

CITY OF DEL RIO , TEXAS
INTERNATIONAL AIRPORT COMMISSION MEETING
Del Rio International Airport - Terminal Building
1104 W. 10th St.
Del Rio, TX 78840
JANUARY 25, 2017
5:30 P.M.

AGENDA

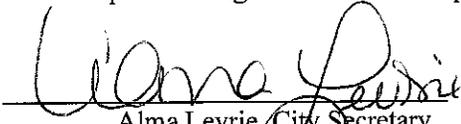
1. CALL TO ORDER
2. ROLL CALL
3. CITIZEN COMMENTS (NO ACTION WILL BE TAKEN)
Note: The Chairperson, in his or her discretion, may provide the opportunity for members of the audience to address the Commission on items placed on the agenda. The Chair will recognize, upon a request for a show of hands, those persons wishing to address the Commission. When recognized, please approach the podium, give your name, and state the matter of your interest. These comments will be limited to four minutes for each speaker on each topic, subject to change at the Chair's discretion if necessary in the interest of time. If you require more than the allotted time, your item can be placed on the next agenda. If you discuss topics of business that are not encompassed in the agenda posted, the Commission will not be able to discuss or vote on those portions of your discussion.
4. CONSENT AGENDA (ACTION MAY BE TAKEN ON THESE MATTERS) This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended. Prior to acting on the consent agenda, any Commissioner may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.
 - a. International Airport Board Commission December 21, 2016 minutes approval.
5. STATUS REPORT (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and possible action on airport financials.
6. OTHER BUSINESS (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and possible action on Air Service at Del Rio International Airport.
 - b. Discussion and possible action on federal grant status.
 - c. Discussion and possible action on Operations and/or maintenance issues.

7. SCHEDULE NEXT MEETING

8. ADJOURNMENT

*NOTE: The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Alma Levrie, City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:00 p.m. on the 20th day of January 2017.


Alma Levrie, City Secretary

International Airport Commission

4. a.

Meeting Date: 01/25/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

International Airport Board Commission December 21, 2016 minutes approval.

Attachments

consent agenda dec 2016



International Airport Commission Meeting Minutes
Airport Terminal Building – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
December 21, 2016 – 5:30 P.M.

1. Call to Order

The meeting was called to order at approximately 5:30 p.m. by Acting Chairperson Rivera.

2. Roll Call

Present:

Mike Peel

Mario Bosquez

Ben Rivera

Al Padilla

Absent: Polo Del Rio

David Martinez

Rodger Paxton

A quorum was declared.

Others in Attendance: Airport Manager – Juan C Onofre, Airport Clerk – Claudia Chavarria,

Citizen Comments

No Citizen Comments

3. Consent Agenda

Motion: *Commissioner Bosquez made a motion to approve the 11.30.16 meeting minutes with amendment to add Mr. Padilla as Present Commissioner Padilla offered a second, minutes were passed by unanimous vote.*

4.

Other Business

e. Federal Grant

Motion: *Commissioner Bosquez made a motion to look into Cargo Inspection Facility, Commissioner Peel offered a second, and minutes were passed by unanimous vote.*

5. *Schedule Next Meeting*

The next meeting was scheduled for January 25, 2017 at 5:30 p.m.

6. *Adjournment*

Motion: *Commissioner Padilla made a motion to adjourn with Commissioner Bosquez offering a second. The meeting was adjourned at approximately 6:02 p.m. by unanimous vote.*

*Claudia Chavarria,
Airport Clerk*

*Ben Rivera,
Acting Chairperson*

International Airport Commission

5. a.

Meeting Date: 01/25/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on airport financials.

Attachments

financials



FINANCIALS

Expenses	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Personnel	\$222,261	\$216,493	\$196,753	\$201,412	\$205,251	\$184,172	\$182,540	\$188,823	\$50,073
Supplies	\$21,093	\$16,022	\$11,734	\$10,788	\$10,092	\$8,110	\$8,941	\$6,821	\$2,144
Services and other costs	\$131,015	\$104,322	\$125,983	\$110,673	\$107,439	\$90,473	\$86,145	\$95,144	\$14,002
To fleet	\$3,941	\$1,854	\$1,474	\$1,708	\$1,759	\$4,955	\$1,759	\$1,759	\$0
Marketing	\$55,716	\$42,470	\$8,774	\$14,995	\$8,428	\$183	\$5,565	\$54,649	\$0
RAMP grant		\$34,524	\$13,887	\$21,562	\$20,577	\$18,274	\$31,573	\$35,859	\$3,151
<i>Sub-total Expenses</i>	\$434,026	\$415,685	\$358,605	\$361,138	\$353,546	\$306,167	\$316,523	\$383,055	\$69,370

FINANCIALS



Services and other costs	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Water & Sewer Service	\$3,566	\$3,892	\$4,631	\$1,695	\$1,559	\$1,967	\$1,215	\$1,140
Natural Gas Service	\$191	\$188	\$219	\$199	\$253	\$273	\$128	\$0
Waste Removal Service	\$1,617	\$1,756	\$1,756	\$1,591	\$1,843	\$1,961	\$2,000	\$2,000
Electrical Service	\$36,603	\$31,201	\$40,977	\$32,410	\$28,744	\$33,605	\$26,281	\$22,932
Basic Telephone Service	\$5,021	\$4,149	\$3,993	\$5,245	\$4,821	\$4,725	\$3,926	\$1,572
Long Distance	\$2,410	\$1,627	\$0	\$1	\$32	\$52	\$14	\$20
Mobile Phone Service	\$1,655	\$1,712	\$1,460	\$1,161	\$647	\$540	\$395	\$244
Street Lights/Signals	\$8,513	\$7,261	\$7,184	\$4,602	\$4,952	\$6,071	\$3,786	\$3,486
Consultant Services	\$0	\$0	\$0	\$0	\$10,395	\$0	\$0	\$4,740
Contract Employees	\$0	\$0	\$0	\$0	\$4,284	\$0	\$0	\$0
Security/Alarm System	\$630	\$540	\$540	\$1,360	\$845	\$1,450	\$1,800	\$2,215
Audit Service	\$795	\$476	\$704	\$1,285	\$1,204	\$1,573	\$728	\$2,381
Finanacial Services	\$153	\$100	\$8	\$0	\$0	\$0	\$0	\$0
Other Professional Service	\$16,931	\$10,115	\$0	\$19,137	\$0	\$0	\$0	\$0
Marketing/Promo Activity	\$972	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Uniform/Laundry Service	\$2,118	\$1,773	\$1,572	\$1,190	\$1,242	\$907	\$876	\$971
Towing/Wrecker Service	\$0	\$0	\$55	\$0	\$0	\$0	\$0	\$0
Janitorial Service	\$4,383	\$3,954	\$3,282	\$2,370	\$1,951	\$1,726	\$517	\$189
Administration Cost	\$627	\$2,690	\$2,690	\$2,690	\$2,690	\$2,690	\$2,360	\$2,295

FINANCIALS



Services and other costs	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Computer Service	\$3,963	\$3,570	\$3,892	\$3,559	\$3,967	\$4,189	\$4,492	\$4,752
Fleet Service	\$6,714	\$3,707	\$1,878	\$2,525	\$3,118	\$8,822	\$11,899	\$15,086
Miscellaneous Contracts	\$740	\$471	\$23,999	\$76	\$9,918	\$0	\$0	\$3,970
Building Repairs	\$833	\$243	\$513	\$231	\$0	\$0	\$8	\$0
Ground Maintenance	\$0	\$0	\$0	\$0	\$0	\$9,805	\$9,075	\$0
Vehicle Repairs/Outside	\$19	\$231	\$345	\$184	\$327	\$245	\$203	\$354
Maintenance Contract	\$1,170	\$1,970	\$200	\$450	\$0	\$0	\$0	
Office Equipment Lease	\$1,564	\$1,489	\$1,521	\$1,122	\$1,139	\$1,122	\$1,122	\$1,187
Other Lease Rentals	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120
Liability Insurance	\$8,250	\$8,583	\$7,725	\$7,408	\$5,933	\$7,512	\$4,063	\$5,549
Vehicle Insurance	\$553	\$612	\$985	\$708	\$692	\$837	\$549	\$778
Building Insurance	\$11,534	\$9,060	\$12,677	\$15,417	\$13,406	\$17,677	\$10,745	\$16,416
Bonds & Other Insurance	\$390	\$292	\$261	\$312	\$311	\$52	\$242	\$310
Public Officials Liability	\$690	\$800	\$837	\$761	\$695	\$822	\$544	\$700
Travel Expense	\$1,600	\$368	\$532	\$965	\$1,174	\$0	\$1,043	\$457
Professional Training	\$915	\$325	\$415	\$285	\$285	\$0	\$160	\$200
Postage & Freight	\$1,360	\$773	\$739	\$996	\$480	\$813	\$289	\$190
Dues & Membership	\$225	\$275	\$275	\$523	\$275	\$523	\$303	\$0
Advertisements & Notices	\$4,186	\$0	\$0	\$1,908	\$138	\$4	\$0	\$888

FINANCIALS



Profit and loss



	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Sub-total Expenses	\$434,026	\$415,685	\$358,605	\$361,138	\$353,546	\$306,167	\$316,523	\$383,055	\$69,370
Sub-total revenues	\$206,734	\$202,723	\$208,664	\$259,103	\$240,034	\$217,381	\$211,688	\$231,687	\$52,030
Loss/Gain	-\$227,292	-\$212,962	-\$149,941	-\$102,035	-\$113,512	-\$88,786	-\$104,835	-\$151,368	-\$17,340

International Airport Commission

6. a.

Meeting Date: 01/25/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

[Discussion and possible action on Air Service at Del Rio International Airport.](#)

Attachments

Air Service

Air Service



- Dec. 27 – Information to City Council – meeting cancelled.
- Jan. 11 – SCASD extension confirmed (until January 12, 2018).
- Jan. 13 – Revised draft agreement sent to Public Charters.
- Jan. 17 – Special City Council meeting. Agreement approved.



International Airport Commission

6. b.

Meeting Date: 01/25/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on federal grant status.

Attachments

Federal Grant status

FEDERAL GRANTS STATUS



AIP GRANT 3-48-0066-017-2015

- 1. Reconstruction of North Apron.**
- 2. Install Security Lighting**
- 3. Install Wash Rack (design)**



FEDERAL GRANTS STATUS

- Reconstruct North Apron
 - \$1,136,546 (90% FAA + 10% CODR)

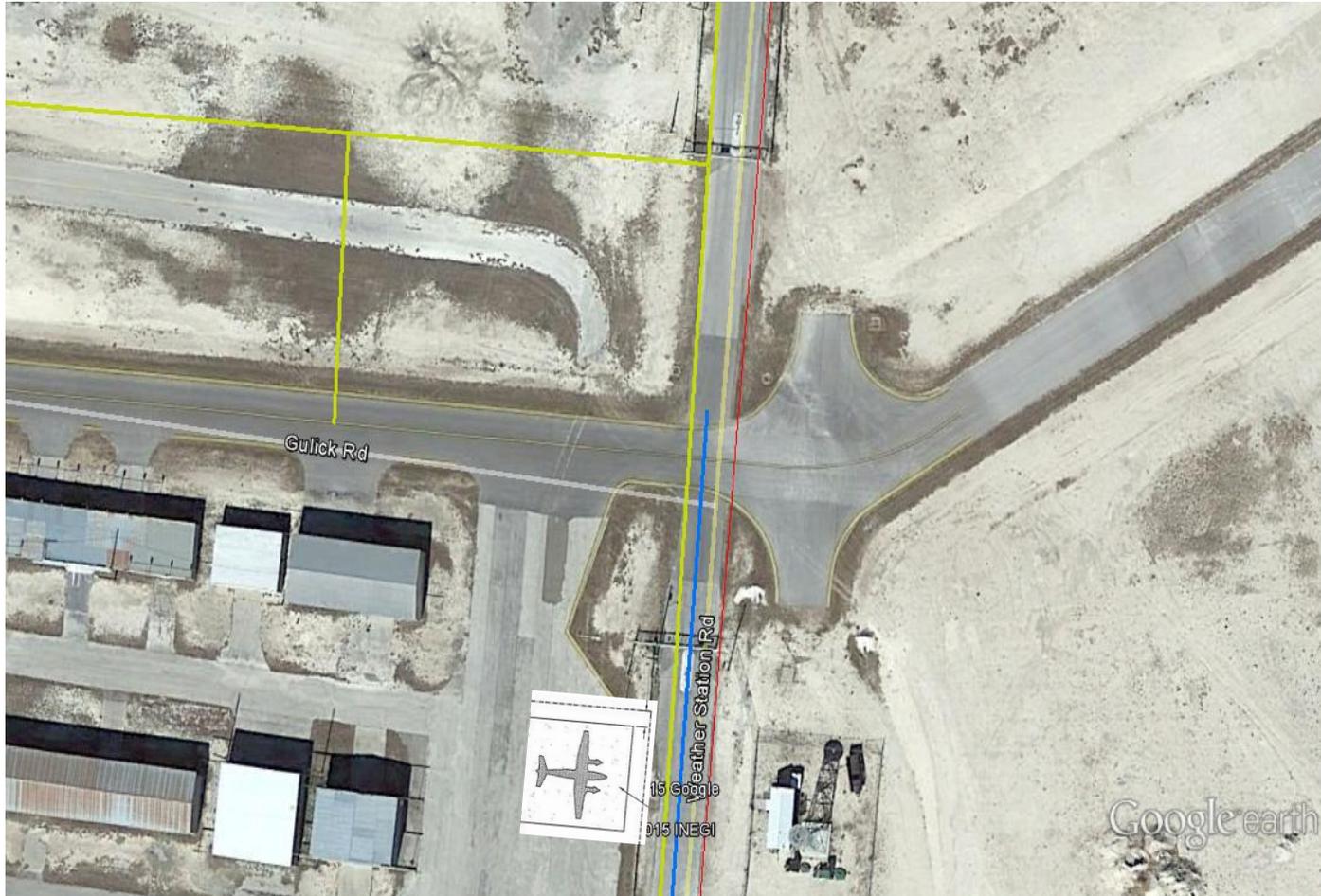


FEDERAL GRANTS STATUS

- Install Apron Lighting—
 - Light poles 7-9 weeks manufacturing.
 - Second week of February.
 - Jan. 10/17 Pre-construction meeting.



FEDERAL GRANTS STATUS



- Install aircraft wash facility
 - **Design completed**
 - Scheduled to be funded on FY2017 by FAA (90%).
 - Advertise for bids approved by City Council 8/9
 - Regulate its use.

International Airport Commission

6. c.

Meeting Date: 01/25/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Operations and/or maintenance issues.

Attachments

Operations and Maintenance

Operations and maintenance

