

CITY OF DEL RIO , TEXAS
INTERNATIONAL AIRPORT COMMISSION MEETING
Del Rio International Airport - Terminal Building
1104 W. 10th St.
Del Rio, TX 78840
DECEMBER 21, 2016
5:30 P.M.

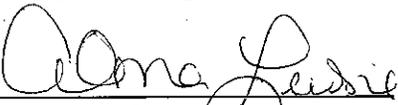
AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. CITIZEN COMMENTS (NO ACTION WILL BE TAKEN)
Note: The Chairperson, in his or her discretion, may provide the opportunity for members of the audience to address the Commission on items placed on the agenda. The Chair will recognize, upon a request for a show of hands, those persons wishing to address the Commission. When recognized, please approach the podium, give your name, and state the matter of your interest. These comments will be limited to four minutes for each speaker on each topic, subject to change at the Chair's discretion if necessary in the interest of time. If you require more than the allotted time, your item can be placed on the next agenda. If you discuss topics of business that are not encompassed in the agenda posted, the Commission will not be able to discuss or vote on those portions of your discussion.
4. INFORMATION ITEMS (NO ACTION WILL BE TAKEN)
5. CONSENT AGENDA (ACTION MAY BE TAKEN ON THESE MATTERS) This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended. Prior to acting on the consent agenda, any Commissioner may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.
 - a. International Airport Board Commission November 30, 2016 minutes approval.
6. STATUS REPORT (ACTION MAY BE TAKEN ON THESE MATTERS)
7. OTHER BUSINESS (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and possible action on Airport Commission Board issues.
 - b. Discussion and possible action on airport revenues.
 - c. [Discussion and possible action on Air Service at Del Rio International Airport.](#)

- d. Discussion and possible action on federal grant status.
- e. Discussion and possible action on Operations and/or maintenance issues.
- 8. SCHEDULE NEXT MEETING
- 9. ADJOURNMENT

*NOTE: The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:00 p.m. on the 16 day of December 2016.


Alma Levrie, City Secretary

International Airport Commission

5. a.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

International Airport Board Commission November 30, 2016 minutes approval.

Attachments

minutes november 2016



International Airport Commission Meeting Minutes
Airport Terminal Building – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
November 30, 2016 – 5:30 P.M.

1. Call to Order

The meeting was called to order at approximately 5:30 p.m. by Chairperson Martinez.

2. Roll Call

Present:

- Mike Peel*
- Rodger Paxton*
- Mario Bosquez*
- Sandy Sanders*
- David Martinez*
- Ben Rivera*

Absent:

A quorum was declared.

Others in Attendance: Airport Manager – Juan C Onofre, Airport Clerk – Claudia Chavarria, City Manager Henry Arredondo Dean Davis, Pico Aviation

3. Citizen Comments

Dean Davis – 5:32pm-5:34pm

4. Consent Agenda

Motion: *Commissioner Bosquez made a motion to approve the 9.28.16 and 10.19.16 meeting minutes Commissioner River offered a second, Commissioner Paxton and Commissioner Padilla abstained the minutes were passed by unanimous vote.*

5. Other Business

a. Discussion and possible action on Air Service Development for Del Rio, TX

Motion: Commissioner Martinez made a motion to recommend that with the November 2016 proposal of airfare being \$125.00 - \$140.00. Commissioner Paxton offered a second, motion passed by unanimous vote.

b. *Airport Commission Issues*

Motion: Commissioner Paxton made a motion to have Commissioner Martinez continue as Chairperson for the International Airport. Commissioner Rivera second, motion passed by unanimous vote. Commissioner Martinez abstain the vote.

6. Schedule Next Meeting

The next meeting was scheduled for December 21, 2016 at 5:30 p.m.

7. Adjournment

Motion: Commissioner Paxton made a motion to adjourn with Commissioner Bosquez offering a second. The meeting was adjourned at approximately 6:12 p.m. by unanimous vote.

*Claudia Chavarria,
Airport Clerk*

*David Martinez,
Chairperson*

International Airport Commission

7. a.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Airport Commission Board issues.

Attachments

acb issues

Airport Commission Board

- Board members appointed by the Mayor and confirmed by City Council. (for 3 yrs.)
 - Mr. Polo Del Rio, Place 4



International Airport Commission

7. b.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on airport revenues.

Attachments

Revenues

REVENUES



- Pico fuel flow

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	4,914	3692	4226	3,176	2,662	3,717	2,301	2,420	4,568	3,430	3,430	2,846	41,382
2015	2,857	2,939	2,115	2,494	2,192	3,124	2,441	2,372	1,438	2,336	2,336	4,795	31,439
2016	2,856	3,849	4,737	6,561	2,842	4,458	2,347	1,997	1,947	4,329	3,174	3,151	42,248

- CBP fuel flow

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	0.00	0.00	0.00	0.00	0.00	0.00	743.00	733.00	0.00	760.00	0.00	0.00	2,236
2015	750.00	734.00	748.00	634.00	745.00	738.00	735.00	736.00	738.00	738.00	750.00	743.00	8,789
2016	739.00	0.00	739.00	0.00	0.00	0.00	0.00	729.00	489.00	0.00	737.00	0.00	3,433

Revenues

- Enterprise



Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2014	89	227	206	271	318	0	189	87	93	229	229	0	1,938
2015	48	272	273	56	119	65	0	0	26	146	144	165	1,314
2016	205	449	61	0	98	164	200	10	0	125	148	295	1,755

- Landing fees

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
2016											3,000		3,000

International Airport Commission

7. c.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

[Discussion and possible action on Air Service at Del Rio International Airport.](#)

Attachments

Air Service

Air Service



- Nov. 30 – Information to City Council and directed to proceed with agreement preparation.
- Dec. 01 – Draft agreement sent to Public Charters.
- Dec. 12 – Phone conference (City Manager, Economic Development, Airport and Public Charters).
- Dec. 12 – Revised draft returned to the City.
- Dec. 13 – City Council meeting; agreement not ready.
- Dec. 15 – DOT confirms grant extension in process.



Commercial Air Service

- ❑ Del Rio – Austin – Dallas Approx. Air Fare: \$100/AUS \$200/DFW
 - ❑ Monthly subsidy at 50% occupancy = \$87,715
 - ❑ Destination ground fees/turn = \$875
 - ❑ Origin ground fees/turn = \$175
 - ❑ Total Operating Revenue/Mo = \$56,414
 - ❑ Total Operating Costs/Mo = \$144,130
 - ❑ Proposed subsidy = \$1,052,590 Yr.

Occupancy	50%	60%	70%	80%	90%	100%	Passengers
	10	11	13	15	17	19	
Revised subsidy	\$ 1,052,590.65	\$ 991,756.45	\$ 869,956.96	\$ 748,157.47	\$ 626,357.98	\$ 504,558.49	

Airline Service to Del Rio, TX

- Airline: **Texas Air** (parent company – Public Charters Inc.)(Operator – Corporate Flight Management) Operating now from Victoria, TX to DFW.
- Route: Del Rio – Austin – Dallas/Fort Worth

Schedule: 6x weekly each weekday Sunday thru Friday				
<u>Dept</u>		<u>Arrive</u>		<u>Stops</u>
DRT	7:00 AM	AUS	8:00 AM	0
AUS	8:30 AM	DFW	9:30 AM	0
DFW	11:00 AM	AUS	12:00 PM	0
AUS	12:30 PM	DRT	1:30 PM	0

* Times are flexible



- Proposed start date: March 1st.
- GDS: (Global Distribution System) to start showing on February.

International Airport Commission

7. d.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on federal grant status.

Attachments

Federal Grant status

FEDERAL GRANTS STATUS



AIP GRANT 3-48-0066-017-2015

- 1. Reconstruction of North Apron.**
- 2. Install Security Lighting**
- 3. Install Wash Rack (design)**



FEDERAL GRANTS STATUS

- Reconstruct North Apron
 - \$1,136,546 (90% FAA + 10% CODR)



FEDERAL GRANTS STATUS

- Install Apron Lighting—
 - Light poles 7-9 weeks manufacturing.
 - Second week of February.



FEDERAL GRANTS STATUS



- Install aircraft wash facility
 - **Design completed**
 - Scheduled to be funded on FY2017 by FAA (90%).
 - Advertise for bids approved by City Council 8/9
 - Regulate its use.

International Airport Commission

7. e.

Meeting Date: 12/21/2016

Submitted By: Juan Onofre, Economic Development

Information

Subject

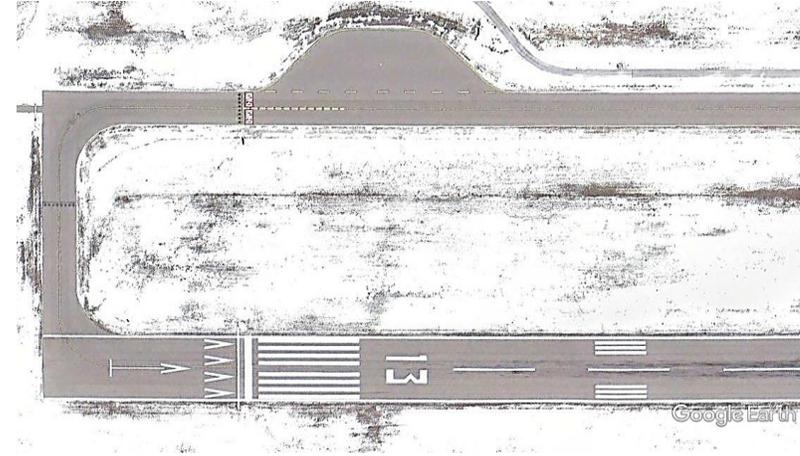
Discussion and possible action on Operations and/or maintenance issues.

Attachments

Operations and Maintenance

Operations and maintenance

- International commercial freight
- Rio Grande Aviation hangar construction
- Runway repainting Dec. 6



Rio Grande Aviation



Operations and maintenance

- Runway markings condition (Sep. 2016)



- Runway markings (Dec. 2016)



Operations and maintenance

