



The Del Rio Main Street Program Façade Improvement Grant

What is it: Funds to help a business and/or building owner to improve the appearance of their storefront. The Del Rio Main Street Program (the “Main Street Program”) may contribute up to 50% of the façade project cost up to a \$2,500 maximum per business. This is a onetime contribution and shall be in the form of reimbursement to the applicant upon **final** completion of the project and proof of city zoning and permit compliance.

Approved Projects: Replacing windows, paint, wall repairs, replacing and exposing transform windows, replacing front drain spouts, signage, awnings and lighting. All repairs and changes will be reviewed on a case by case basis.

How it works: A property owner/business owner or tenant/business owner with the property owner’s permission will submit an application for review to the Main Street Program that includes:

1. A rendering of the work to be completed. Please include color samples of paint, signage, and/or awning style and material.
2. A minimum of two (2) project bids on the approved design.

These project bids will be submitted to the Main Street Program with an explanation of which bid will be used. The Main Street Program will notify the appropriate parties if they have been chosen to participate in the Façade Improvement Grant Program within 30 days of receipt of grant application, this does not guarantee grant funding. The **final** decision will be determined by the Del Rio Main Street Grant Selection Committee (the “Grant Selection Committee”) and announced within 45 days of receipt of grant application. **All chosen applicants must comply with all city zoning and permit procedures, as they have final approval on all building improvements.**

After the improvements are completed and consistent with the original improvement request(s) the applicant is reimbursed the predetermined and appropriate amount of funds based on final project receipts. (In the event that the final project cost is less than originally determined, the Façade Grant Funding award will be revaluated and/or recalculated by the Grant Selection Committee)

Deadlines: Applications will be accepted on an ongoing basis.



Façade Improvement Grant Applications Guidelines

Please carefully read the following guidelines and keep for your records”

1. Any property or building in the Designated Downtown Area(see map on last page) that houses a business or has intent to house a business is eligible to apply for this program. Funds awarded through this grant program can only be used for the specific purpose of improving the façade and overall outside appearance of a building (See approved project descriptions).
2. If eligible, an application, agreement form, and a rendering of the proposed work should be completed and submitted to the Main Street Program prior to any work commencing. All applicants must have written consent of the property owner to have such work performed accompanied by the agreement form.
3. Use of funds will be focused on exterior (façade) work on storefronts and commercial buildings in the Designated Downtown Area.
4. Applicants must apply for the grant before restoration or renovation work begins. Funding assistance is distributed as a reimbursement following application approval, project completion and submission of all paid project costs for the completed and approved work. Proof of city zoning and permit compliance will also be required for funding.
5. Funding assistance is awarded at the discretion of the Main Street Program and the Grant Selection Committee based on the proposed guidelines. The Main Street Program reserves the right to disqualify an application due to unacceptable design or construction plans. This is not a City of Del Rio funded project.
6. Please provide nine (9) copies of the application and supporting document and send to

Whitehead Memorial Museum
Attn: Del Rio Main Street Program
1308 South Main Street
Del Rio, Texas 78840



Façade Improvement Grant Application

Applicant Information:

Applicant Name: _____

Home Address: _____

Phone Number: _____

Email: _____

Building Information:

Name of Business: _____

Property/Business Address: _____

Date Building Constructed: _____ Square Feet: _____

Building Improvement Plan:

Estimated Project Cost: _____

Summary of the proposed building improvements (Use additional sheets if necessary):

Estimated project completion date (month/year): _____



Façade Improvement Grant Application Instructions

Please submit nine (9) copies of the following information:

3. Completed Application
4. Rendering of the work to be completed. Please include color samples of paint, signage, and/or awning style and material.
5. A letter from the property owner giving permission to alter the façade and a completed Agreement Form (refer to the following page).
6. A minimum of two (2) project bids/estimates for the cost of façade improvements.
7. Information on the methods and materials to be used

All applications should be delivered to:

Whitehead Memorial Museum
Attn: Del Rio Main Street Program
1308 South Main Street
Del Rio, Texas 78840

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For questions, please contact Michael Diaz, the Del Rio Main Street Program Chairperson at 830-774-7568 or email at Michael.Diaz@WhiteheadMuseum.org. This application can also be viewed at www.CityofDelRio.com, under Departments/ Main Street Program.

Thank you for your interest in this program and your support of Historic Downtown Del Rio!



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Agreement Form

I, _____, fully understand the procedures established by the Del Rio Main Street Program in determining eligibility for the Façade Improvement Grant Program.

I have read and understand the Façade Improvement Grant Program Instructions and Guidelines.

I understand that, if I participate in this program, any deviation from the Agreement Form will result in the withdrawal of funds and disqualification from the Façade Improvement Grant Program.

I agree to show all receipts showing expenditures for the project work completed and specified on the Application, as well as proof of city zoning and permit compliance.

I further understand that any false or misleading information will result in the withdrawal of funds and disqualification from the Façade Improvement Grant Program.

I understand that the Façade Improvement Grant Program is not funded by the City of Del Rio.

I hereby agree to have the proposed project started within three (3) months of award notification and the proposed project completed within twelve (12) months of start date.

Applicant Signature

Date

Main Street Representative

Date

Del Rio Main Street Program Chairperson

Date

Designated Downtown Area

