

CITY OF DEL RIO , TEXAS
INTERNATIONAL AIRPORT COMMISSION MEETING
Del Rio International Airport - Terminal Building
1104 W. 10th St.
Del Rio, TX 78840
NOVEMBER 30, 2016
5:30 P.M.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. CITIZEN COMMENTS (NO ACTION WILL BE TAKEN)
Note: The Chairperson, in his or her discretion, may provide the opportunity for members of the audience to address the Commission on items placed on the agenda. The Chair will recognize, upon a request for a show of hands, those persons wishing to address the Commission. When recognized, please approach the podium, give your name, and state the matter of your interest. These comments will be limited to four minutes for each speaker on each topic, subject to change at the Chair's discretion if necessary in the interest of time. If you require more than the allotted time, your item can be placed on the next agenda. If you discuss topics of business that are not encompassed in the agenda posted, the Commission will not be able to discuss or vote on those portions of your discussion.
4. INFORMATION ITEMS (NO ACTION WILL BE TAKEN)
5. CONSENT AGENDA (ACTION MAY BE TAKEN ON THESE MATTERS) This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended. Prior to acting on the consent agenda, any Commissioner may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.
 - a. International Airport Board Commission September 28, 2016 minutes approval.
 - b. International Airport Board Commission October 19, 2016 minutes approval.
6. STATUS REPORT (ACTION MAY BE TAKEN ON THESE MATTERS)
7. OTHER BUSINESS (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and possible action on Airport Commission Board issues.
 - b. Discussion and possible action on airport revenues.

- c. Discussion and possible action on Air Service at Del Rio International Airport.
 - d. Discussion and possible action on federal grant status.
 - e. Discussion and possible action on Operations and/or maintenance issues.
8. SCHEDULE NEXT MEETING
9. ADJOURNMENT

*NOTE: The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:00 p.m. on the 23rd day of November.


Alma Levrie, City Secretary

International Airport Commission

5. a.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

International Airport Board Commission September 28, 2016 minutes approval.

Attachments

Minutes September 2016



International Airport Commission Meeting Minutes
Airport Terminal Building – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
September 28th, 2016 – 6:00 P.M.

1. Call to Order

The meeting was called to order at approximately 6:00 p.m. by Chairperson Martinez.

2. Roll Call

Present:

*Mike Peel
Susan Taylor
Rodger Paxton
Mario Bosquez
Sandy Sanders*

Absent:

*David Martinez
Ben Rivera*

A quorum was declared.

Others in Attendance: Airport Manager – Juan C Onofre, Airport Clerk – Claudia Chavarria

3. Citizen Comments

Dean Davis Pico Aviation 6:01 pm – 6:05pm

4. Consent Agenda

International Airport Commission Meeting Minutes 8.24.16

Motion: *Commissioner Peel made a motion to approve the 8.24.16 meeting minutes Commissioner Bosquez offered a second, with amendment to add Commissioner Sanders as present the minutes were passed by unanimous vote.*

5. Status Report

a. *Discussion and possible action on Airport Revenues.
No Action Taken*

b. *Discussion and possible action on Air Service at the Del Rio International Airport.
No Action Taken*

c. *Discussion and possible action on the project of the Federal Grant.*
No Action Taken

d. *Discussion and possible action on Operations and Maintenance.*
No action taken

e. *Airport Consultant Services*

Motion: *Commissioner Paxton made a motion to ask Mr. Onofre to forward qualifications for a new Engineer. Commissioner Peel offered a second, motion passed by unanimous vote.*

f. *Airport Commission Board issues*

Motion: *Commissioner Sanders made a motion to table the chairperson election to the next meeting. Commissioner Peel offered a second, motion passed by unanimous vote*

6. *Schedule Next Meeting*

The next meeting was scheduled for October 26th at 5:30 p.m.

7. *Adjournment*

Motion: *Commissioner Sanders made a motion to adjourn with Commissioner Bosquez offering a second. The meeting was adjourned at approximately 6:45 p.m. by unanimous vote.*

Claudia Chavarria,
Airport Clerk

Sandy Sanders,
Chairperson

International Airport Commission

5. b.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

International Airport Board Commission October 19, 2016 minutes approval.

Attachments

Minutes October 2016



International Airport Commission Meeting Minutes
Airport Terminal Building – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
October 19th, 2016 – 5:30 P.M.

1. Call to Order

The meeting was called to order at approximately 5:30 p.m. by Chairperson Martinez.

2. Roll Call

Present:

*Mike Peel
Susan Taylor
Rodger Paxton
Mario Bosquez
Sandy Sanders
David Martinez
Ben Rivera*

Absent:

A quorum was declared.

Others in Attendance: Airport Manager – Juan C Onofre, Airport Clerk – Claudia Chavarria, Mayor Robert Garza, City Manager Henry Arredondo

3. Citizen Comments

No Citizen Comments

4. Consent Agenda

No consent agenda presented

5. Other Business

a. Discussion and possible action on Air Service Development for Del Rio, TX

Motion: *Commissioner Martinez made a motion to recommend City Council to look into hiring a consultant to help us in the Air Service Development. Commissioner Paxton offered a second, motion passed by unanimous vote.*

6. Schedule Next Meeting

The next meeting was scheduled for November 30th at 5:30 p.m.

7. Adjournment

Motion: *Commissioner Paxton made a motion to adjourn with Commissioner Rivera offering a second. The meeting was adjourned at approximately 6:23 p.m. by unanimous vote.*

*Claudia Chavarria,
Airport Clerk*

*David Martinez,
Chairperson*

International Airport Commission

7. a.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Airport Commission Board issues.

Attachments

Airport Commission Board

Airport Commission Board

- Chairperson election (Oct. 1-Sep 30)
- Board members appointed by the Mayor and confirmed by City Council. (for 3 yrs.)
 - Mr. Al Padilla, Place 6
- Dr. Susan Taylor, Place 4



International Airport Commission

7. b.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on airport revenues.

Attachments

Revenues

REVENUES



- Pico fuel flow

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	4,914	3692	4226	3,176	2,662	3,717	2,301	2,420	4,568	3,430	3,430	2,846	41,382
2015	2,857	2,939	2,115	2,494	2,192	3,124	2,441	2,372	1,438	2,336	2,336	4,795	31,439
2016	2,856	3,849	4,737	6,561	2,842	4,458	2,347	1,997	1,947	4,329	3,174		39,097

- CBP fuel flow

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	0.00	0.00	0.00	0.00	0.00	0.00	743.00	733.00	0.00	760.00	0.00	0.00	2,236
2015	750.00	734.00	748.00	634.00	745.00	738.00	735.00	736.00	738.00	738.00	750.00	743.00	8,789
2016	739.00	0.00	739.00	0.00	0.00	0.00	0.00	729.00	489.00	0.00	737.00		3,433

Revenues

- Enterprise

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	89	227	206	271	318	0	189	87	93	229	229	0	1,938
2015	48	272	273	56	119	65	0	0	26	146	144	165	1,314
2016	205	449	61	0	98	164	200	10	0	125	148		1,460



International Airport Commission

7. c.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

[Discussion and possible action on Air Service at Del Rio International Airport.](#)

Attachments

Air Service Nov 2016

Air Service



- Oct. 19 – Airport Commission meeting: motion to consider hiring a consultant to pursue air service development.
- Oct. 25 – City Council meeting: Public Charter’s proposal tabled. Staff is directed to continue negotiations.
- Oct. 27 – Request to DOT to revise scope of grant.
- Nov. 2 – Phone conference with DOT.
- Nov. 16 – Victoria confirms that will pursue change in route
- Nov. 17 – revised proposal to DFW by Public Charters.



Air Service Development

- SCASD (Small Community Air Service Development) Grant
 - DOT \$500,000 (SCASD Grant until Jan. 2017)
 - City requested extension and will be granted one more year (Jan. 2018)
 - Destination on grant is Dallas/Ft. Worth – cannot be changed.
 - Once a destination is used on SCASD grant it cannot be repeated (by law) – Houston in 2004 grant and Dallas in 2013 grant.
- Victoria, County
 - Requested change to DOT to fly Victoria – Austin – Dallas.
 - Same as last year and gives possibility to share costs with Del Rio.
 - Currently flying Victoria – Austin and Victoria – Houston.
 - Under EAS grant (Essential Air Service).
- Texas Sky
 - Rough estimate on new price to DFW to be \$1,187,893

Commercial Air Service

- August 2015 (Del Rio – Austin – Dallas) Approx. Air Fare: \$165/AUS \$225/DFW
 - Monthly subsidy at 50% occupancy = \$81,541
 - Destination ground fees/turn = \$500
 - Origin ground fees/turn = \$200
 - Total Operating Revenue/Mo. = \$174,279
 - Total Operating Costs/Mo. = \$255,821
 - Proposed subsidy = \$978,495.08 Yr.
- ❑ November 2016 (Del Rio – Austin – Dallas) Approx. Air Fare: \$100/AUS \$200/DFW
 - ❑ Monthly subsidy at 50% occupancy = \$98,991
 - ❑ Destination ground fees/turn = \$875
 - ❑ Origin ground fees/turn = \$175
 - ❑ Total Operating Revenue/Mo = \$45,139
 - ❑ Total Operating Costs/Mo = \$137,970
 - ❑ Proposed subsidy = \$1,187,893 Yr.

International Airport Commission

7. d.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on federal grant status.

Attachments

Federal Grant status

FEDERAL GRANTS STATUS



AIP GRANT 3-48-0066-017-2015

- 1. Reconstruction of North Apron.**
- 2. Install Security Lighting**
- 3. Install Wash Rack (design)**



FEDERAL GRANTS STATUS

- Reconstruct North Apron
 - \$1,136,546 (90% FAA + 10% CODR)



FEDERAL GRANTS STATUS

- Install Apron Lighting—
 - Last submittal sent Nov. 15.



FEDERAL GRANTS STATUS



- Install aircraft wash facility
 - **Design completed**
 - Scheduled to be funded on FY2017 by FAA (90%).
 - Advertise for bids approved by City Council 8/9
 - Regulate its use.

International Airport Commission

7. e.

Meeting Date: 11/30/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

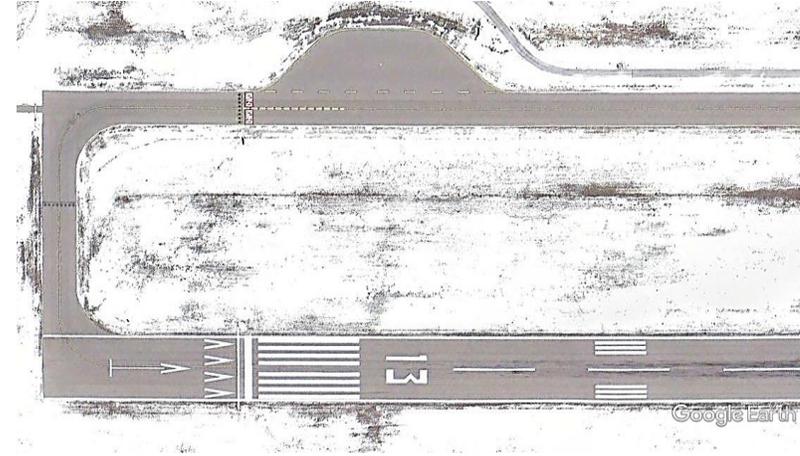
Discussion and possible action on Operations and/or maintenance issues.

Attachments

Operations and Maintenance

Operations and maintenance

- Rio Grande Aviation hangar construction
- Landing Fees first month
- Runway repainting awarded



Rio Grande Aviation



Operations and maintenance

- Runway markings condition (Sep. 2016)



Operations and maintenance

