Council in a public meeting; and

WHEREAS, the Council reviewed the Report and after considering the CRC’s proposed amendments, the Council now believes that Del Rio voters should vote on the following proposed measures, in the form of propositions; and

WHEREAS, Texas Local Government Code Section 9.004 governs the amendments to a City’s Home Rule Charter; and

WHEREAS, the City Council previously adopted Ordinance No. ***** ordering an election on proposed amendments to the City Charter to be held on *****, and

WHEREAS, the City Council of the City of Del Rio, Texas, finds it in the public interest to place the measures and propositions herein on the ballot for the special election, to be held on *****, for a vote of the electors.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DEL RIO, TEXAS:

SECTION ONE. MEASURES

The following measures will be submitted to the qualified voters of the City at the Special Election in the form of propositions in accordance with Section 9.004 of the Texas Local Government Code and other applicable laws:

Measure No. 1

SHALL SECTION 31 OF THE CITY'S CHARTER BE AMENDED AS FOLLOWS:

Section 31. - City internal audit department.

Section 31.1 Department of Internal Audit. There shall be an independent department of internal audit which is charged with conducting financial, fiscal compliance, and financial procedure audits of all city departments, offices, agencies and programs.

Section 31.2 City Internal Auditor-Appointment; qualifications; compensation. The department of internal audit shall be under the direction and control of the city internal auditor, who shall be appointed by the City Council. The city internal auditor must be a person knowledgeable in public financial and fiscal theory, municipal accounting and auditing; public administration and be a certified public accountant. The city internal auditor's compensation shall be fixed by the City Council.

Section 31.3 Term, removal, absence or disability of city internal auditor. The city internal auditor shall not be appointed for a definite fixed time but shall be removable at the will and pleasure of the City Council by a vote of not less than a majority of the entire Council. The city internal auditor may demand written charges and the right to be heard thereon at a public meeting of the City Council prior to the date on which the city internal auditor's final removal shall take effect, but pending such hearing the City Council may suspend the city internal auditor from office. The action of the City Council in suspending or removing the city internal auditor shall be final. In case of the absence or disability of the city internal auditor, the City Council may designate some qualified person to perform the duties of the office.

Section 31.4 Appointment and removal of assistant auditors. Assistant auditors shall serve at the will and pleasure of the City Auditor. All other employees in the department of internal audit shall be appointed and may be removed by the City Auditor. Any employee in the department of internal audit shall enjoy the same rights as other city employees.

Measure No. 2

SHALL SECTION 12 OF THE CITY'S CHARTER BE AMENDED AS FOLLOWS:

Section 12. - Governing body, number, election, term; mayor; districts.

The governing and legislative body of the City of Del Rio, as hereinafter provided, shall consist of an elective mayor and six (6) councilmen and said body shall be known as the city council. As of the 2018 general election the mayor's term of office shall be ~~four (4)~~ two (2) years and until his successor has been elected and qualified. The councilmen's terms of office shall be four (4) years and until their successors have been elected and qualified. The mayor and three (3) of the councilmen shall be elected from the city at large by majority vote of the qualified voters voting at the election and each of these three (3) councilmen shall be elected to fill a numbered place on the city council. Each of the other three (3) councilmen shall be a resident of and elected from one (1) of the three (3) numbered districts by majority vote of the qualified voters voting for candidates or district councilmen at the election for a district councilman in his respective district. The six (6) councilmen shall serve for staggered terms, with three (3) being elected at each regular biennial election at the same time that

the mayor is elected. The regular biennial elections, special elections, and other city elections shall be held as provided in Articles III and X, other articles of this charter, and applicable general laws of the State of Texas. Effective as of the 2018 general election the mayor shall not serve more than two (2) four (4) consecutive terms and the councilmen shall not serve more than two (2) consecutive terms

Measure No. 3

SHALL SECTION 23 OF THE CITY'S CHARTER BE AMENDED AS FOLLOWS:

Section 23. City secretary.

The city council shall ~~designate~~ appoint an individual for an indefinite term who shall be an officer of the city ~~who shall be recommended by the city manager~~ to serve as city secretary. The city secretary shall be chosen solely on the basis of his qualifications, experience, and knowledge of accepted practices in respect to the duties of the office. He shall give notice of council meetings, shall keep the journal of its proceedings, shall authenticate by his signature and record in full in a book kept for the purpose all ordinances and resolutions, shall be authorized to accept all filings of notices addressed to or required to be filed with the city council except filings of notices on behalf of the council, shall serve as clerk for absentee voting, and shall perform such other duties as the ~~city manager~~ city council shall assign to him. He also may serve as head or director of one or more other departments or divisions when authorized to do so by the council, upon recommendation of the city manager. The council may provide for one or more deputy city secretaries and define their powers and duties.

Laredo:

The City Manager shall recommend a City Secretary whose appointment shall be confirmed by the affirmative vote of no less than five Council members. The City Secretary shall report to and be evaluated by the City Manager. It shall be the duty of the City Secretary to attend every meeting of the City Council and keep accurate minutes of the proceedings thereof in a book to be provided for that purpose and to engross and enroll all laws, resolutions and ordinances of the City Council; to keep the corporate seal; - 14 - to take charge of and preserve and keep in order all the books, records, papers, documents, and files of said Council; to countersign all commissions issued to the City officers and licenses issued; and any other duties and responsibilities as may be assigned by the City Council or state statute. The City Secretary may be removed from office by the affirmative vote of no less than five Council Members.

Measure No. 4

SHALL SECTION 15 OF THE CITY'S CHARTER BE AMENDED AS FOLLOWS:

Section 15. Presiding officer; mayor; mayor pro tem.

The mayor shall preside at meetings of the council and shall be recognized as head of the city government for all ceremonial purposes and by the governor for purposes of military law, but shall have no regular administrative duties. The mayor shall sign all bonds, time warrants and such other

official documents as directed by this charter or by the council, and perform such other duties consistent with the office as may be imposed upon him by this charter, and ordinances and resolutions passed in pursuance to the provisions of this charter. The mayor shall be entitled to vote ~~upon all matters considered by the council~~ only in the case of a tie in the votes of the councilmembers, but he shall have no veto power. Following each regular biennial election, upon the induction of the newly elected mayor and councilman into office, the members of the city council shall elect one of the councilmen to be mayor pro tem.

SECTION TWO. PROPOSITIONS

The ballots for the City election shall comply with the Texas Election Code, and shall have the measures described in Section 1 of this Ordinance stated as Propositions as follows:

MEASURE 1 SHALL BE PLACED ON THE BALLOT IN THE FORM OF THE FOLLOWING PROPOSITION:

PROPOSITION NO. 1

FOR/AGAINST

City Council Regular

11. g.

Meeting Date: 11/15/2016

Information

Subject

Discussion and Possible Action on Rules Governing Debate and/or Discussion - Robert Garza, Mayor

Attachments

No file(s) attached.

City Council Regular

11. h.

Meeting Date: 11/15/2016

Information

Subject

Recommendation to Change December 2016 Council Meeting Dates - Robert Garza, Mayor

Attachments

No file(s) attached.

Meeting Date: 11/15/2016

Information

Subject

Discuss and Act on a Plan for the Uses of Certificate of Obligation Funds as they Relate to the Possible Purchase of Golf Course Club House and other Land/Buildings at the Golf Course- Rowland Garza, Councilperson-at-Large, Place B

Attachments

No file(s) attached.

City Council Regular

12. a.

Meeting Date: 11/15/2016

Submitted For: Mary Canales, Human Resources

Submitted By: Mary Canales, Human Resources Director

Information

Subject

Formal Annual Evaluation of Suzanne West, City Attorney

Attachments

No file(s) attached.

City Council Regular

12. b.

Meeting Date: 11/15/2016

Submitted For: Suzanne West, Legal Department

Submitted By: Aida Garcia, Administrative Assistant

Information

Subject

Attorney/Client Consultation to Discuss Legalities of Methods to Proceed with Water Purchases - Suzanne West, City Attorney

Attachments

No file(s) attached.
