



CITY OF DEL RIO, TEXAS
INTERNATIONAL AIRPORT COMMISSION
MEETING
DEL RIO INTERNATIONAL AIRPORT -
TERMINAL BUILDING
1104 W. 10th ST.
DEL RIO, TX 78840
SEPTEMBER 13, 2017 - 5:30 P.M.

AGENDA

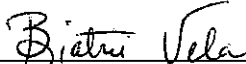
1. CALL TO ORDER
2. ROLL CALL
3. CITIZEN COMMENTS (NO ACTION WILL BE TAKEN)
Note: The Chairperson, in his or her discretion, may provide the opportunity for members of the audience to address the Commission on items placed on the agenda. The Chair will recognize, upon a request for a show of hands, those persons wishing to address the Commission. When recognized, please approach the podium, give your name, and state the matter of your interest. These comments will be limited to four minutes for each speaker on each topic, subject to change at the Chair's discretion if necessary in the interest of time. If you require more than the allotted time, your item can be placed on the next agenda. If you discuss topics of business that are not encompassed in the agenda posted, the Commission will not be able to discuss or vote on those portions of your discussion.
4. INFORMATION ITEMS (NO ACTION WILL BE TAKEN)
5. CONSENT AGENDA (ACTION MAY BE TAKEN ON THESE MATTERS) This is a procedure to help facilitate the meeting with a CONSENT AGENDA. One motion will approve all action items, noted as consent. These are routine matters which are repeated on the agenda. Approval means they will be implemented as recommended. Prior to acting on the consent agenda, any Commissioner may have a consent item withdrawn from this portion of the agenda so that it may be discussed prior to action.
 - a. International Airport Board Commission July 26, 2017 minutes approval.
6. STATUS REPORT (ACTION MAY BE TAKEN ON THESE MATTERS)
7. OTHER BUSINESS (ACTION MAY BE TAKEN ON THESE MATTERS)
 - a. Discussion and possible action on Airport Commission Board issues.
 - b. Discussion and possible action on Air Service at the Del Rio International Airport.
 - c. Discussion and possible action on Operations and/or maintenance issues.

8. SCHEDULE NEXT MEETING

9. ADJOURNMENT

*NOTE: The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.

I, Biatrix Vela, Deputy City Secretary, hereby certify that the above agenda was posted on the bulletin board in the Municipal Building and on the bulletin board immediately outside the Municipal Building on or before 6:00 p.m. on the 8th day of September 2017.



Biatrix Vela, Deputy City Secretary

International Airport Commission

5.a.

Meeting Date: 09/13/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

International Airport Board Commission July 26, 2017 minutes approval.

Attachments

Agenda Jul ACB



International Airport Commission Meeting Minutes
Airport Terminal Building – City of Del Rio, Texas
1104 West 10th St. Del Rio, Texas 78840
Wednesday
July 26, 2017 – 5:30 P.M.

1. Call to Order

The meeting was called to order at approximately 5:30 p.m. by Chairperson Martinez.

2. Roll Call

Present:

- Mike Peel*
- Mario Bosquez*
- Ben Rivera*
- David Martinez*
- Rodger Paxton*
- Polo Del Rio*

Absent:

- Al Padilla*

A quorum was declared.

Others in Attendance: Airport Manager – Juan C Onofre,

Citizen Comments

No Citizen Comments

3. Consent Agenda

Motion: *Commissioner Peel made a motion to approve the 6.28.17 meeting minutes Commissioner Bosquez offered a second, minutes were passed by unanimous vote.*

4. Other Business

No Action was taken on any matter

5. Schedule Next Meeting

The next meeting was scheduled for August 30th, 2017 at 5:30 p.m.

6. Adjournment

Motion: *Commissioner Paxton made a motion to adjourn with Commissioner Rivera offering a second. The meeting was adjourned at approximately 6:13 p.m. by unanimous vote.*

*Juan C Onofre,
Airport Manager*

*David Martinez,
Chairperson*

International Airport Commission

7.a.

Meeting Date: 09/13/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Airport Commission Board issues.

Attachments

ACB

Airport Commission Board

- Mr. Mike Peel – Place 1
- Mr. Benjamin Rivera – Place 2
 - Re-appointment, Aug. 29/2017
- Appointment of Airport Board Chairman
 - Oct. 1st/17 to Sep. 30/18



International Airport Commission

7.b.

Meeting Date: 09/13/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Air Service at the Del Rio International Airport.

Attachments

air service

Air Service



- Task Force meetings
- City Communication to PC
- **Strengths:**
 - Customer Service
 - Community Support



Origin	Destination	Operated by:	Flight #	Time
DFW	DRT	CFM	1707	11:20 AM to 1:00 PM
DRT	DFW	CFM	1708	1:30 PM to 2:50 PM



Air Service

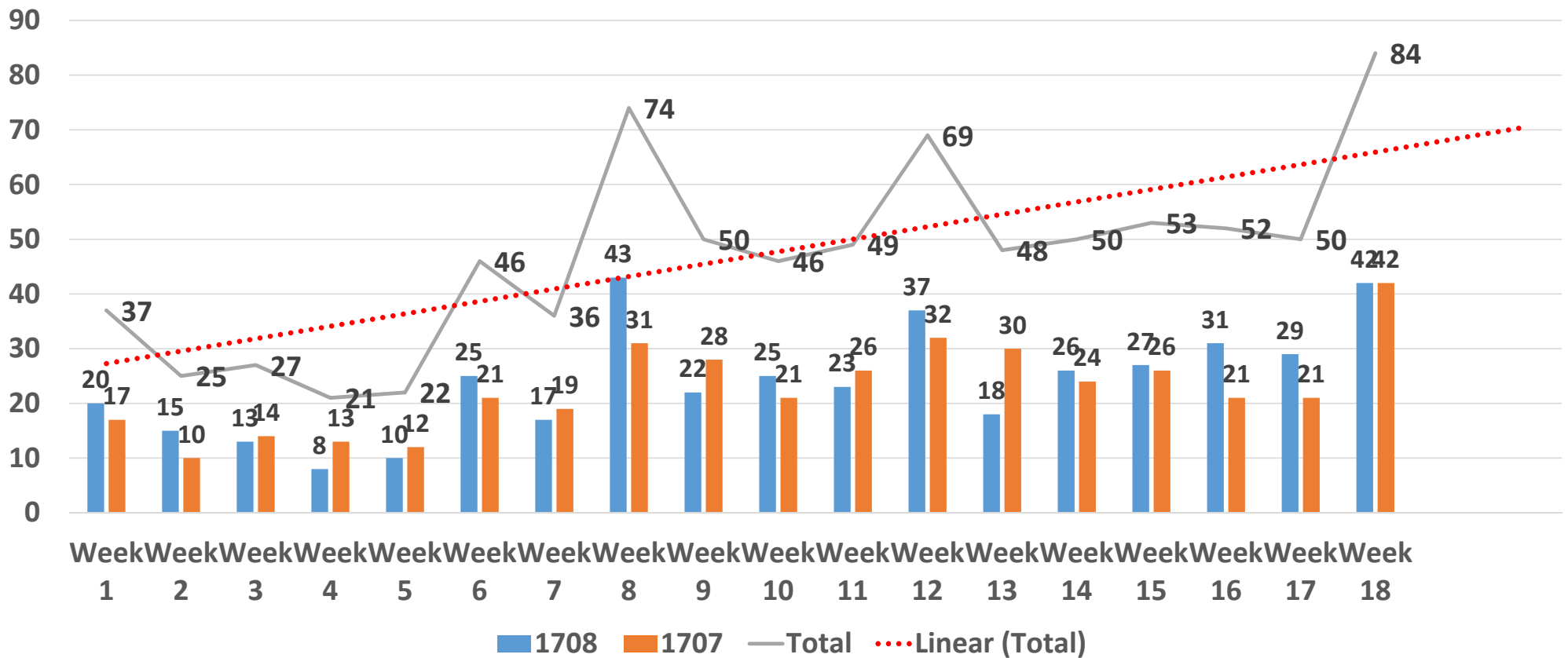
	1708	1707	Total	Average Pax/flight	Occupancy
Week 1	20	17	37	3.1	16.2%
Week 2	15	10	25	2.1	11.0%
Week 3	13	14	27	2.3	11.8%
Week 4	8	13	21	1.8	9.2%
Week 5	10	12	22	1.8	9.6%
Week 6	25	21	46	3.8	20.2%
Week 7	17	19	36	3.0	15.8%
Week 8	43	31	74	6.2	32.5%
Week 9	22	28	50	4.2	21.9%
Week 10	25	21	46	3.8	20.2%
Week 11	23	26	49	4.1	21.5%
Week 12	37	32	69	5.8	30.3%
Week 13	18	30	48	4.0	21.1%
Week 14	26	24	50	4.2	21.9%
Week 15	27	26	53	4.4	23.2%
Week 16	31	21	52	4.3	22.8%
Week 17	29	21	50	4.2	21.9%
Week 18	42	42	84	7.0	36.8%

Total:	3.9	20.4%
Last 3:	5.2	27.2%
Last 6:	4.7	24.6%



Air Service

Occupancy -- Weekly



Air Service



Passengers count			
	1708	1707	total
Maximum	16	16	31
Average	4.0	3.8	3.9
Mode	2	1	4
Total	443	418	861

1708	Mon	Tue	Wed	Thu	Fri	Sun
Maximum	13	10	5	9	16	14
Average	4.6	2.8	1.9	3.6	6.7	4.7
Mode	3.0	2.0	2.0	1.0	4.0	1.0

1707	Mon	Tue	Wed	Thu	Fri	Sun
Maximum	10	7	6	8	16	10
Average	3.8	2.7	2.9	3.9	5.7	4.0
Mode	1.0	0.0	2.0	1.0	7.0	1.0

Total	Mon	Tue	Wed	Thu	Fri	Sun
Maximum	22	12	9	16	31	19
Average	8.4	5.5	4.9	7.6	12.4	8.7
Mode	5.0	6.0	4.0	6.0	7.0	11.0



Air Service - performance

	Maintenance	Weather	Other	Total	Total flight days
May	2	3	2	7	27
June	5	3	0	8	26
July	2	0	1	3	26
August	6	0	1	7	27
	Maintenance	Weather	Other	Total	Total flight days
May	7.41%	11.11%	7.41%	25.93%	27
June	19.23%	11.54%	0.00%	30.77%	26
July	7.69%	0.00%	3.85%	11.54%	26
August	22.22%	0.00%	3.70%	25.93%	27
Total	14.14%	5.66%	3.74%	23.54%	26.5

	Date	Description	Amount	Grant Share	# Flights	Cost/flight
1	3/31/2017	Startup costs	\$50,000.00	\$37,725.00		
2	5/26/2017	First 2 weeks May	\$80,291.42	\$60,579.88	26	\$3,088.13
3	6/9/2017	Second 2 weeks May	\$83,556.47	\$63,043.36	28	\$2,984.16
4	6/26/2017	First 2 weeks June	\$75,157.35	\$56,706.22	26	\$2,890.67
5	7/10/2017	Second 2 weeks June	\$72,499.87	\$54,701.15	26	\$2,788.46
6	7/19/2017	First 2 weeks July	\$72,006.56	\$54,328.95	24	\$3,000.27
7	8/8/2017	Second 2 weeks July	\$81,759.54	\$61,687.57	28	\$2,919.98
8	8/23/2017	First 2 weeks August	\$76,969.42	\$58,073.43	26	\$2,960.36
		Total	\$592,240.63	\$446,845.56		
		Contract amount	\$1,037,187.00			
		Remaining	\$444,946.37			

**	4/17/2017	Escrow account	\$82,568.40	Equals 2 weeks of service
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Grant amount	\$500,000.00
Remaining	\$53,154.44

Days left of total budget	192.4*	at 11 pax/flight
Months left of total budget	6.4*	at 11 pax/flight

Billing periods remaining <u>at current average</u> (2 per month)	6.1
Days left of total budget at last invoices average pace	85.4
Months left of total budget at last invoices average pace	2.8

Aprox. (includes 1 billing period already covered with the escrow account)

Aprox.

Aprox.

Air Service -- Budget

Grant reimbursements are at 75.45% match up to \$500,000 total. By the time we have paid \$662,690 the grant reaches its total.



International Airport Commission

7.c.

Meeting Date: 09/13/2017

Submitted By: Juan Onofre, Economic Development

Information

Subject

Discussion and possible action on Operations and/or maintenance issues.

Attachments

Operations



Operations
and
maintenance

